

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council Vice President Dennis Monn called the Regular meeting of April 7, 2008 of the Mont Alto Borough Council to order at 6:34 p.m.

ROLL CALL – Thomas Lowson, Beverly Spicer, Debra Lee, Dennis Monn and Rick Lee present. Michael Gossard absent.

MAYOR – Mayor John Esser present. Mayor Esser was sworn in prior to the start of the meeting.

BOROUGH STAFF – Maurice Gossert Nassaux-Hemsley, Inc., and Patricia A. Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS – Denise Bonura The Record Herald
 Tim Misner Educational Property Group, Inc.
 Jim Powell Representing Accredited Services – Zoning Report
 Chad Miller New Borough Employee
 Nancy Helman New Borough Employee – Council Vice President invited

the two new employees to the meeting this evening to meet the Council members and for the Council members to meet them. Council introduced themselves and welcomed the two new employees. Chad Miller left the meeting at this time.

 Daniel Morgan 286 Verdier Parking problems & basketball net in street

Council Vice President D. Monn recognized D. Morgan. D. Morgan came to discuss the parking problems, the basketball net and children playing basketball in the street.

D. Monn explained the situation as to what he knows of it:

1. D. Morgan drives a roll back once in a while – he parks it on the other side of the street from the old townhouses
2. Someone that lives there came to the office and complained that D. Morgan was blocking the mail boxes
3. D. Morgan told D. Monn that he did not block the mail boxes
4. D. Morgan lives in the new townhouses and there isn't any parking there except for the individual driveways because the street is narrow
5. The old townhouses have a cart way and D. Morgan parks up there
6. There is one individual up there that has five (5) vehicles

Denise Bonura of the Record Herald arrived at 6:39 p.m. and Nancy Helman left the meeting at this time.

R. Lee said that the Street Committee has discussed painting lines to identify the cart way. M. Gossert told Council that the owners at that time paved everything that was there instead of just paving the street. The Borough needs to show where the street actually is by placing lines there. After that they can decide what to do with the parking. The new townhouses have two off street parking spaces per unit as provided for in the Ordinance.

T. Lowson made a motion to authorize Nassaux-Hemsley, Inc. to survey and mark the cart way, to be painted by the Borough employees, R. Lee seconded, all in favor Aye, opposed No, so ordered.

T. Lowson explained that the cart way is the actual surface of the street, the traveled portion of the road and the other areas can then be used for parking.

D. Morgan told Council that he did park in front of the mail boxes one day, but he apologized to the people for doing that. From then on he parked where he didn't block the mail boxes.

T. Lowson told D. Morgan that the Borough will have to address the basketball net and the children playing in the street. Discussion.

M. Gossert said that they should be able to do the surveying this week unless it rains.

ACCEPTANCE OF ZONING OFFICERS REPORT

Jim Powell attended the Borough Council meeting in place of M. Hansen, Zoning Officer.

March 2008 – T. Lowson made a motion to accept the Zoning Officer’s Report for March 2008, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

BOROUGH OF MONT ALTO ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL

Michael Hansen
for Accredited Services, Inc.
Zoning Officer

Report Period: March 2008

LAND USE PERMITS

NONE

DEMOLITION PERMITS

NONE

SUBDIVISION REVIEWS

NONE

Land Use Permits Issued This Month	0	Demolition Permits Issued This Month	0
Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	0	Demolition Permits Issued To Date	0
Subdivision Reviews This Month	0	Subdivision Reviews Year To Date	1

Building Code Officials Report March 2008 – For your information.

Commonwealth Code Inspection Service, Inc. Report - For your information.

Accredited Services Report – For your information.

D. Morgan left the meeting at 6:47 p.m.

APPROVAL OF MINUTES

March 3, 2008 - T. Lowson made a motion to approve the Minutes of March 3, 2008, D. Lee seconded, all in favor Aye, opposed No, so ordered.

VISITORS (Cont’d) Allen & Gail Mills Educational Property Group, Inc.

ACCEPTANCE OF TREASURER’S REPORT

February 29, 2008 - T. Lowson made a motion to accept the Treasurer’s Report of February 29, 2008, B. Spicer seconded, all in favor Aye, opposed No, so ordered.

March 31, 2008 – T. Lowson made a motion to accept the Treasurer’s Report of March 31, 2008, D. Lee seconded, all in favor Aye, opposed No, so ordered.

