

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Dennis Monn called the Regular meeting of December 6, 2010 of the Mont Alto Borough Council to order at 6:32 p.m.

ROLL CALL – Dennis Monn, Tom Lawson, Rick Lee, Shannon Strizziere, and Beverly Spicer present. Cheryl Sobun absent.

MAYOR – Mayor John Esser present.

BOROUGH STAFF – Erik Vranich Engineer, Larson Wenger Maintenance Supervisor, and Patricia Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Council President D. Monn recognized Mike and James Pfeffer – Mike Pfeffer appeared before Council to discuss doing six hours of community service for the Borough of Mont Alto to work towards his Star Rank in Boy Scouts.

James Pfeffer told Council that he would like Mike to do his community service in the community where he lives.

M. Pfeffer attends Troop 18 in Blue Ridge Summit and his Review Board set his time frame for April – May to obtain his Star Rank.

J. and M. Pfeffer are open to any type of community service the Borough would be willing to provide for M. Pfeffer.

Council President D. Monn said there may be opportunities in the water or sewer plant. This could possibly be done over the Christmas break. D. Monn will contact J. Pfeffer with a plan of action.

J. and M. Pfeffer left the meeting at 6:38 p.m.

Council President D. Monn recognized James and Shelva Eck – J. & S. Eck attended this evening to follow up with some items on the Agenda.

Council President recognized John Nogle with Office Suppliers – J. Nogle is the Borough's current vendor for our copiers through Xerox. J. Nogle told Council that the Borough's black and white copier was purchased in 2001 and the colored copier was purchased in 2006.

J. Nogle is proposing that the Borough purchase a combination black/white/color/fax/scanner copier. The lease rate wouldn't be any more than the Borough is paying at this time. The proposed copier would have full technical support and all supplies except paper would be provided as part of the Lease Agreement. The Lease Agreement is based on the CoStar pricing through the State.

Both machines will be turned back to Xerox. The hard drive will be erased from the color copier. There will be a onetime documentation fee of \$75.00. The cost of the lease will be shared with the Mont Alto Municipal

Authority. Scanning will be much simpler with the new machine than it is with the present machine. This will be a five (5) year lease agreement at a fixed rate.

R. Lee made a motion to accept the lease proposal from Xerox, S. Strizziere seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

The equipment will be received before the end of the year.

J. Nogle left the meeting at 6:56 p.m.

VACANCIES

Zoning Hearing Board Alternate Term expires 9-2-2010 – No applicants.

Council seat – remaining term of K. Smith (2010 and 2011) This seat will stand election in November 2011 for a four (4) year term (Letter of interest in packet) – D. Monn said a letter of interest was received from J. Eck. J. Eck is still interested in the position.

T. Lawson made a motion to appoint James A. Eck to fill the unexpired term of K. Smith, R. Lee seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, motion carried.

P. Kocek prepared an Oath of Office and Mayor J. Esser swore J. Eck in as council person for the Borough of Mont Alto. Council welcomed J. Eck as he took his seat at the Council table.

ACCEPTANCE OF ZONING OFFICERS REPORT – R. Lee made a motion to accept the Zoning Officer's Report for November 2010, S. Strizziere seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

BOROUGH OF MONT ALTO ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL

Wm. David Lutz
for CCIS
Zoning Officer

Report Period: November, 2010

<u>Date</u>	<u>Name Project Address</u>	<u>Inspections</u>	<u>Comments</u>
<u>LAND USE PERMITS</u>			
11/02/2010	Darrell R., Knepper 12 Fir St (Residue Parcel 1A)	Siding	Permit 10-19
11/26/2010	LeeAnn Coldsmith 8 Grist Mill Dr	4' Fence	Permit 10-20
11/26/2010	Phillip and Debora Mickley 113 Walnut St	6' Fence	Permit 10-21

DEMOLITION PERMITS

NONE

SUBDIVISION REVIEWS

NONE

Land Use Permits Issued This Month	3	Demolition Permits Issued This Month	0
Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	19	Demolition Permits Issued To Date	5
Subdivision Reviews This Month	0		
Subdivision Reviews Year To Date	0		

UCC Building Permits Commonwealth Code Inspection Service, Inc. Report - For your information.

UCC Building Permits Accredited Services Report – For your information.

