

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Dennis Monn called the Regular meeting of May 2, 2011 of the Mont Alto Borough Council to order at 6:35 p.m.

ROLL CALL – Dennis Monn, Tom Lowson, Rick Lee, James Eck, Beverly Spicer, Shannon Strizziere and Cheryl Sobun present.

MAYOR – Mayor John Esser present.

BOROUGH STAFF – Larson Wenger Maintenance Supervisor and Patricia Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS – None

VACANCIES - None

ACCEPTANCE OF ZONING OFFICERS REPORT April 2011

R. Lee made a motion to accept the Zoning Officer’s Report for April 2011, J. Eck seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

**BOROUGH OF MONT ALTO
ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL**

**Wm. David Lutz
for CCIS
Zoning Officer**

Report Period: April, 2011

LAND USE PERMITS APRIL, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
LU-11-08	4/15/11	MICHAEL NOLL	227 S. MAIN ST.	14'X12' PAVILLION
LU-11-09	4/25/11	DAVID NOLL	210 CONSTITUTION AVE	12'X14' SHED

DENIED PERMITS APRIL 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
LU-11-09	4/15/11	MICHAEL NOLL	225 S. MAIN ST.	NEW PARKING AREA

SUBDIVISION REVIEWS

Land Use Permits Issued This Month	2	Demolition Permits Issued This Month	0
Land Use Permits Denied This Month	1	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	9	Demolition Permits Issued To Date	2
Subdivision Reviews This Month	0		
Subdivision Reviews Year To Date	2		

ZONING/SUBDIVISION ISSUES

ITEM 3- ADDRESS 210 CONSTITUTION AVE- STRUCTURE BUILT / SET WITHOUT PERMITTING

3/18/11- Received notice that structure existed
3/24/11- Site visit confirmed structure, shed.
3/31/11- Sent letter for violation.
4/25/11-Land Use Permit application accepted. Completed

UCC Building Permits Commonwealth Code Inspection Service, Inc. Report – For your information.

UCC Building Permits Accredited Services Report – For your information.

Council President D. Monn reported that the Sprinkler System legislation has been rescinded in the State of Pennsylvania.

APPROVAL OF MINUTES

April 4, 2011

R. Lee made a motion to approve the Minutes of April 4, 2011, B. Spicer seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

ACCEPTANCE OF TREASURER’S REPORT

March 31, 2011

S. Strizziere made a motion to accept the Treasurer’s Report for March 31, 2011, R. Lee seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

Table the April 30, 2011 Treasurer’s Report until the June 6, 2011 meeting.

ADOPT RESOLUTION NO. 528 TRANSFER OF FUNDS APRIL 2011 – S. Strizziere made a motion to adopt Resolution No. 528, Transfer of Funds for April 2011, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

FINANCE AND ADMINISTRATION COMMITTEE

Wireless phones – R. Lee reported that the Borough is now paying \$600.00 per year for insurance for the wireless phones. With the new plan that is available through Co-Stars the savings would be approximately \$60.00 per month plus the cost of the insurance. All of the current equipment will be replaced. R. Lee does not see a down side to going with the proposed plan.

The Plan would include 1400 shared minutes per month. Direct Connect minutes and phone to phone minutes do not count towards the 1400 shared minutes. Discussion on the various phones that are available under this plan and what would be most suited for Borough use.

R. Lee suggests dropping the insurance. He also suggested making the employee responsible for a portion of the cost for replacement of a phone if they lose, damage or make the phone inoperable. Discussion.

No decision was made at this time on the new phone service. R. Lee will continue to look into this matter.

Letter of thanks Easter Egg Hunt – The members were provided with a copy of a letter of thanks for the contribution Borough Council made to the Easter Egg Hunt.

Credit/Debit Card for utility billing – A lengthy discussion took place on the pros and cons of providing this service to the customers of the Borough utility system and how other municipalities provide this service to their customers.

T. Lowson will look into Online payment of Borough utilities which would be entirely different from providing credit/debit card payment services to the customers.

