

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Dennis Monn called the Regular meeting of August 1, 2011 of the Mont Alto Borough Council to order at 6:33 p.m.

ROLL CALL – Dennis Monn, Rick Lee, James Eck, Beverly Spicer and Tom Lowson present. Cheryl Sobun absent. Shannon Strizziere arrived at 6:35 p.m.

MAYOR – Mayor John Esser present.

BOROUGH STAFF – Jeff Evans Solicitor, Erik Vranich Engineer, Larson Wenger Maintenance Supervisor and Patricia Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS - None

ACCEPTANCE OF ZONING OFFICERS REPORT July 2011

R. Lee made a motion to accept the Zoning Officer's Report for July 2011, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

BOROUGH OF MONT ALTO ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL

Report Period: July, 2011

LAND USE PERMITS JULY, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
LU-11-25	7/6/11	MATTHEW BROWN	217 PARK ST	15' ROUND 3' TALL POOL
LU-11-26	7/25/11	RICK & DEBRA LEE	208 S MAIN ST	12' X 16' SHED
LU-11-27	7/25/11	MIKE & SHARON LEWIS	21 CREEKSTONE DR	12' X 20' SHED

DEMOLITION PERMITS JULY, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
D-11-05	7/7/11	JOHN JONES	511 S. MAIN ST	OUTBLDG
D-11-06	7/7/11	CLINTON & JESSICA BENDER	105 MAPLE ST	2 BLDGS 24x24, 11X17

SUBDIVISION REVIEWS

Land Use Permits Issued This Month	3	Demolition Permits Issued This Month	2
Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	27	Demolition Permits Issued To Date	6
Subdivision Reviews This Month	0		
Subdivision Reviews Year To Date	2		

ZONING/SUBDIVISION ISSUES

Multiple pools have been erected without permitting, working to get these properties compliant.

Respectfully submitted by,

Mont Alto Zoning Officer
Provided by CCIS
Wm. David Lutz

CCIS Building Permits Commonwealth Code Inspection Service, Inc. Report – For your information.

UCC Building Permits Accredited Services Report – For your information.

APPROVAL OF MINUTES

July 5, 2011

R. Lee made a motion to approve the Minutes of July 5, 2011, J. Eck seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

ACCEPTANCE OF TREASURER'S REPORT

June 30, 2011

J. Eck made a motion to accept the Treasurer's Report for June 30, 2011, R. Lee seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Table the July 31, 2011 Treasurer's Report until the September 6, 2011 meeting.

ADOPT RESOLUTION NO. 532 TRANSFER OF FUNDS JULY 2011 – The information for the Transfer of Funds was not available for the meeting this evening. Table until the September 6, 2011 meeting.

FINANCE AND ADMINISTRATION COMMITTEE

Cell Phones Acknowledgement and Consent Form – D. Monn told Council that the employees do not want to sign the Acknowledgement and Consent Form for the new cell phones.

After a lengthy discussion about the Acknowledgement Form and the reasons it should be signed and the reasons the employees do not want to sign the document D. Monn asked that this be tabled until he can meet with the employees.

Visitors

Berry Kline Mont Alto Historical Society Secretary arrived at 6:50 p.m.

Council President D. Monn recognized B. Kline. B. Kline is attending the meeting this evening

to request that the Mont Alto Historical Society be allowed to purchase an air conditioning unit to be installed in the room upstairs that is used by the MAHS. The heat in the room is causing some of the historic papers and artifacts to deteriorate so that is why the MAHS is making this request.

B. Kline pointed out that they very much appreciate the use of the room upstairs and also the use of the Borough meeting room for their monthly meetings so the Society wants to bear the cost of

the air conditioner and the installation. B. Kline on behalf of the MAHS also told Council that they would pay \$50.00 per year for the cost of the electricity to run the unit.

There was a discussion concerning liability, drainage, electrical issues, the broken window, the size of the window and how and who would install the unit. It was pointed out by some Council members that the items the MAHS is trying to preserve are our heritage and should be taken care of in a responsible manner.

R. Lee made a motion to provide an air conditioned space for the Mont Alto Historical Society, T. Lowson seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, J. Eck voted No and B. Spicer abstained, so ordered.

B. Kline will contact D. Monn and they will meet to look at the electric that is available in that room. B. Kline left the meeting at this time.

P. Kocek asked if the motion included the MAHS paying \$50.00 per year for electric to run the air conditioner.

A discussion followed on the motion and how it was made. R. Lee said his motion stated that Mont Alto Borough Council will provide an air conditioned space for the Mont Alto Historical Society. This means that the Borough will buy the air conditioner and provide the electric for the air conditioner.

If the Borough provides this service then there is not the question of liability if there would be a fire as a result of the installation of the air conditioner. The Borough would not be responsible for the loss of items stored in the MAHS room.

