

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Dennis Monn called the Regular meeting of September 6, 2011 of the Mont Alto Borough Council to order at 6:35 p.m.

ROLL CALL – Dennis Monn, Rick Lee, James Eck, Beverly Spicer, Tom Lawson and Cheryl Sobun present. Shannon Strizziere absent.

MAYOR – Mayor John Esser present.

BOROUGH STAFF – Jeff Evans Solicitor, Larson Wenger Maintenance Supervisor and Patricia Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS - None

ACCEPTANCE OF ZONING OFFICERS REPORT August 2011 – It was noted that the address for a Land Use Application was incorrect on the Zoning Report. 112 Ash Street will be changed to 117 Ash Street on the Zoning Officer's Report.

R. Lee made a motion to accept the Zoning Officer's Report for August 2011 as amended, B. Spicer seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

BOROUGH OF MONT ALTO ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL Report Period: August, 2011

LAND USE PERMITS AUGUST, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
LU-11-28	8/2/11	PETER & JESSICA KUHS	101 REYNOLDS AVE	15' X 3.5' TALL POOL
LU-11-29	8/2/11	NANCY HARBERT	110 PARK ST	24' X 52" TALL POOL
LU-11-30	8/3/11	DIXIE SWORD	1 PECK LN	32' X 7' PAVED AREA
LU-11-31	8/3/11	THOMAS & MARY LOWSON	12 SPRUCE ST	8' X 8' SHED
LU-11-32	8/30/11	DAVID & NORMA MONN	117 ASH ST	21'X18' CARPORT

DEMOLITION PERMITS AUGUST, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
D-11-07	8/17/11	GREG LENSOWER	19 BEECH ST	4X4X10 outhouse

SUBDIVISION REVIEWS

Land Use Permits Issued This Month	5	Demolition Permits Issued This Month	1	Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	32	Demolition Permits Issued To Date	7	Subdivision Reviews This Month	0	Subdivision Reviews Year To Date	2

ZONING/SUBDIVISION ISSUES

Cleaning up outstanding pools and new structures without permits.

Respectfully submitted by,

Mont Alto Zoning Officer
 Provided by CCIS
 Wm. David Lutz

Noise Complaint Letter – Council President D. Monn reported that there was supposed to be a visitor this evening to discuss a noise complaint letter that the resident received.

There have also been complaints this summer about burning at a property on Penn Street and about the stream being blocked behind this property. The stream problem was turned over to Soil Conservation.

P. Kocek was told to have someone check out (verify) the complaints received in the office prior to sending a letter to the property owner.

CCIS Building Permits Commonwealth Code Inspection Service, Inc. Report – For your information.

UCC Building Permits Accredited Services Report – For your information.

APPROVAL OF MINUTES

August 1, 2011

R. Lee made a motion to approve the Minutes of August 1, 2011, J. Eck seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

ACCEPTANCE OF TREASURER’S REPORT

July 31, 2011

R. Lee made a motion to accept the Treasurer’s Report for July 31, 2011, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Table the August 31, 2011 Treasurer’s Report until the October 3, 2011 meeting.

ADOPT RESOLUTION NO. 532 TRANSFER OF FUNDS JULY 2011 – R. Lee made a motion to adopt Resolution No. 532, Transfer of Funds for July 2011, T. Lowson seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

Table Resolution No. 536 until the October 3, 2011 meeting.

FINANCE AND ADMINISTRATION COMMITTEE

Cell Phones Acknowledgement and Consent Form – Council and Mayor Esser discussed whether or not the employees would have to sign the Cell Phone Acknowledgement and Consent Form.

After discussion it was decided that L. Wenger will compile a list of the cell phones and their serial numbers and then the employees will initial the document to acknowledge receipt of their individual cell phone.

PMRS

Minimum Municipal Obligation – This report was provided to Council prior to the meeting for their review.

It is the obligation of the Chief Administrative Officer of the Pension Plan to provide this information to Council prior to September 30 each year.

By presenting the report this evening this obligation has been met. The original copy will be sent to PMRS.

ATTORNEY'S REPORT

Official Recreation Map/Recreation fee for developers – No report.

Public Gathering/Festival Ordinance – Council President D. Monn addressed this issue. A lengthy discussion was then held concerning the proposed Ordinance. T. Lawson and J. Eck will do some more research on other Ordinances of this type. J. Evans will send them the link to Ecodes to help in their research. It was decided to look at this Ordinance one more time at the meeting next month. P. Koczek will provide an email copy of the Ordinance to C. Sobun, R. Lee, J. Esser and B. Spicer.

Approve Flood Plain Ordinance for advertising – T. Lawson made a motion to authorize the Solicitor to advertise the Flood Plain Ordinance for adoption at the October 2011 meeting, R. Lee seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

Amendment Burning Ordinance – J. Evans briefly reviewed the amendment to the Burning Ordinance. The amendment would allow the Mayor or Council President in conjunction with the Fire Chief and the Emergency Management Coordinator to declare a Burn Ban on all outside burning for the Borough of Mont Alto under certain climatic conditions.