UCC Sprinkler Systems – D. Monn reported that this law is going to go into effect on January 1, 2011 for all new single family dwellings. This subject may come up for a moratorium after January 1, 2011. D. Monn and L. Wenger will be attending a training seminar on sprinkler systems in Chambersburg on December 14, 2010.

APPROVAL OF MINUTES

November 1, 2010 – R. Lee made a motion to approve the Minutes of November 1, 2010, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

November 16, 2010 – R. Lee made a motion to approve the Minutes of the Special Meeting of November 16, 2010, S. Strizziere seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

ACCEPTANCE OF TREASURER’S REPORT

October 31, 2010

S. Strizziere made a motion to accept the Treasurer’s Report for October 31, 2010, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered,

Table the November 30, 2010 Treasurer’s Report until the January 2011 meeting.

ADOPT RESOLUTION NO. 520 TRANSFER OF FUNDS NOVEMBER 2010 – R. Lee made a motion to adopt Resolution No. 520, Transfer of Funds for November 2010, S. Strizziere seconded, any further discussion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

FINANCE AND ADMINISTRATION COMMITTEE

Adopt 2011 Tax Ordinance No. 521 – R. Lee made a motion to adopt Ordinance No. 521, R. Lee seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Adopt 2011 Budget – T. Lawson made a motion to adopt the 2011 Budget for the Borough of Mont Alto, R. Lee seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Ryan Pheulpin arrived at 7:01 p.m.

Appoint Auditor for 2010 Audit – T. Lawson made a motion to appoint the current auditors, Boyer & Ritter as the auditors for the 2010 Audit, S. Strizziere seconded, any further discussion on the motion, R. Pheulpin told Council that he has an item he would like the Auditor to review in the 2010 Audit.

R. Pheulpin presented the following:

Under the Pennsylvania Utility Code all utilities are subject to this chapter that the late charge penalty and overdue billing should not be in excess of 1.5% per month on the full unpaid balance, not to exceed 18% simple interest per year. 56 Article 22. R. Pheulpin believes the Borough is charging much higher interest rate overall in the excess of 100%. This needs to be reviewed.

Council Vice President T. Lawson requested that R. Pheulpin put this information in letter form and provide this to Council so Council, the Solicitor and the Auditors can review the information presented this evening.

T. Lawson said that penalties do not affect the Budget figures.

Any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Xerox Copier – Covered previously.

ATTORNEY'S REPORT – J. Evans is not in attendance this evening.

Recreation fees for developers – No report at this time.

Adopt Ordinance No. 522 An Ordinance amending sections of certain Ordinances of the Borough of Mont Alto, Franklin County, Pennsylvania, providing for increased fines, penalties and/or periods of incarceration for violations – T. Lawson made a motion to adopt Ordinance No. 522, S. Strizziere seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Public Gathering/Festival Ordinance – Nothing at this time.

Square Project Deed – D. Monn and T. Lawson will meet with Lee Royer at 8:30 a.m. on Wednesday to discuss the survey of the land that will be deeded to Jessie Smith.

D. Monn explained what is being done with the land.

T. Lawson stated that previously the Smith property was a corner lot but since the Borough now owns the property on the corner this would no longer be considered a corner lot. E. Vranich agreed with this statement.

Guilford Township Share of Worker's Comp for MAVFD – J. Evans spoke to Guilford Township's solicitor and he will be recommending that the Board pay their share of the Worker's Comp for the MAVFD.

Right of Way Yew Street – J. Evans and Rex Benchoff have been playing phone tag. D. Monn and Cathy Fogelsonger spoke recently and D. Monn doesn't like to keep telling her that he doesn't have any information. This has been going on for months and months and this problem needs to be resolved.

Short discussion on right of ways. J. Evans told D. Monn that someone has to go to the Courthouse and research the right of ways for the streets as they are needed.

A lengthy discussion followed on the Benchoff right of way, the water line for Yew Street and items related to the Fogelsonger subdivision.

T. Lawson and D. Monn would like to see this project completed as soon as possible because if there is a moratorium on the sprinkler systems, the Fogelsonger's could take advantage of the moratorium to build their home before the sprinkler system has to be installed.

Also, the trailer owned by Benchoff on Yew Street is hooked up illegally through the house on the corner of Yew Street owned by Benchoff. This is partially the Borough's responsibility because this trailer was allowed to be hooked to the public water system.

