

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Dennis Monn called the Regular meeting of February 7, 2011 of the Mont Alto Borough Council to order at 6:41 p.m.

ROLL CALL – Dennis Monn, Tom Lowson, Rick Lee, James Eck, Beverly Spicer and Cheryl Sobun present. Shannon Strizziere arrived at 6:47 p.m.

MAYOR – Mayor John Esser absent.

BOROUGH STAFF – Jeff Evans Solicitor, Ben Shull Engineer, Larson Wenger Maintenance Supervisor, David Lutz and Patricia Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Council President D. Monn recognized David Lutz – D. Lutz is the Zoning officer for the Borough of Mont Alto. D. Monn invited D. Lutz to the meeting to meet Borough Council and to present his report. At this time D. Lutz read his report to Council for their consideration.

D. Monn reported that D. Lutz met with Penn State university to discuss obtaining Land Use Permits for work that they do that is within the Borough limits. This information wasn't well received but D. Monn pointed out to Council that even the Borough has to obtain Land Use Permits for work they do.

D. Lutz said PSU didn't feel they needed to do this because they do so much for the Borough and it wasn't something that was pushed in the past. D. Lutz, being the new Zoning Officer wanted to meet them and moving forward wanted to let them know what the expectations were and to build a rapport with them. He feels this has been accomplished and moving forward PSU is going to keep the Borough in the loop as far as communication goes.

ACCEPTANCE OF ZONING OFFICERS REPORT – R. Lee made a motion to accept the Zoning Officer's Report for January 2011, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

**BOROUGH OF MONT ALTO
ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL
Report Period: January, 2011**

Wm. David Lutz
for CCIS
Zoning
Officer

LAND USE PERMITS 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
LU-11-01	1/28/11	DAVID SOUTH	404 CONSTITUTION AVE	30X32 STORAGE BLDG
LU-11-02	1/31/11	MONT ALTO BORO	3 N. MAIN ST	RELOCATING SHED

DEMOLITION PERMITS 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
DP-11-01	1/27/11	JASON FLOOK	411 PARK ST	1 CAR GARAGE

SUBDIVISION REVIEWS

CRABLE PRELIMINARY AND FINAL

Land Use Permits Issued This Month	2	Demolition Permits Issued This Month	1
Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	2	Demolition Permits Issued To Date	1
Subdivision Reviews This Month	1		
Subdivision Reviews Year To Date	1		

UCC Building Permits Commonwealth Code Inspection Service, Inc. Report – No report

UCC Building Permits Accredited Services Report – No report

Council President D. Monn recognized Denise Bonura representing the Record Herald.

Council President D. Monn recognized Jim Maun William Brindle Associates. J. Maun arrived at 6:48 p.m. J. Maun is attending the meeting in reference to the Crable Subdivision.

ENGINEER'S REPORT

Crable Subdivision 315 S Main Street – The Borough received new drawings reflecting the changes required by the Borough engineer in a letter dated January 10, 2011.

J. Maun told Council that this subdivision is a lot addition (with no lot improvements at this time) to the neighboring tract (313 S Main Street Nunemaker). This would give the Nunemaker's another access to their property because of the safety issue of backing out on to Main Street.

B. Shull, Engineer said that all of the revisions on the letter dated 1-10-2011 have been addressed except the right of way on Jones Avenue. The Ordinance calls for a 50' right of way but J. Evans said this is only a lot addition not a new subdivision so therefore a 50' right of way would not apply to this situation. There is not a right of way called out on the Crable deed.

B. Shull said then all of the questions have been addressed concerning this subdivision.

R. Lee made a motion to approve the Crable subdivision, S. Strizziere seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

J. Maun left at 6:58 p.m.

Right of Ways – Council discussed amending the Zoning Ordinance to reflect that the 50' right of way is not needed in all situations. J. Evans will look into this matter.

Council President Dennis Monn recognized Shelva Eck – S. Eck is in attendance this evening to observe the meeting.