ADOPT RESOLUTION NO. 461 TRANSFER OF FUNDS MARCH 2008 – D. Lee made a motion to adopt Resolution No. 461 Transfer of Funds for March 2008, B. Spicer seconded, all in favor Aye, opposed No, motion carried.

FINANCE AND ADMINISTRATION COMMITTEE

Grist Mill Drive properties – T. Lowson told Council that the Borough employees cleared the brush out of a section of Grist Mill Drive last year. The Company was billed but they have not paid the invoice as of this date. T. Lowson will instruct P. Strite to resend the bill by certified mail.

VACANCIES

Councilperson 2 year term – Term ends 1-1-2010 – Nothing.

ATTORNEY’S REPORT

Zoning and Subdivision Ordinance – No one has reviewed the new copies of the Zoning and Subdivision Ordinance that are on file in the office. M. Gossert stated that all of the changes have been made, but it does not include the Recreation fees for developers.

P. Kocek will contact J. Evans in reference to planning the Public Hearing for the Zoning and Subdivision Ordinance.

Recreation Fees for developers – Nothing at this time.

Educational Property Group, Inc. Deed Restrictions & Covenants – Discussion on the terminology used in the last sentence on Page 1. “6:00 A.M. to 12:00 A.M.” T. Misner will have this changed to read “6:00 A.M. to Midnight.”

The Plans will be recorded after the Deed Restrictions and Covenants are approved.

T. Misner told Council that the Club House is a marketing tool and there could be different hours but they would never be earlier than 6:00 a.m. or later than midnight.

R. Lee made a motion to approve the Declaration of Covenants and Deed Restrictions, as modified and changed, B. Spicer seconded, all in favor Aye, opposed No, so ordered.

Street Lights – Allen Mills asked when the Borough will take over the street lights. M. Gossert said this won't happen until the streets and utilities are accepted by the Borough.

A. Mills can request to have the street lights shut off, continue to pay the invoice or turn responsibility over to Educational Property Group, Inc. if they wish to have to street lights remain connected. The Borough Office will have to be notified of the decision that is made.

MAYOR'S REPORT – Nothing. Council Vice President D. Monn welcomed Mayor Esser to Council.

ENGINEER'S REPORT – Nothing at this time.

WATER COMMITTEE

Well #3 – Council Vice President D. Monn reported that Well #3 is back on line as of April 1, 2008.

Sewer

Communitor – Vice President D. Monn reported that this piece of machinery is back in operation. J. Bakner had to hand dip during the time the machinery was out of service. Vice President D. Monn and some others helped out during this time by being at the Sewer Plant when J. Bakner was doing the hand dipping. J. Bakner cannot be at the Sewer Plant by himself when he is doing this kind of work.

Travail Lift – V.P. D. Monn told Council that pieces had to be made for this machinery because parts are no longer available.

Electric System at Sewer Plants – Vice President D. Monn reported that the light fixtures have been repaired and the blower motor has been fixed in the semi-confined space J. Bakner has to work in to do the hand dipping.

Sewer/Water Plant Operator (s) – Council Vice President D. Monn reported that four (4) applications have been received for the position (s). Two of the applications are good and two are bad. Chairman of the MAMA, D. Monn has the applications for review. Both of the new Borough employees have expressed an interest in becoming licensed operators.

STREET COMMITTEE

Status Phase II Storm water Project University Drive – M. Gossert told Council there was a Preconstruction Meeting on March 25, 2008 and he was ready to issue the Notice to Proceed but at that time the Contractor asked for a delay. There is a meeting scheduled for April 28, 2008 at 10:00 a.m. to issue the Notice to Proceed and then go to the site to review the project with the Contractor. Discussion.

Joint road maintenance with Quincy Township – Nothing

Paint cart ways on Verdier Street – Covered previously in the meeting.

Center Square/Deed for Triangle – T. Lawson explained that there is not a Deed for the Triangle in the Lock Box but if in fact the Borough of Mont Alto owns the property there is a possibility of making a land swap with Penn Dot so that changes can be made to Center Square. It has been determined that the Borough does own the property. B. Spicer provided a picture that shows that the Borough bought the property, known as Brown's Store, at a Sheriff's Sale in 1951 for \$2000.00 but as T. Lawson indicated earlier the Borough does not have a Deed for that piece of property.