E. Vranich will go back to his office and get the information, check with J. Evans and provide the information T. Lawson needs by midweek so T. Lawson can have something ready to present to the Mont Alto Municipal Authority at their meeting on December 13, 2010.

DCED University Drive Project – J. Evans is waiting for information about this item.

MAYOR'S REPORT

December 6, 2010 – The Mayor's Report was provided to Council in their packets on December 3, 2010. Council briefly reviewed the Mayor's Report.

RRFB Lights – Mayor J. Esser reported that he contacted PSU informally and they have agreed to pay the \$3500.00 that would not be covered in the reimbursement for the RRFB lights. The Borough will have to invoice Penn State University.

Penn Dot has assured the Borough that the money is available to reimburse the \$19,847.00 to the Borough for the RRFB lights.

E. Vranich was instructed to proceed with contacting the contractor so that the equipment can be ordered. E. Vranich will prepare the contract documents for signatures. He will send this to the Borough tomorrow. P. Kocek to pull the Penn Dot Agreement and prepare it for signatures.

R. Pheulpin left the meeting at 7:44 p.m.

D. Monn made a motion that Council proceed with purchasing the RRFB lights and install and then we will be reimbursed by Penn Dot and Penn State Mont Alto Campus, T. Lawson seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

P. Strite will be instructed to send an invoice to PSU after the final bill is received from Wm. Hill Associates.

ENGINEER'S REPORT

Jones Avenue Storm Water Drainage – Remove this item until spring.

RRFB Lights – Covered previously.

WATER/SEWER COMMITTEE

Sewer Treatment Plant Upgrade – L. Wenger told Council that the bids will be opened tomorrow for the STP Upgrade.

STREET COMMITTEE

Joint road maintenance with Quincy Township – Nothing

Four-way stop Jones & Greenwood – Nothing

Walnut Street Drainage – D. Monn informed Council that there is a drainage problem on Walnut Street. Water is coming down Walnut Street in the swale and washing out in the area of

the parking lot at the Fire Company. D. Monn suggested putting in a drain at the entrance of the carnival grounds. This would put the water underground instead of running down and pushing the stones and debris on Anthony Highway.

This work can be done in house. This project will be put on hold until spring.

PROPERTY & SUPPLY COMMITTEE

Repairs to Borough office building – This project won't be done until spring. Council will meet and look at what needs to be done to the building. The bids came in at \$7400-\$30,000 to do the project.

Large pavilion repair – L. Wenger reported that D. Knepper will have this project completed before the end of the year. T. Lawson feels this may have to wait until spring. The jacking does have to be done before the snow starts to accumulate on the roof.

Borough lot problems – D. Monn reported that there is standing water at the lower end and back at the small building. L. Wenger will take care of this problem.

Historical Society Veteran's Day picture – Chairman D. Monn presented Council with a picture provided by the Historical Society. The picture is of the Vietnam veterans that attended the Veteran's Day Ceremony in November of 2010. The picture will be displayed in Borough Hall.

ELECTRIC COMMITTEE

Tree trimming – Antietam Tree and Turf will be coming in the week of December 13, 2010 to do the tree trimming. The work should be completed by the end of December.

R. Slouthour coordinated with Antietam on the work that needs to be completed.

L. Wenger noted that there is one more tree that should come down per R. Slouthour. L. Wenger will have Antietam look at this and give the Borough a quote for taking it down.

PERSONNEL COMMITTEE

Ham/Turkey Employees Christmas – T. Lawson made a motion to provide the employees

a Ham or Turkey, their choice for Christmas, R. Lee seconded, any further discussion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

SANITATION & SAFETY COMMITTEE - Nothing

RECREATION COMMITTEE

Mont Alto State Park Committee – D. Monn reported that there wasn't a meeting and there won't be a work party until spring.

Use of the ball fields at the Mont Alto Recreation Area by Pen Mar Youth League – S. Strizziere reported on the unfair use of the fields and concession stand by Pen Mar.