ATTORNEY'S REPORT–Attorney J. Evans was not in attendance but provided the following written information:

Official Recreation Map/Recreation fee for developers – No report.

Public Gathering/Festival Ordinance – No report.

Smith/Mont Alto Borough Subdivision – “I have been in contact with Ms. Smith’s attorney and advised that we would be providing him with the deed for the subdivided tract shortly.”

MAYOR’S REPORT

Mayor John Esser was absent. No report provided.

ENGINEER'S REPORT – No report.

WATER/SEWER COMMITTEE

Water Line Yew Street – L. Wenger is planning to do this work approximately the last week of May.

STREET COMMITTEE

Four-way stop Jones & Greenwood – After a short discussion it was decided to drop this item.

Walnut Street Drainage – L. Wenger reported that the pipe will be delivered tomorrow. If the weather cooperates this project should be completed by the end of the week.

PROPERTY & SUPPLY COMMITTEE

Repairs to Borough office building Outside –T. Lowson reported that there are boards to be replaced. This needs to be looked at again and a decision made at a later date.

Borough lot problems – L. Wenger said that some stone work has been done and spouting has been put on the green shed. Will continue to evaluate this problem and if necessary do further work.

Diesel Pump/Gas Pump – D. Monn reported that the pumps at Pharoah’s Truck Stop in Shippensburg are in very bad shape and are not available. No action at this time.

Ceiling in the office – D. Monn has received two (2) quotes but he thinks the estimates seem high. No decision at this time.

Control Service Engineering Company – Council President D. Monn reported that this company came in and did a survey of the heating and air conditioning units in all of the buildings.

D. Monn has a copy of the report if anyone is interested in reading it. The services this company offers would not benefit the Borough.

ELECTRIC COMMITTEE

Alternative Energy Ordinance – J. Evans provided, by email, a copy of the Ordinance to the members of Council. T. Lawson said the only item that needs to be addressed is an application form to apply for this service. T. Lawson will continue to look for or develop an application.

B. Spicer made a motion to approve the Alternative Energy Ordinance to be advertised for adoption at the June 6, 2011 meeting, C. Sobun seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

DTE Invoices – T. Lawson explained that there have been problems with the DTE invoices for several months. T. Lawson has been discussing this with Chris Simms of Downes. C. Simms has to review these invoices each month to make sure there aren't any mistakes.

T. Lawson composed a letter to DTE concerning this issue. He has received a reply to his letter and hopefully this situation will improve in the near future.

Electric Contract (Update, if any) – T. Lawson has not heard from the gentleman from AEP that came to the Borough offering a reduced rate electrical contract.

Extend Electrical Contract – T. Lawson is going to go to Downes and have them begin to explore the possibility of extending the electrical contract for a year or two.

PERSONNEL COMMITTEE

Request for training – Nancy Helman is asking the Borough to pay \$300.00 for her to attend training on May 16, 17 and 18. After discussion it was the consensus of Borough Council that the training she would like to take would not be of benefit to the Borough. It was also the consensus of Council that she can attend on her own time and at her own expense.

Within the packet of information there was a course mentioned on waste water treatment but the specific information on this course is not ready at this time. Council would like N. Helman to provide more information on this course when it is available. This is a course that would be of benefit to the Borough and Council would at that time consider training for N. Helman in that area.

SANITATION & SAFETY COMMITTEE – Nothing

RECREATION COMMITTEE

Pen Mar Youth League use of the Mont Alto Recreation Area Agreement – B. Spicer told Council that Pen Mar has not signed the Contract and will not be opening the Concession stand. B. Spicer told C. Miller to provide keys for the restrooms.

Council discussed various incidents that have happened at the Recreation Area within the last month or so.

Rental of the Concession Stand – B. Spicer asked Council if they would ever consider renting out the Concession Stand to a private entity. She does not want an answer this evening, but it is just food for thought.

Proposal for fixing backstops – There was confusion on whether this quote was for the Athletic Association or the Borough to consider for payment. Neither the Borough nor the Athletic Association has the money to complete this project at this time. S. Strizziere will discuss the proposal with C. Miller to clarify the situation.

