

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Dennis Monn called the Regular meeting of April 4, 2011 of the Mont Alto Borough Council to order at 6:36 p.m.

ROLL CALL – Dennis Monn, Tom Lawson, Rick Lee, James Eck, Beverly Spicer and Shannon Strizziere present. Cheryl Sobun absent.

MAYOR – Mayor John Esser present.

BOROUGH STAFF – Jeff Evans Solicitor, Erik Vranich Engineer, Larson Wenger Maintenance Supervisor and Patricia Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS - None

VACANCIES

Mont Alto Municipal Authority member Term expires 12-6-2015 – A letter was received from Curtis Finney of Park Street indicating his interest in filling the vacancy on the Mont Alto Municipal Authority.

T. Lawson made a motion to appoint Curtis Finney to fill the vacant seat on the Mont Alto Municipal Authority, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, D. Monn abstained, so ordered.

P. Kocek was instructed to notify C. Finney that he has been appointed to the Mont Alto Municipal Authority.

ACCEPTANCE OF ZONING OFFICERS REPORT – Council President D. Monn and the members briefly discussed a zoning issue at 402 and 404 Constitution Avenue regarding right of ways and setbacks. Zoning Officer D. Lutz is working on this matter.

R. Lee made a motion to accept the Zoning Officer's Report for March 2011, S. Strizziere seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

BOROUGH OF MONT ALTO
ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL

Wm. David Lutz
for CCIS
Zoning Officer

Report Period: March, 2011

LAND USE PERMITS MARCH, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
LU-11-04	3/4/11	WILLIAM HIGGS	49 CREEK STONE DR	8X10 SHED
LU-11-05	3/4/11	RON & PATTI STRITE	317 PARK ST	5' 11" PRIVACY FENCE
LU-11-06	3/8/11	CLAYTON W. JONES	36 REYNOLDS AVE	GARAGE DR CARPORT
LU-11-07	3/25/11	BRENDA JONES	106 REYNOLDS	INSTALL NEW ROOF

DEMOLITION PERMITS 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
D-11-02	3/4/11	RON & PATTI STRITE	317 PARK ST	FENCE

SUBDIVISION REVIEWS

Land Use Permits Issued This Month	4	Demolition Permits Issued This Month	1
Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	7	Demolition Permits Issued To Date	2
Subdivision Reviews This Month	0		
Subdivision Reviews Year To Date	2		

UCC Building Permits Commonwealth Code Inspection Service, Inc. Report – For your information.

UCC Building Permits Accredited Services Report – For your information.

APPROVAL OF MINUTES

March 7, 2011

R. Lee made a motion to approve the Minutes of March 7, 2011, J. Eck seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

ACCEPTANCE OF TREASURER'S REPORT

February 28, 2011

R. Lee a made a motion to accept the Treasurer's Report for February 28, 2011, S. Strizziere seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

Table the March 31, 2011 Treasurer's Report until the May 2011 meeting.

ADOPT RESOLUTION NO. 527 TRANSFER OF FUNDS MARCH 2011 – S. Strizziere made a motion to adopt Resolution No. 527, Transfer of Funds for March 2011, B. Spicer seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

FINANCE AND ADMINISTRATION COMMITTEE

Wireless phones – T. Lawson discussed the present plan the Borough has for the wireless phones used by the employees and a new plan that is now available through Co-Stars.

Council discussed the pros and cons of changing to this new plan. There would be a cost savings with the new plan. The new plan does not include the use of the walkie talkie feature through Nextel. R. Lee will investigate the various options available to the Borough and the cost for the different plans. T. Lawson will email his contact at CoStars and tell her that R. Lee is taking over for him.

MAVFD request for donation Easter Egg Hunt – The MAVFD is holding a community wide Easter Egg Hunt on April 9, 2011. Council President D. Monn read the letter of request from the MAVFD.

D. Monn made a motion to donate \$300.00 to the MAVFD Easter Egg Hunt, J. Eck seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Credit/Debit Card for utility billing – T. Lawson looked into this at the request of the Mont Alto Municipal Authority.