P. Kocek instructed to write a letter to the MAHA advising them of the decision made by Borough Council.

Credit/Debit Card for utility billing – T. Lowson, G. Socks and P. Kocek attended a webinar that featured the system that T. Lowson is proposing for use by the Borough. The system is called eNetPay.

The Contract was forwarded to J. Evans for his review. J. Evans is comfortable with this Contract. The system is installed free of charge and is maintained by Hamer Enterprises. All fees for this system are charged back to the customer.

T. Lowson told Council that the system has the approval of the Pennsylvania Rural Water Association. The Mont Alto Municipal Authority will also use this system if Council decides to approve signing the Contract.

R. Lee made a motion to enter into the Contract with Hamer Enterprises for the eNetPay system, J. Eck seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Comcast Cable Renewal Agreement – The Borough received additional information concerning the renewal Agreement. The Agreement does not expire until 2014. Comcast will contact the Borough approximately one year prior to the anniversary date of the Agreement.

ATTORNEY'S REPORT

Official Recreation Map/Recreation fee for developers – No report.

Public Gathering/Festival Ordinance – Council President D. Monn did not get a chance to work on this document. Table until the September meeting.

Burning Ban – Council discussed the proper way for the Borough to declare a Burn Ban and how it would be advertised. J. Evans was instructed to do an amendment to the Burning Ordinance giving the Fire Chief in conjunction with the Mayor the authority to declare a Burn Ban. He is to have this ready for the September meeting.

Parking and children Borough office Status of letter – J. Evans reported that this letter has been sent.

Adopt Ordinance No. 533 Pedestrian Crosswalk – J. Evans told Council that Ordinance No. 533 has been advertised and is ready for adoption.

R. Lee made a motion to adopt Ordinance No. 533, D. Monn seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Fogelsonger Payment of invoices letter – J. Evans reported that this letter has been sent and the Fogelsonger's were reminded that the Borough will not issue a final approval pursuant to the terms of the Subdivision Ordinance until the invoices are paid in full. The Fogelsonger's did pay one half of the outstanding invoices.

Adopt Resolution No. 535 – J. Evans explained that the numbering and lettering on the Fee Schedule does not correspond to the Ordinance. J. Evans wrote Resolution No. 535 to correct this problem.

D. Monn made a motion to adopt Resolution 535 of the Borough Council, of Mont Alto, Franklin County, Pennsylvania, and that the Fee Schedule attached hereto as Exhibit A, is adopted and effective immediately upon enactment of this Resolution and replaces the Fee Schedule attached to Ordinance 486 in its entirety, Tom Lawson on seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

MAYOR'S REPORT – Mayor Esser gave the following verbal report:

1. A meeting between Mayor Esser, J. Eck and various representatives from Penn State University will be held on August 22, 2011 at 4:00 p.m. at the Campus. J. Esser invited Council to attend if they so desire.
2. J. Esser will preside at a wedding on August 5, 2011.
3. Mayor Esser received a certified letter from FEMA regarding the Flood Plain map and Ordinance. P. Kocek reported that at this time we are in compliance with the deadlines and the Ordinance will have to be passed when FEMA distributes the Flood Plain map.

ENGINEER'S REPORT

Fogelsonger Zoning Variance Hearing – E. Vranich said that the Fogelsonger's have to revise their drawings to show the variance they are asking for. Dave Lutz, Zoning Officer is involved in these discussions. When the revised drawings are provided to David Wertime, Zoning Hearing Board Solicitor will set the date for the Variance Hearing.

Four Way Stop Sign Greenwood and Jones – E. Vranich provided information concerning vegetation and site distance. Council discussed all of the various aspects of vegetation, site

distance, slow signs and a four way stop at this intersection. After the discussion it was decided that this intersection does not meet the criteria for a four way stop. The slow signs already erected should be moved back further from the intersection. Remove this item from the Agenda.

STREET COMMITTEE

Four Way Stop Sign Greenwood and Jones – Covered previously.

University Drive Repairs – T. Lawson reminded Council that Penn State University has completed their portion of the project so the Borough needs to get the paving finished this fall. The Project will need Liquid Fuels approval because Liquid Fuels funds will be used to pay for the Project. L. Wenger is to arrange to have all the necessary paperwork completed for the September 6, 2011 Council meeting so Council can go forward with this project.

T. Lawson made a motion to proceed with resurfacing the upper end of University Drive, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

RRFB Lights – The State has not reimbursed the Borough for the RRFB lights. J. Esser will contact Representative Todd Rock.

Yew Street Paving – L. Wenger would like to combine this project with the University Drive Project

Millings from University Drive – Discussed using some of the millings from University Drive to fill in along the swales on Grist Mill Drive.

Bike ramp on edge of Grist Mill Drive – Pieces of blacktop were broken off and used for a bike ramp. L. Wenger will check on this situation.

WATER/SEWER COMMITTEE

Yew Street – This project has been completed except for the paving.