VACANCIES

Zoning Hearing Board Alternate – D. Monn made a motion to appoint Jeff Greenwood as the alternate to the Zoning Hearing Board, R. Lee seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

D. Lutz left the meeting at 7:00 p.m.

Appoint J. Greenwood as the alternate to the Franklin County Area Tax Board – D. Monn made a motion to appoint Jeff Greenwood as the alternate to the Franklin County Area Tax Board, T. Lawson seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

APPROVAL OF MINUTES

January 3, 2011

T. Lawson made a motion to approve the Minutes of January 3, 2011, R. Lee seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

ACCEPTANCE OF TREASURER'S REPORT

December 31, 2010

R. Lee a made a motion to accept the Treasurer's Report for December 31, 2010, S. Strizziere seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

Table the January 31, 2011 Treasurer's Report until the March 2011 meeting.

ADOPT RESOLUTION NO. 525 TRANSFER OF FUNDS JANUARY 2011 – R. Lee made a motion to adopt Resolution No. 525, Transfer of Funds for January 2011, B. Spicer seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

FINANCE AND ADMINISTRATION COMMITTEE

Boyer and Ritter Audit planning letter – For your information.

The Auditors are in house working on the MAMA and the Borough Audit.

Apex valuation – The Auditors need a valuation of the Water, Sewer and Electric systems for the Apex development so this can be added to the Fixed Assets list. D. Monn and others are working on acquiring this information.

Franklin County Area Tax Board – There was a report on the table this evening for Council from P. Strite outlining some of the actions that have been taken by the FCATB.

ATTORNEY'S REPORT

Recreation fees for developers – Nothing at this time.

Public Gathering/Festival Ordinance – J. Evans is not sure where this item stands at this time.

Square Project Deed – J. Evans left a message for Attorney Clint Barkdoll (Jessie Smith's attorney) that the Borough needed a document signed in order to proceed with processing the subdivision for Mrs. Smith. J. Smith refused to sign the document so P. Kocek provided a copy of the document to her attorney. J. Evans will follow up with this tomorrow.

University Drive Storm Water Project financing - J. Evans told Council that all of the paperwork has been submitted to DCED to get approval to use Liquid Fuels Funds to pay down the principal on this loan.

J. Evans will let P. Strite know the amount to be paid to Tower Bank.

Public Officials use of personal computers for emails – Council President D. Monn pointed out that there was a short article in the PSAB newsletter stating that emails sent by a public official on their personal computer cannot be used against them. Private computers are not subject to the Open Records Act.

J. Evans cautioned Council that until there is a ruling from a higher Court, Council members should not transmit electronically anything to do with litigation.

MAYOR'S REPORT

Mayor John Esser is absent this evening.

ENGINEER'S REPORT

RRFB Lights – D. Monn reported that the bill was received today for the lights but the lights have not been received. Once the equipment is received the company has to be notified so they can send in their technician to conduct a start up assistance, programming and trouble shooting maintenance training session.

Jessie Smith arrived at 7:13 p.m.

Council President D. Monn recognized J. Smith.

J. Smith attended the meeting to express her displeasure at not receiving the Deed for the subdivision of land between herself and the Borough. She also stated she will not sign the paper presented to her for her signature or any other papers concerning this matter.

J. Smith stated that if she doesn't receive the Deed within the next week or so she is going to put a suit against the Borough \$25,000.00 and Dennis Monn \$50,000.00.

J. Smith explained the situation as she sees it and then she got very upset and left the meeting. J. Evans left the meeting to talk to J. Smith and try to explain to her what process needs to be followed in order for this project to go forward.

WATER/SEWER COMMITTEE

Water Line Yew Street – D. Monn told Council that Kathy Fogelsonger is not here at this time but will arrive later in the meeting because of work obligations.

The Fogelsonger's bought another home but they are still considering subdividing the property on Yew Street.

The water line will be installed in the spring. This water line has nothing to do with the subdivision of the Fogelsonger property.

90 Day Review Extension – B. Shull has a request for a 90 Review Extension from Bindle Associates, Inc. for the Fogelsonger Subdivision on Yew Street.