T. Lawson explained how this type of system would work. A lengthy discussion followed on how the fees could be passed unto the customers. The Borough cannot pass the fees to all of the customers. It would not be fair to charge all of the customers when only a portion of the customers will use credit/debit cards.

Cathy and Jeremy Fogelsonger arrived at 7:11 p.m.

Council discussed referring customers to use an ATM machine. No decision made at this time.

ATTORNEY'S REPORT

Official Recreation Map/Recreation fee for developers – Nothing at this time.

Public Gathering/Festival Ordinance – Council discussed enforcement of this Ordinance if it is completed and passed. Continued discussion on this matter.

Amend Subdivision Ordinance (50' right of way) - J. Evans told Council that before going through the hassle of amending the Subdivision Ordinance there is already a provision in the Subdivision Ordinance that would cover this item. Section 801.B covers this type of situation concerning right of ways. This would cover the requirement for a 50' right way when the street itself isn't even 50' feet wide. When there is this type of approval of a subdivision it should be so noted on the subdivision plans and/or a part of the Minutes.

Smith/Mont Alto Borough Subdivision – J. Evans provided the Deed of Dedication to be signed. This will be signed and J. Evans will take the Deed of Dedication to be recorded and the Subdivision Plans to the County to be signed and recorded.

MAYOR'S REPORT

Mayor John Esser reported that he attended a Legislative Breakfast with Congressman Bill Shuster. J. Esser was able to speak with B. Shuster about his concerns about water and sewer costs for the Borough of Mont Alto.

ENGINEER'S REPORT

RRFB Lights – E. Vranich reported that the lights have been installed and are operational. Penn Dot has approved the installation.

J. Evans has approved the amended documents that need to be submitted to Penn Dot for reimbursement.

The final amount to be passed to Penn State Mont Alto is approximately \$5200.00. They were told originally that the cost would be \$3500.00. J. Esser would like a letter sent to Penn State Mont Alto along with the invoice stating that any additional payment would be appreciated.

L. Wenger can go on line and check how often the RRFB lights are used.

WATER/SEWER COMMITTEE

Water Line Fogelsonger Subdivision Yew Street – Cathy & Jeremy Fogelsonger are present this evening to discuss their original subdivision and want to submit a revised subdivision plan for a two (2) lot subdivision instead of a three (3) lot subdivision.

E. Vranich told the Fogelsonger's:

1. That they need to apply for a 90 day extension for their subdivision, which can be done verbally this evening
2. Have their surveyor draw up a revised subdivision plan and submit it formally to the Borough
3. The Borough will review the plans and go from there

At this time C. Fogelsonger requested a 90 Day extension for review of their subdivision.

C. Fogelsonger told Council that she does not understand why she has received bills for the attorney and engineer for the Borough since she already has an attorney and engineer. C. Fogelsonger was told that these bills were for the review of their subdivision that was submitted to the Borough as provided for in the Subdivision Ordinance.

Her biggest concern is the \$600.00 bill that was received from Wm. Hill & Associates, Engineers. The bill was for research concerning the right of way over the Benchoff property.

A very lengthy discussion followed on the right of way, the water line and all of the various items concerning their subdivision that occurred over the time period since the submission of the subdivision. J. Fogelsonger expressed his concerns about the process for approval of a subdivision and the costs that are involved.

E. Vranich told the Fogelsonger's that did not just go out and do work without approval. They were trying to save the Fogelsonger's money by trying to find a way to install the water line without having to go down the middle of the street.

The Fogelsonger's were informed that if they do the two (2) lot subdivision and do not add another dwelling they do not have to install the water line. If there is ever another dwelling built the developer has to bear the cost of upgrading the utilities to serve the new dwelling.

R. Lee made a motion to grant the Fogelsonger's a 90 day subdivision extension, J. Eck seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

The Fogelsongers were reminded that they will be assessed for attorney and engineering costs when they submit the two (2) lot subdivision.

E. Vranich told those present that the review of the revised subdivision will not be as nearly involved as the original review process.

C. & J. Fogelsonger left the meeting at 8:20 p.m.

STREET COMMITTEE

Four-way stop Jones & Greenwood – E. Vranich provided information prior to the meeting concerning this item. Council discussed the pros and cons of continuing with this project. Will wait until C. Sobun is present before removing this item from the Agenda.