Sewer Treatment Plant – Progress is being made on the upgrade of the Sewer Plant.

PROPERTY & SUPPLY COMMITTEE

Borough lot problems – On hold.

Diesel Pump/Gas Pump – Discussion on doing repairs vs buying a new pump. L. Wenger reported that the contacts are being to wear out. T. Lawson suggested repairing the pump since no progress is being made on replacing the pump. R. Lee suggested that Council budget for a pump over the next several years. L. Wenger is to find out the cost of repairs and the cost of a simple pump.

Ceiling in the office – On hold.

Quote (s) to install fascia and gutters – A quote has been received in the amount of \$1328.00.

J. Eck made a motion to accept the quote in the amount of \$1328.00 to install the fascia and spouting, R. Lee seconded, any further discussion on the motion, any further discussion on the motion, so ordered.

ELECTRIC COMMITTEE

1. Brief discussion on FTR's and the PPA – T. Lawson provided this information to Council by email
2. Brief discussion on the Electric Contract – expires 12-31-2012. Will begin to work on this after 1-1-2012
3. Electric system running well in spite of the heat

PERSONNEL COMMITTEE

Employee Handbook – The Handbook has been provided to the employees.

Leave Policy – The Borough has to have a Leave Policy in effect because of our health insurance. The Personnel Committee has a form to fill out and then Benecon will write the Policy for the Borough.

SANITATION & SAFETY COMMITTEE – Nothing

RECREATION COMMITTEE

Skate Park Signs – T. Lawson designed the signs and provided this information to the members of Council prior to the meeting. The Borough's insurance company requires that signs be erected. Hearing no objection on the design of the signs, T. Lawson will go out for quotes for the signs.

Skate Park Equipment – The equipment should be delivered the 2nd or 3rd week of August.

CENTENNIAL COMMITTEE Year 2013 Celebration – Council President D. Monn told Council that there are ongoing meetings and discussions about fund raisers for the Centennial Celebration.

REPORT ON COG (Council of Governments) – D. Monn attended the COG meeting and gave a brief description of the items discussed at the meeting.

VISION 2015 – D. Monn reported that each entity represented gave a brief overview of activities going on in their community.

FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE – This meeting will be held Saturday August 6, 2011. One item that will be discussed is the new radio system and the problems encountered.

MAINTENANCE SUPERVISOR'S REPORT

1. Porch repairs have been completed. The project did require a UCC Building Permit. There wasn't a charge for the Permit and there were no inspections. There is a log that has dry rot and will eventually have to be replaced. There was an infestation of wasps and this problem was corrected.
2. L. Wenger presented a proposal to install cabinets, a refrigerator, sink and stove in the middle room for consideration at Budget time. The cost would be approximately \$4800.00. A lengthy discussion followed on the pros and cons of this installation. No decision made at this time.
3. CDBG Grants – L. Wenger thinks this needs to be revisited to see if the Borough qualifies for these grants. The 2017 traffic sign changes could possibly be a CDBG project.
4. J. Bakner, T. Sharrah and L. Wenger will be attending Security Training for Wastewater and Water Plants tomorrow

OLD BUSINESS

Comprehensive Plan – Nothing

Rapid Response System – Nothing

Uniforms – T. Lawson wrote a draft letter to Cintas. Discussion on changing from a Contract to a Lease Agreement. The employees are washing their own uniforms because they do not like the detergent that is used by Cintas. T. Lawson read the draft letter that he wrote to Cintas.

The Borough will eliminate several items that they now have supplied by Cintas and will request to change to a Lease Agreement. T. Lawson will send the letter to Cintas. L. Wenger will provide the mailing address to T. Lawson.

Money saving items – D. Monn instructed L. Wenger to keep track of money saving items that have been implemented within the Maintenance Department.

NEW BUSINESS

Adopt Resolution No. 534 Prevailing Wages – Council President D. Monn explained that the COG would like every municipality to pass a Resolution to try to do away with the Prevailing Wage. The Prevailing Wage increases the cost of projects that are bid at over \$25,000.00. Some local contractors do not want to bid on projects that fall under the Prevailing Wage.

R. Lee made a motion to adopt Resolution No. 534, a Resolution of the Borough Council of Mont Alto, Franklin County, Pennsylvania, urging the Pennsylvania Legislature to free our taxpayers from the undue fiscal burden placed upon them by the Pennsylvania Prevailing Wage Act of 1961, T. Lawson seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

EXECUTIVE SESSION - None

ADJOURNMENT – T. Lawson made a motion to adjourn the regular meeting of Mont Alto Borough Council of August 1, 2011 at 9:10 p.m., R. Lee seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on
September 6, 2011.

Patricia A. Kocek

Patricia A. Kocek
Borough Secretary
Dennis W. Monn Council President
Thomas Lawson Vice President
Beverly Spicer President Pro Tem