T. Lawson will provide M. Gossert with a copy of the article regarding the Sheriff's Sale and M. Gossert will research this and provide a copy of the Deed for the property now known as the Triangle.

M. Gossert briefly reviewed the Deed for the Borough building and the landmarks used to determine the boundaries.

PROPERTY & SUPPLY COMMITTEE

Glessner's Alarm and Communications – Council V. President D. Monn met with Pete from Glessner's and he is working up a quote for a Card Access System for the main entrances.

Alarms (fire & intrusion) – Council Vice President D. Monn asked Council if they intended to do anything with the proposal previously submitted by Glessner's for the fire and intrusion alarms. The Property & Supply Committee will look into this to determine what if anything will be done about the proposal from Glessner's.

ELECTRIC COMMITTEE

Borough Electric Contract – T. Lawson explained that the price for electric is still going up and the Borough has not locked in a price for the five year contract. There is a possibility of another six month extension. T. Lawson explained some of the aspects of negotiating a Contract for electric. T. Lawson wants to wait at least one more month before committing to a price per KWH.

PERSONNEL COMMITTEE

Employee Handbook – The office staff will be printing ten copies of the Handbook to be distributed to the employees and several to be kept on file.

The Employee Handbook will be added to the Web site.

Trench Rescue Class – Gary L. Calimer, Jr. and Joel Oyler (MAVFD) attended the Trench Rescue Class. The MAMA and Dennis Monn are working with Dennis Benchoff Maintenance Director for the Borough of Waynesboro to buy shoring that is needed for in ditches when digging sewer and water lines. The MAMA is going to buy this equipment but they are not going to duplicate the equipment that Waynesboro already has, but will buy additional equipment to supplement what Waynesboro owns.

Meter Reading – Vice President D. Monn told Council that the invoices that go out in May will be estimated because the new employees are not ready at this point to read meters.

Vice President D. Monn is planning on holding a training session to teach the new employees how to read meters and how to handle incident reports. He wants to make sure the meter readers are ready to read meters in May.

John Hartman - J. Hartman has quit and all items have been taken care of to clear him from the system as an employee.

SANITATION & SAFETY COMMITTEE - Nothing

RECREATION COMMITTEE

Grant – T. Lawson informed Council that the new fence has been installed at the Tennis Court and the Practice boards are on order. T. Lawson will be contacting the supplier for the bleachers. G. Calimer, Jr. and C. Miller have the small pavilion ready for the concrete to be poured this week, weather permitting.

Veterans Memorial is ready for the concrete to be poured at the same time as the small pavilion.

Bricks - T. Lawson said the bricks are being engraved.

Tennis Court – T. Lawson will be contacting the provider to come in to coat the Tennis Court and paint the lines.

T. Lawson and P. Strite have discussed how the bills for the Grant will be handled.

Memorial Day Dedication – B. Spicer reported that the activities have been planned for the day. Capt. Ryan O'Leary will be the featured speaker for the morning ceremony. The U.S. Army is planning a softball game in the afternoon between the U.S. Army and residents of Mont Alto. They would like to name it the Sgt. Shaffer Memorial Softball Game. They are also planning on bringing a HumVee and a rock climbing wall for the kids.

Balance beam injury – It was reported that a child fell off of the balance beam and injured several teeth. No official report has been filed. Will take care of if the incident is reported.

Sgt. Edward Shaffer Memorial Ball Field sign – Baseball and rocks are being hit at the sign. Discussion.

REPORT ON COG (COUNCIL OF GOVERNMENT) ISSUES – Council Vice President D. Monn attended the COG meeting. The topic for the day was duplication of road names, road numbering and street addresses. They are trying to get the municipalities to go to the Planning Commission to set the names and numbers for streets in order to stop duplication.

D. Wolfe of the Planning Commission has assigned the street numbers for the new development being built by Educational Property Group, Inc. Vice President D. Monn reported that M. Hansen Zoning Officer told him that Educational Property Group, Inc. wants letters used for the units instead of numbers. D. Monn instructed M. Hansen to discuss this with D. Wolfe of the Planning Commission.

Discussion about addresses to be used if more land is developed in that area.

VISION 2015 – Council Vice President D. Monn reported on the activities of the Vision 2015 meeting.

ATTORNEY'S REPORT (Cont'd)

Resolution 459 – D. Lee made a motion to adopt Resolution 459, B. Spicer seconded, all in favor Aye, opposed No, so ordered.