S. Strizziere made a motion to grant the 90 day Review Extension, R. Lee seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

STREET COMMITTEE

Joint road maintenance with Quincy Township – Nothing

Four-way stop Jones & Greenwood – Nothing

Walnut Street Drainage – On hold until spring.

Penn Dot Re: Process Description for Race Permits.....- This information was received from Penn Dot. Anytime a race, parade or banners are conducted or placed on Penn Dot roads the appropriate forms need to be filled out and sent to Penn Dot prior to the event to receive permission to hold the activity.

PROPERTY & SUPPLY COMMITTEE

Repairs to Borough office building – This project is on hold until spring.

Borough lot problems – This project is on hold until spring.

Council Room paneling – It was the consensus that the Borough Maintenance Department will remove the paneling from the Council room.

Diesel Pumps – Council President D. Monn reported that there have been a lot of problems with the Diesel Pumps at the Fire Station and they need to be replaced.

L. Wenger has a quote for \$600.88 to make repairs to the pumps. After discussion R. Lee volunteered to contact Spigler and discuss the repair of the pumps.

Council will not take action on the quote until after R. Lee talks to Spigler.

J. Evans returned to the meeting at 7:30 p.m.

ELECTRIC COMMITTEE

Alternative energy – T. Lawson told Council that the Borough needs to work on an Ordinance to cover the use of alternative energy in the Borough. Ron Pezon offered Chambersburg's Ordinance for Mont Alto to model their Ordinance on. Alternative energy is an up and coming issue and needs to be addressed before the Borough is faced with the Borough making a request to use alternative energy.

T. Lawson presented a brief history of alternative energy and how it is affecting municipalities.

T. Lawson, R. Lee and D. Monn have been invited to attend the next Chambersburg Council meeting to listen to the discussion on their electric. They will be attending the meeting on Monday February 14, 2011.

Consensus of the Council is to pursue writing this Ordinance for the Borough of Mont Alto.

PPA Relevelization – T. Lawson explained that the PPA collection has gone slightly over the 3% + or - . T. Lawson recommends changing the PPA from 0.00985 to 0.00570 starting with the March 1, 2011 billing.

R. Lee made a motion to relevelize a reduction of .6%, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

PERSONNEL COMMITTEE

Council President D. Monn stated that there are some Personnel items to be addressed and they will be discussed at an Executive Session later in the meeting.

SANITATION & SAFETY COMMITTEE – Nothing

RECREATION COMMITTEE

Pen Mar Youth League use of the Mont Alto Recreation Area – B. Spicer told Council that those involved will be meeting on Wednesday February 9, 2011 to discuss this matter. J. Evans will be drawing up guidelines for Pen Mar's use of the Recreation area.

Mont Alto State Park – This Committee will be meeting on March 17, 2011.

Mont Alto Recreation Pavilion – T. Lowson told Council that some of the picnic tables have broken braces and some of the benches look like the boards are warped.

L. Wenger was instructed to move the tables to the Maintenance Shed and work on them during the inclement weather.

Pavilion repairs – Short discussion on the work completed by D. Knepper. D. Knepper recommends that the Maintenance Department go in and on the good boards take ¾" plywood and glue it onto the boards and put a bolt in them as a backup.

REPORT ON COG (Council of Governments) – D. Monn reported that G. Warren Elliott (who is a newly appointed member of the Chesapeake Bay Commission) gave a presentation on what is happening with the Chesapeake Bay.

New officers were appointed to the COG and they are: Bob Ziobrowski Chair, Sam Cressler Vice Chair, Phil Tarquino Treasurer and Janet Lukice Secretary.

VISION 2015 – Council President D. Monn attended the Vision 2015 meeting. They will be holding a Business Expo in conjunction with the Lions Club Pancake Breakfast on Saturday February 12, 2011.

The Franklin County Builder's Association Show will be held in Waynesboro this year at the old Jubilee grocery store by Kmart on March 11, 12 and 13, 2011.

FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE

The meeting was not held because of inclement weather. When the meeting is held the big issue to discuss will be the radio system.