Walnut Street Drainage – This project will be completed before the carnival.

Drainage box on 997 – The box is deteriorated and needs to be replaced. L. Wenger reported that he has been verbally told that Penn Dot is willing to work with the Borough when they do their work on 997 this summer.

PROPERTY & SUPPLY COMMITTEE

Repairs to Borough office building Outside – T. Lawson reported that there are boards to be replaced but the roof does not need to be replaced at this time.

Repairs to Borough office building Inside – Council President D. Monn complimented Nancy Helman on the great job she did on matching the logs where they were notched. This is a great improvement to the office.

Ceiling in office – D. Monn received a quote in the amount of \$602.00 (materials only) for installing a 2" x 4" dropped ceiling in the Council room. He is waiting for another quote.

Borough lot problems – This project is on hold until better weather.

Diesel Pump/Gas Pump – D. Monn reported that Pharoah's Truck Stop at Shippensburg has closed down. He is trying to obtain contact information for the owner of the gas pumps. S. Strizziere will stop and look at the pumps.

Water Heater Office basement – D. Monn and P. Strite attended a webinar on saving energy in municipalities.

The Borough office building has an electric hot water heater in the basement that runs to heat water for one faucet in the upstairs bathroom.

D. Monn suggests purchasing a tank less hot water heater for the upstairs bathroom in order to save money.

D. Monn told Council that the money saved could be used to put the new ceiling in the Council room.

T. Lawson made a motion to buy a tank less hot water heater to replace the hot water heater in the basement, R. Lee seconded, any further discussion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

ELECTRIC COMMITTEE

Alternative energy – T. Lawson told J. Evans to use Chambersburg's Ordinance and adapt it for Council's review. This needs to be taken care of in the very near future.

AEP (American Electric Power) Proposal – T. Lawson, after last month's meeting, told Downes to provide AEP with information.

The representative from AEP has not contacted Downes to receive the information he needs.

ARR (Auction Revenue Rights) – T. Lawson told Council that the final round concluded today.

The Borough was eligible for 2.2 mega watts and received 1.6 mega watts. T. Lawson instructed Downes to schedule this into the FTR Auction. The revenue from the FTR's will depend on the congestion and demand on the grid.

Complaints – Council President D. Monn reported on utility complaints he and the office has received over the past month.

D. Monn is going to try to work on a comparison chart for electric and water usage.

PERSONNEL COMMITTEE

PSAB Long Term Health Care Insurance for elected and appointed officials – If interested in this please see R. Lee.

SANITATION & SAFETY COMMITTEE – Nothing

RECREATION COMMITTEE

Pen Mar Youth League use of the Mont Alto Recreation Area Agreement – It was noted that Pen Mar is practicing without providing a schedule to the Borough office.

The Agreement provided this evening includes the insurance and indemnity clause that J. Evans was instructed to add to the Agreement. B. Spicer would like to see this Agreement approved this evening so it is available for Pen Mar sign this year.

Discussion on having Pen Mar pay a \$300.00 deposit to cover the cleaning of the Concession Stand and the return of the keys. The \$300.00 deposit will be returned if the Concession Stand is cleaned and all of the keys returned.

B. Spicer informed Council that there has been a problem with Pen Mar not notifying the office about rescheduled games and a problem with Pen Mar using the fields when the Pavilion is rented out.

It was pointed out that the teams are to pay \$5.00 to the Borough each time they open the Concession Stand. This money is deposited in the Concession Stand fund for repairs and maintenance of the Concession Stand.

J. Evans was directed to add a \$300.00 deposit to the Agreement. J. Evans will email the new Agreement to the Borough Office by Wednesday.

S. Strizziere made a motion to approve the Agreement, with the addition of the deposit, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Repair and replacement of fencing – T. Lawson reported that the Athletic Association wants to donate the money to make repairs to the fences at the Recreation Area.