The Borough provides the following:

1. Dirt for the fields
2. Utilities for the Concession Stand
3. Paper towels and toilet paper for the restrooms
4. Trash removal
5. Fields

Pen Mar does not:

1. Does not pay the \$5.00 per game to use the Concession Stand (paid by Mont Alto ball teams)
2. Does not share the proceeds of the Concession Stand with the Mont Alto ball teams
3. Does not provide their schedules to the Mont Alto Borough office on a timely basis
4. Does not cooperate in use of the fields – Mont Alto teams have trouble finding times they are allowed to use the fields in Mont Alto
5. Does not help with the cleanup of the Concession Stand

A lengthy discussion followed about the above subject. It was decided that B. Spicer, S. Strizziere and Chad Miller are to meet and develop rules and regulations for the use of the Recreation Area by Pen Mar Youth League.

L. Wenger was directed to change the locks on the restrooms so key control can be regained.

S. Strizziere stressed that the Mont Alto teams need priority on their own fields.

REPORT ON COG – D. Monn and T. Lowson attended the COG meeting. The presentation was on the new Federal Highway sign requirements. It will be a cost to the Borough to change the signs that don't meet the new requirements. D. Monn reported on the other items discussed at the COG meeting.

VISION 2015 – D. Monn reported on the RRFB light project, the Mont Alto State Park project and the Borough tree lighting at the Vision 2015 meeting.

FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE – C. Miller attended the training session on the new radios. The testing is completed for the radio system and 98% of the County has coverage. A definite date has not been established when the radios will go into operation. There are still items to be addressed before the system can go into operation.

MAINTENANCE SUPERVISOR'S REPORT

1. L. Wenger, T. Sharrah and J. Bakner has to have mandatory Security Training in 2011
2. Snow plows are ready to go. The big dump truck is putting out to many cinders. Will be fixed on 12-13 and returned 12-14-2010.
3. Salt bins have been filled
4. 997 will be resurfaced in 2011. 997 will be milled within the Borough before paving
5. Christmas decorations were donated for the Borough Hall. There have been many compliments on the new decorations.
6. There have been rumors that White Rock will be replacing the fence on Lowry Lane. L. Wenger was instructed to contact John Miner and ask them to move the fence back a few feet and also ask them to continue the fence up the length of Lowry Lane to prevent brush from growing up at the upper end of Lowry Lane.

PERSONNEL COMMITTEE (Continued)

D. Monn reported that today was the first day of Nancy Helman's layoff.

OLD BUSINESS

Report on the Franklin County Drug Task Force 2010 Fall Breakfast – The report is available for inspection. T. Lowson briefly reported on the Drug Task Force meeting. He told Council that the money contributed by the Borough is well spent for the Drug Task Force.

NIMS Certificates – Craig Myers notified the Borough that the paperwork was lost for the NIMS training held last October at the Borough office. The certificates will be provided to the Borough by Thursday of this week.

Comprehensive Plan – The Borough does not have a Comprehensive Plan. This will have to be addressed.

NEW BUSINESS

Approve 2011 Meeting dates – T. Lowson made a motion to approve the 2011 Meeting Dates, R. Lee seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

Approve 2011 Borough employee Holiday dates – There is a misspelling on Monday for the Christmas holiday in 2011.

T. Lowson made a motion to approve the Borough employee holiday dates with correction, R. Lee seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

PSAB Borough News Subscription Renewal – T. Lowson made a motion to approve the PSAB Borough News subscription renewal, S. Strizziere seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

Invitation from Representative Todd Rock – For your information and consideration.

Appoint P. Strite to the Franklin County Area Tax Bureau Board – S. Strizziere made a motion to appoint P. Strite to the Franklin County Area Tax Bureau Board, R. Lee seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Letter from President of Council of Pittsburgh in reference to refracturing – They are trying to garner support. Mont Alto Borough will not take any action on this request.

OLD BUSINESS (continued)

LST Tax – S. Strizziere expressed her displeasure that the LST Tax was passed without a decrease in the mill rate for 2011. Council discussed and T. Lowson explained the reason why the mill rate wasn't decreased for 2011.

ADJOURNMENT – R. Lee made a motion to adjourn the regular meeting of Mont Alto Borough Council of December 6, 2010 at 9:08 p.m., S. Strizziere seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on
January 3, 2011.

Patricia A. Kocek
Borough Secretary

Dennis W. Monn Council President
Thomas Lowson Vice President
Beverly Spicer President Pro Tem