A lengthy discussion followed concerning the total prohibition of burning in the Borough of Mont Alto and ways to allow the residents to express their opinions on this matter.

There was also a discussion on incinerators and burn barrels in the Borough. J. Evans told Council that the size of the incinerator is limited by the definition in the Burning Ordinance.

T. Lawson made a motion to advertise the Amendment to Ordinance 312, J. Eck seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

MAYOR'S REPORT

Mayor Esser reported/discussed the following:

1. J. Esser and J. Eck attended a meeting at PSU on August 23, 2011
2. PSU expressed their appreciation for the RRFB lights
3. Apex is only 51-52% full this year
4. Apex had arrests for underage drinking
5. J. Esser met with two (2) representatives on August 30, 2011 concerning the arrests at Apex
6. Apex feels that the Mayor should not have called the PSP about the drinking complaint
7. D. Monn presented a report showing the usage of the RRFB lights
8. All of the paper work has been submitted so the funds for the RRFB can be reimbursed by the State
9. J. Esser, R. Lee and D. Monn attended a Comprehensive Plan meeting in August in Waynesboro
10. J. Esser will be performing a wedding on October 1, 2011
11. Council calendars should include webinars
12. The person that broke the window at the Recreation Area has been identified

D. Monn made a motion to authorize the Solicitor to write a letter to Donald Drum barring him from the Mont Alto Recreation Area until further notice, T. Lowson seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

ENGINEER'S REPORT

Fogelsonger Zoning Variance Hearing – P. Kocek reported that the Fogelsonger Variance Hearing will be held in October.

WATER/SEWER COMMITTEE

Valve Replacement – Four water valves were replaced in the square and two (2) new valves were installed at Fir and Main Street and one was replaced at Fir and Main Streets.

STREET COMMITTEE

University Drive Repairs – L. Wenger received three (3) quotes for paving a section of University Drive.

1. AAA Paving & Excavating, Inc. \$ 9,953.00
2. Valley Quarries, Inc. \$15,500.00
3. Fayetteville Contractors, Inc. \$14,818.75

These quotes are for the work only. The Borough will purchase the blacktop through CoStars at a cost of approximately \$23,000.00. R. Levan helped L. Wenger determine the cost and amount of blacktop needed for this Project. The Plant closes on October 22, 2011 for Penn Dot approved blacktop.

Triple A told L. Wenger that the work will take about two (2) days. L. Wenger will coordinate this work with Penn State University.

The company that does the University Drive work will also pave Yew Street and pave the patch on Walnut Street. University Drive is funded by Liquid Fuels Funds and Yew and Walnut Street will be paid for by the Borough.

R. Lee made a motion to proceed with Triple A super paving University Drive with the super paving being purchased through CoStars by the Borough, J. Eck seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

PROPERTY & SUPPLY COMMITTEE

Borough lot problems – On hold.

Diesel Pump/Gas Pump – L. Wenger contacted Spiglers and the cost of a new pump is between \$10,000 and \$11,000.00. Software can be added at a later date at an additional cost. Discussion. L. Wenger will obtain a written quote to be presented during budget talks.

Ceiling in the office – Council President D. Monn would like to see the ceiling redone before the Centennial Celebration.

T. Lowson pointed out that \$30,000.00 was included in the Budget for the outside repairs. The repairs did not cost \$30,000.00. T. Lowson said that Council can look at the finances towards the end of the year and there may be money available to do the ceiling.

Earthquake Damage – The Borough did not sustain any damage but Well 1 had to be shut down for several days because of turbidity.

ELECTRIC COMMITTEE

AEP – A representative from American Electrical Power will be coming in at the end of the month to discuss their proposal to supply electric to the Borough.

First Energy – A meeting date will be set to meet with First Energy to listen to their proposal to supply electric to the Borough of Mont Alto.

T. Lowson told Council that the Electric Committee was waiting to see how full Apex was going to be this year before deciding the capacity the Borough will need under the new contract. He will also be discussing the new contract with Downes Associates. The Borough may have to have a higher amount of reserved capacity.

PPA – The PPA is within the 3% + or -. There will not be an adjustment to the PPA at this time.

PMEA Conference – The conference will once again be held at State College in October.

T. Lowson made a motion that D. Monn attend the PMEA Conference as the Borough's representative, R. Lee seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

PERSONNEL COMMITTEE

Leave Policy – The Borough has to have a Leave Policy in place because it is required by the Borough's health insurance. The Personnel Committee is working on the questionnaire provided by the insurance company.

SANITATION & SAFETY COMMITTEE – Nothing

RECREATION COMMITTEE

Skate Park – T. Lowson reported that the signs will be installed as soon as the weather permits.

Two plaques will be made to install in the display case acknowledging where the funds came from to create the skate path and the gazebo and to acknowledge Todd Rock for helping the Borough acquire the Grant .

The paperwork will be completed and the 2010 Grant will be finalized.