MAINTENANCE SUPERVISOR'S REPORT

1. Picked up a spare 37 ½ KVA transformer
2. January and February are the months L. Wenger works on State reports
3. The Consumer Confidence Report will be worked on towards spring
4. L. Wenger reported that two (2) employees from Quincy Township (this has been approved by the MAMA) want to receive training for their water license under L. Wenger. The employees need two (2) years of experience. L. Wenger contacted DEP and L. Wenger was told that the Quincy employees will have to work 220 days per year or 1760 hours per year. L. Wenger feels the only way to do this is to have a log book at the water plant and will keep track of their hours by using the log book.
5. The concrete is poured at the dorm on University Drive to take care of the area that was destroyed by the garbage trucks. The blacktop will be replaced in warmer weather.
6. L. Wenger is sorting through the boxes of documents provided by Nassaux-Hemsley, Inc.
7. The Handheld devices were ordered and if the devices are received in time the meters will be read.
8. L. Wenger reported that the MAVFD has a pickup truck they obtained through DCNR that will be returned DCNR. This pickup could possibly be available for the Borough to acquire. If the Borough is interested they would have to contact DCNR. Discussion on the pros and cons of obtaining this vehicle.

9. C. Miller talked to Todd Rock about grants. Discussion on a grant and whether or not it will be a 80-20 grant or a 100% grant. L. Wenger suggested trying to get a grant for a salt shed and a chain link fence around the Borough lot. L. Wenger obtained some information to build these two (2) items. Discussion. T. Lowson suggested talking to T. Rock about a grant for the gas pumps instead of a salt shed.

Council President D. Monn reported on the following:

Incident Report – C. Miller was running the cinder spreader and a resident made a claim that the cinders damaged his vehicle. This information was provided to the Borough's insurance company and we received paper work from the Borough insurance company stating that the Borough is not responsible for this damage

Water leak at Fir & Constitution – The residents were without water over night so D. Monn contacted Emergency Management and obtained water for the residents on Fir Street. The next day after searching for the leak D. Monn called in R & D Contractors to work on this problem.

D. Monn will suggest to the MAMA that the valve at the end of Fir Street be replaced and that the entire water line on Fir Street needs to be replaced.

Testing valves – All of the valves in the Borough need to be tested and replaced if need be.

CDBG money – L. Wenger is checking to see if the Borough is eligible for CDBG money.

Electrical outages – Broken insulator on Greenwood Avenue
Connector on primary feeding the transformer was loose on Newcomer
Squirrel on Beech Street

OLD BUSINESS

Comprehensive Plan – Nothing.

NEW BUSINESS

Cumberland-Franklin County Boroughs Association Meeting – John Esser is not going to attend this meeting. If anyone wants to attend please notify P. Kocek.

The PSAB Borough Management Caucus Newsletter – For your information.

Centennial Committee Year 2013 – The Borough will celebrate their 100th anniversary in 2013.

D. Monn would like to set up a Committee consisting of members from Council, MAVFD, Mont Alto Historical Society, Mont Alto Church and other entities as appropriate.

C. Sobun and B. Spicer volunteered to serve as the members from Council. Letters will be sent to the other organizations asking for representatives to serve on this Committee.

The suggestion was made to buy banners to place on the poles on Main and Park Street.

Presentation of plaque from the Mont Alto Volunteer Fire Department - D. Monn presented to Council the plaque awarded to Mont Alto Borough Council in appreciation for their dedicated support of the MAVFD.

EXECUTIVE SESSION – Council President D. Monn called for an Executive Session at 8:30 p.m. to discuss personnel issues. L. Wenger was invited to stay for the beginning of this session.

L. Wenger left at approximately 9:40 p.m.

Council President called the regular meeting of Mont Alto Borough Council back to order at 9:52 p.m.

ADJOURNMENT – R. Lee made a motion to adjourn the regular meeting of Mont Alto Borough Council of February 7, 2011 at 9:53 p.m., T. Lawson seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on March 7, 2011.

Patricia A. Kocek
Borough Secretary

Dennis W. Monn Council President

Thomas Lawson Vice President

Beverly Spicer President Pro Tem