

CHECK LIST FOR LAND USE PERMIT APPLICATION

Reference the Mont Alto Borough Zoning Ordinance, approved July 7, 2008

Each Land Use Permit Application shall contain a plot plan signed by the person responsible for such drawing. If no such plot plan is available, a survey is required. It shall be drawn to scale, and be provided in triplicate. Information required is:

- € 1. The actual shape, dimensions, radii, angles and area of the lot on which the building is proposed to be erected, or the lot in which it is situated if an existing building.
- € 2. The block and lot numbers as they appear on the latest tax records.
- € 3. The exact size and location on the lot of the proposed building or buildings or alteration of an existing building and of other existing buildings on the same lot.
- € 4. The dimensions of all yards in relation to the building and the distances between such building and any other buildings on the same lot.
- € 5. The existing or intended use of all buildings existing or proposed, the use of land, and the number of dwelling units the building is designed to accommodate.
- € 6. Such topographic or other information with regard to the building, the lot, or neighborhood lots as may be necessary to determine that the proposed construction will conform to the provisions of this Ordinance.
- € 7. The Application must be signed by the lawful owner of the property or his or her legally representative, however, written authority from the owner authorizing representative to sign the Application shall be submitted with the Land Use Permit Application.

In the event Applicant is an entity other than an individual, proof that entity is legally recognized as existing in the Commonwealth shall be provided at the time Application is filed. Said proof shall include the full name of the

entity, and its registered address within the Commonwealth of Pennsylvania.

- € 8. The Land Use Permit Application and all supporting documentation shall be made in triplicate.
- € 9. Owner and Agent Identification.

The holder of the Land Use Permit shall notify the Zoning Officer after the foundation is staked in the field and before excavation is begun for approval of the building's location