Memory Lane – There have been five (5) bricks already installed and there are two (2) more being engraved. Bricks can be purchased for \$35.00 in honor of or in memory of anyone other than veterans.

B. Spicer, T. Lowson and G. Socks are working on a certificate to be given to the person/s that purchase the bricks.

P. Kocek to contact the Record Herald so they can write an article about Memory Lane.

Mont Alto State Park – Council President D. Monn reported that Mont Alto Borough and Quincy Township are no longer involved in this Project. There is now a Friends of the Mont Alto State Park Committee and their last meeting was held at the Park. They are working to get more people interested in helping with this Project.

CENTENNIAL COMMITTEE Year 2013 Celebration – Council President D. Monn told Council that there are ongoing meetings and discussions about fund raisers for the Centennial Celebration. The Committee will not hold a meeting in October. A logo has been developed for the Centennial. R. Lee would like to see the logo because he has an idea to do with the logo. D. Monn will provide this by email to Council. Council discussed various ideas and events that could be incorporated into the Centennial Celebration.

REPORT ON COG (Council of Governments) – No meeting.

VISION 2015 – No meeting.

FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE

1. The County claims that there is 97-98% coverage with the new radios
2. Discussed how to recruit more volunteers for the fire companies

MAINTENANCE SUPERVISOR'S REPORT

1. The crosswalk on Walnut Street has not been installed because of the weather but the signs have been ordered
2. CCIS inspected the work done on the outside of the building and signed off on the inspection report
3. The storm drains were cleared today and will be inspected again tomorrow morning because of the heavy rain
4. The Borough piggybacked with Penn Dot for the Highway Occupancy Permit for the valve replacement Project. L. Wenger noted that the Penn Dot work on 997 will not begin until the Spring of 2012
5. Sewer Treatment Plant Upgrade is going well. There will be a start up of the one side of the Plant the week of September 26, 2011. After this side is up and running the Contractor will work on the other side. Conewago hopes to lay blacktop and sow grass seed yet this fall
6. There were three (3) power outages during the last month, mostly caused by birds and squirrels

OLD BUSINESS

Mont Alto Borough Comprehensive Plan – Nothing

Rapid Response System – Council discussed possibly budgeting for this system for 2012. J. Eck will have S. Eck contact P. Kocek to discuss the system that Washington Township uses. D. Monn will also talk to M. Christopher and will also look at the Pennsylvania Rural Water system.

Payment of invoices by credit card – P. Kocek reported that three (3) people have utilized the system within the last few days. Customers were informed of the availability of the system on their utility invoices that were mailed on September 1, 2011.

NEW BUSINESS

Cumberland-Franklin County Borough's Association Meeting – This is going to be held on Wednesday September 28, 2011. Contact P. Kocek if you are interested in attending this meeting.

Joint dinner meeting Waynesboro Borough Re: Franklin County Comprehensive Plan – This group would like to hold more meetings between Quincy Township, Washington Township, Mont Alto and Waynesboro boroughs. They would be interested in having a staff person attend the meetings and a representative from the municipal authorities. Council President D. Monn volunteered to attend these meetings.

R. Lee feels that the best idea that came out of this meeting was the idea of sharing resources.

Set date for Trick or Treat – T. Lawson made a motion to set the date for Trick or Treat for Thursday October 27, 2011 between the hours of 6 and 8 p.m., J. Eck seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, C. Sobun No, so ordered.

P. Kocek was instructed to contact the Mont Alto Fire Police for their help on Trick or Treat night.

Franklin County Association of Township Supervisors, Auditors, Assessors, and Tax Collectors Annual Fall Convention – Council President D. Monn will attend this meeting. Mayor J. Esser may also attend. Please notify P. Kocek if you want to attend the Convention.

EXECUTIVE SESSION - Council President D. Monn called for an Executive Session at 8:57 p.m. to discuss personnel matters. The regular meeting of Mont Alto Borough Council of September 6, 2011 was called back to order at 9:35 p.m.

PERSONNEL – R. Lee made a motion, that after due consideration, Council feels that Nancy Helman should receive a one (1) day suspension for falsification of documents, D. Monn seconded, any further discussion on the motion,

It was noted that any further infractions will be dealt with and further disciplinary action will be taken. any further discussion, all in favor Aye, opposed No, C. Sobun No, so ordered.

Discussion on when the one (1) day suspension would be imposed. L. Wenger suggested mid-week so that it didn't allow for a long weekend.

R. Lee will compose a letter and send it to P. Kocek to be placed on Borough letterhead and for review by L. Wenger. The suspension will not take place until Council President D. Monn returns from vacation.

ADJOURNMENT – T. Lawson made a motion to adjourn the regular meeting of Mont Alto Borough Council of September 6, 2011 at 9:40 p.m., R. Lee seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on
October 3, 2011.

Patricia A. Kocek

Patricia A. Kocek
Borough Secretary
Dennis W. Monn Council President
Thomas Lawson Vice President
Beverly Spicer President Pro Tem