OLD BUSINESS

Appointment of committees – Nothing

NIMS Certification – Vice President D. Monn is doing research but he is not satisfied so this is on hold.

LUCA Program for 2010 Decennial Census – Vice President D. Monn reported that he read in the newspaper that this will now be done by paper and pencil. He will call the Borough contact person with the Census and go from there.

Accredited Services, Inc. Code Enforcement Officer – T. Lawson reported that Accredited Services is willing to take on this job for the Borough of Mont Alto at the same price of \$25.00 per hour that they charge for zoning work.

D. Lee made a motion to appoint Accredited Services, Inc. as Code Enforcement Officer for the Borough of Mont Alto, R. Lee seconded, all in favor Aye, opposed No, so ordered.

Constable – T. Lawson provided the same information to Greg Smith, but T. Lawson did not hear back from G. Smith. Remove from the Agenda but it can be revisited if necessary.

Public Gathering/Festival Ordinance – This is somewhere between J. Evans and M. Gossard. Leave this item on the Agenda.

Office Upgrade – The new cabinets were installed by G. Calimer, Jr. and C. Miller and they did an excellent job on the installation.

The cabinets were purchased at Carter Lumber at a \$500.00 savings over the price quote from Lowe's.

Generator/MAVFD/Evacuation Center – Vice President D. Monn has been working on obtaining a generator for the MAVFD to be used in emergencies. He has contacted Punt and Rock to obtain funds for this project. Punt's office responded and told him that there isn't any money available at this time but suggested that he contact them once again in July.

Richard Sleicher told D. Monn that the Red Cross contacted him to sign an agreement to use the MAVFD as an evacuation center. D. Monn then contacted the Red Cross but they don't have any funds. Council Vice President D. Monn is continuing to work on this project. The approximate cost is \$45,000.00.

Franklin County Emergency Service Alliance

Radios – Council Vice President D. Monn reported that he attended the meeting on Saturday morning. D. Monn recognized the West End Fire & Rescue Company for their dedication to the

radio project. This Company is going to be the Grant Writer and the Coordinator for the whole Radio Project. D. Monn recapped the progress that has been made on the project and things that will be done to continue the project.

GIS Mapping – Vice President D. Monn reported that the County is making progress on this project.

Bariatric Unit – D. Monn reported that the County is working on forming a Bariatric Unit. This unit is designed to handle huge (obese) patients.

NEW BUSINESS

PSAB Update – For your information.

2008 Franklin County Municipal Summit May 7, 2008 - Council Vice President D. Monn is planning on attending this event. Contact D. Monn if anyone would like to go with him.

Ordinance No. 35 Peddler's Ordinance – This was not provided for Council to review. Copies will be provided for the next meeting. The fees need to be updated.

Borough Management Caucus Notes – For your information.

Thank you Note Manito - For your information.

Franklin County Association of Township Officials Annual Spring Meeting – The Meeting will be held on Thursday May 22, 2008 at 6:00 p.m. Contact D. Monn if you are interested in going. RSVP has to be completed by May 2, 2008.

Borough Code Revision Survey – Council to review and respond if they so desire.

Meeting with Dr. Gnage PSU - Dr. Gnage is arranging a dinner meeting. A lengthy discussion followed about the various aspects of this upcoming meeting and the prior meeting that was held. T. Lawson and D. Monn do not want to attend the dinner meeting. B. Spicer expressed her displeasure at some people on Council doing everything and not including others. Everyone should have a chance to learn to do different things.

After discussion it was decided that J. Esser, B. Spicer, D. Monn and R. Lee will attend the dinner meeting.

R. Lee will call Dr. Gnage and make arrangements for the dinner meeting. Discussion.

Web Site – J. Esser inquired about the Minutes on the Web Site. P. Kocek explained that G. Socks is working on it and there are things she needs to go in and pretty up. R. Lee asked what is the proposed time frame for the Web site. Council Vice President D. Monn said when she gets time. Basically, that is it, her being able to get time. That is the hold up, her not having time to do it. Continued discussion.

Adjournment – R. Lee made a motion to adjourn the Regular Meeting of Mont Alto Borough Council of April 7, 2008 at 8:18 p.m., D. Lee seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on
May 5, 2008

Patricia A. Kocek
Borough Secretary

Michael Gossard President

Dennis Monn Vice President

Debra Lee President Pro Tem