Council will consider budgeting for this item for 2012.

Gazebo – T. Lawson is going tomorrow to order the gazebo. It will be received within 2-3 weeks and will be built on-site. L. Wenger will have the site work completed by the time the gazebo arrives.

CENTENNIAL COMMITTEE Year 2013 Celebration – Council President D. Monn reported the following:

The following officers were appointed:

Charles Kauffman	Chairperson
Cody Bumbaugh	Vice Chairperson
Deidra Davies	Secretary
Shelva Eck	Treasurer
Cheryl Sobun	Public Information Officer

A committee was formed to explore buying tee shirts and coffee mugs to sell as a fund raiser for the Centennial Committee.

D. Monn suggested that Borough Council provide seed money for the Committee and then budget for this event in the 2012 Budget.

T. Lawson made a motion to provide \$1000.00 to the Centennial Committee for them to get started, D. Monn seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

REPORT ON COG (Council of Governments) – No meeting.

VISION 2015 – D. Monn attended this meeting and they discussed downtown Waynesboro.

FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE – D. Monn attended this meeting and most of the discussion at the meeting concerned the new radios.

MAINTENANCE SUPERVISOR'S REPORT

1. Walnut Street – Covered previously
2. Gazebo – Covered previously.
3. Recreation fence – Covered previously.
4. SOC Testing – This test is for pesticides in the water. The MAMA was informed in March that they are required to do SOC testing quarterly for the Year 2011. The cost of

the test is \$2200.00 per quarter. The first test has been completed and came back negative. Wm. Hill & Associates are working to get the remaining tests waived for 2011. The 2nd Qtr. test will probably have to be done because the waiver won't be received before that date. DEP needs certification that there aren't any PCB's in any of the transformers near a water source. L. Wenger is working on providing this information to J. McNally.

D. Monn emphasized that the requirements for these tests is putting a financial burden on the small water systems. Residents need to discuss this testing with their state representatives.

5. Sewer Plant Upgrade – It has been too wet to make very much progress on this Project.

OLD BUSINESS

Comprehensive Plan – Nothing

Rapid Response System – Nothing

Friends of Mont Alto State Park – D. Monn reminded everyone that May 7, 2011 will be a workday at the Mont Alto State Park. Start time is 9:00 a.m.

Bruce McFate has retired and Frank Mong from Friends of the Mont Alto State Park has been trying to contact his replacement but has not been able to do so at this time.

NEW BUSINESS

Benecon Regional Meeting Request to attend – P. Kocek explained this meeting is held quarterly but she feels it would be beneficial to the Borough for her to attend at least yearly or if possible every six (6) months.

D. Monn had previously approved her attending this meeting but wanted her to give a report to Council prior to her attendance.

Franklin County Drug Task Force 2011 Spring Breakfast May 13, 2011 – T. Lowson and B. Spicer will attend this meeting. P. Kocek to check with J. Esser to see if he is going to attend. P. Kocek will make the reservations after she checks with J. Esser.

Request for Community Service (10 hours) – The Borough has had a request from a college student to complete 10 hours of Community Service within the Borough. P. Kocek provided the documentation information to J. Evans. J. Evans said all of the paper work covers the Borough. The Borough is on an approved list of Community Service sites.

R. Lee made a motion to approve the ten hours of Community Service, S. Strizziere seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

Zoning and Hearing Board June 7, 2011 – For your information.

Summer Jubilee request for contribution – Consensus of Council was not to make a contribution for this event.

EXECUTIVE SESSION - None

ADJOURNMENT –S. Strizziere made a motion to adjourn the regular meeting of Mont Alto

Borough Council of May 2, 2011 at 8:37 p.m., R. Lee seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on
June 6, 2011.

Patricia A. Kocek

Patricia A. Kocek
Borough Secretary
Dennis W. Monn Council President
Thomas Lowson Vice President
Beverly Spicer President Pro Tem