T. Lawson made a motion to allow the Athletic Association to make repairs and replacement of the existing fences at the Mont Alto Recreation Area, B. Spicer seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

Gazebo – T. Lawson obtained two (2) estimates for a gazebo.
\$3432.00 Country Side Flowers & Mulch (Would be built on site)
\$3656.56 CBG Outdoors

The money to pay for the gazebo will be paid out of the Grant money.

B. Spicer made a motion to purchase the gazebo from Country Side Flowers & Mulch, S. Strizziere seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

Extension of the Grant – A letter was received indicating that the Grant money has to be used by June 30, 2011. T. Lawson doesn't feel the projects can be completed by June 30, 2011. T. Lawson proposes asking for a six (6) month extension.

It was the consensus of Council that a letter be written requesting a six (6) month extension on the Recreation Grant. P. Kocek was instructed to write this letter.

Discussion on the skateboard equipment that is going to be installed at the Recreation Area and possible problems that could occur because of the installation of the equipment. T. Lawson explained that only beginner equipment is going to be installed.

T. Lawson informed Council that a few repairs have to be made to the Tennis Court.

REPORT ON COG (Council of Governments) – Council President D. Monn reported that a speaker from HACC spoke. Michael Christopher addressed Workers Comp for firefighters who have cancer and the impact this could have on municipalities.

VISION 2015 – D. Monn attended this meeting. Vision 2015 is trying to establish a Council for the Arts. Each municipality then had a time to share happenings in the respective communities.

FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE – D. Monn attended this meeting. The radios are up and running and working.

MAINTENANCE SUPERVISOR'S REPORT

1. Radio Scanners – The scanners will soon become obsolete. Mont Alto Volunteer Fire Department can purchase scanners for cost (approximately \$380.00) if they sell 50 or more scanners. There is a programming charge of \$20.00.

T. Lawson made a motion to replace both scanners owned by the Borough at a cost of \$380.00 plus \$20.00 each for programming, R. Lee seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

2. Street Sweeping will be done on April 6 or 7, 2011. P. Kocek was instructed to contact the Record Herald to have these dates advertised.
3. DEP requirement for chlorine analysis has been met by installation of the new analyzer. If the current goes out or the analyzer is broken samples will have to be done manually every four (4) hours until the situation is corrected.
4. Mont Alto Fire Department Brush truck – L. Wenger told Council that this truck is available to the Borough for free. After discussion it was decided not to pursue this matter.
5. Sewer Treatment Plant Upgrade – On April 11, 2011 Conewago wants to start working four (4) ten hour days. The Mont Alto Municipal Authority would like to have an employee there when Conewago is working. L. Wenger would like permission to schedule the maintenance employees for staggered hours

in order to cut down on overtime. It was the consensus of Council to allow L. Wenger to schedule the staggered hours and to rotate the staggered hours between the employees.

OLD BUSINESS

Comprehensive Plan – Nothing.

Centennial Committee Year 2013 – D. Monn told Council that there are approximately six (6) people on the Committee at this time. We are still waiting for other entities to let us know if they are going to have anyone serve on the Committee.

Rapid Response System – Nothing at this time.

Inter-local Agreement for radio grant purchase or reimbursement – Council President D. Monn told Council that they are going to receive \$5000.00 worth of radios for \$1300.00.

D. Monn made a motion to enter into the Inter-local Agreement for radio grant purchase or reimbursement, R. Lee seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

NEW BUSINESS

Friends of Mont Alto State Park – B. Spicer reported that May 7, 2011 will be a workday at the

Mont Alto State Park to clean out the back area to be able to put more picnic tables in that area. All are welcome to come and help.

Cumberland-Franklin County Boroughs Association Meeting – Please notify P. Kocek if you would like to attend this event.

Request from Greene Township Board of Supervisors Request for use of Special Fire Police – R. Lee made a motion to allow Greene Township to use the Special Fire Police, J. Eck seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

EXECUTIVE SESSION - None

ADJOURNMENT – T. Lowson made a motion to adjourn the regular meeting of Mont Alto Borough Council of April 4, 2011 at 9:45 p.m., R. Lee seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on May 2, 2011.

Patricia A. Kocek

Patricia A. Kocek
Borough Secretary

Dennis W. Monn Council President

Thomas Lowson Vice President

Beverly Spicer President Pro Tem