

CALL TO ORDER – Council President Dennis Monn called the Regular meeting of October 3, 2011 of the Mont Alto Borough Council to order at 6:36 p.m.

ROLL CALL – Dennis Monn, Rick Lee, Beverly Spicer and Tom Lawson present. James Eck, Shannon Strizziere and Cheryl Sobun absent.

MAYOR – Mayor John Esser present.

BOROUGH STAFF – Jeff Evans Solicitor, Erik Vranich Engineer, Larson Wenger Maintenance Supervisor and Patricia Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS - None

ACCEPTANCE OF ZONING OFFICERS REPORT September 2011 - R. Lee made a motion to accept the Zoning Officer's Report for September 2011, T. Lawson seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

BOROUGH OF MONT ALTO ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL

Report Period: September, 2011

LAND USE PERMITS SEPTEMBER, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
LU-11-33	9/19/11	MICHAELL GOSSARD	301 PARK ST	14'X34' OUTBUILDING
LU-11-34	9/19/11	B & L NOLAND	304 CONSTITUTION AVE	STONE FAÇADE
LU-11-35	9/23/11	MONT ALTO UNTD METHODST	10 & 16 S MAIN ST	REPAVING PARKING
LU-11-36	9/30/11	WOLFGANG BACKER	9 REYNOLDS AVE	8'X7.5' PLAY STRUCTURE

DEMOLITION PERMITS SEPTEMBER, 2011

PERMIT #	DATE	NAME	ADDRESS	PROJECT
D-11-08	9/14/11	BEVERLY SPICER	115 ASH ST	16X18 OUT BUILDING

SUBDIVISION REVIEWS

Land Use Permits Issued This Month	4	Demolition Permits Issued This Month	1
Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	36	Demolition Permits Issued To Date	8
Subdivision Reviews This Month	0		
Subdivision Reviews Year To Date	2		

ZONING/SUBDIVISION ISSUES

Cleared multiple outstanding projects without Land Use permits, in contact with remaining.

Respectfully submitted by,

Mont Alto Zoning Officer

Provided by
CCIS
Wm. David
Lutz

CCIS Building Permits Commonwealth Code Inspection Service, Inc. Report – For your information.

UCC Building Permits Accredited Services Report – For your information.

APPROVAL OF MINUTES

September 6, 2011

T. Lowson made a motion to approve the Minutes of September 6, 2011, R. Lee seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

ACCEPTANCE OF TREASURER'S REPORT

August 31, 2011

T. Lowson made a motion to accept the Treasurer's Report for August 31, 2011, B. Spicer seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

Table the September 30, 2011 Treasurer's Report until the November 7, 2011 meeting.

ADOPT RESOLUTION NO. 536 TRANSFER OF FUNDS AUGUST 2011 – R. Lee made a motion to adopt Resolution No. 536, Transfer of Funds for August 2011, T. Lowson seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

ADOPT RESOLUTION NO. 537 TRANSFER OF FUNDS SEPTEMBER 2011 –T. Lowson made a motion to adopt Resolution No. 537, Transfer of Funds for September 2011, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.

VACANCIES

Zoning Hearing Board

Term of Irene Steinberger expired 9-7-2011

Term of Kirk Wishard expired 9-7-2011 – P. Kocek reported that both Steinberger and Wishard are willing to serve another term on the Zoning Hearing Board.

T. Lowson made a motion to appoint Irene Steinberger and Kirk Wishard to another term on the Zoning Hearing Board, B. Spicer seconded, any further discussion on the motion, any further discussion, all in favor Aye, opposed No, so ordered.

FINANCE AND ADMINISTRATION COMMITTEE

2012 Budget – T. Lowson told Council that he would like to discuss the 2012 Budget during an Executive Session in relation to personnel matters. No decision at this time whether or not to hold a mid-month meeting to discuss the 2012 Budget.

ATTORNEY'S REPORT

Official Recreation Map/Recreation fee for developers – No report.

Public Gathering/Festival Ordinance – Solicitor J. Evans told Council that it is their decision as to what to do with this Ordinance.

Discussion on various items in the Ordinance and whether to leave them in or to change them. J. Evans was instructed to add the word rally to the document and to develop a license to go along with the Ordinance. Council will review (1) one more time at the November meeting and then a decision will be made whether to approve advertisement of the Ordinance for adoption at the December meeting.

Adopt Flood Plain Ordinance

Adopt Amendment to the Burning Ordinance – J. Evans told Council that the Ordinances were not advertised. J. Evans will advertise them for adoption at the November meeting.

Disaster Relief Tropical Storm Lee - Council President D. Monn reported that claims have been submitted for the overtime used to keep the pumps running during Tropical Storm Lee. No response at this time as whether or not we are eligible for this reimbursement.

He also reported that there is a conference call concerning disaster relief for Tropical Storm Lee at noon on Tuesday October 4, 2011. D. Monn will try to participate in this call.

MAYOR'S REPORT

Mayor Esser reported/discussed the following:

1. Lt. Lauer of the PSP contacted J. Esser and told him there was a drug party at Apex and arrests were made.
2. J. Esser received a gift card for performing a wedding. He wants to know what to do with this gift. He performed two (2) weddings on Saturday and he always tells the couples he doesn't want any compensation for doing this.
D. Monn made a motion that J. Esser use the gift card and enjoy his dinner, R. Lee seconded, any further discussion, any further discussion, all in favor Aye, opposed No, so ordered.
3. J. Esser received a letter from a PSU student asking the Borough to declare September National Preparedness month for Mont Alto. He did not receive this letter until late in September. He will reply to the student.

ENGINEER'S REPORT

Fogelsonger Ninety (90) review extension – E. Vranich explained to Council that this 90 day extension will allow the Fogelsonger's adequate time for the Zoning Variance Hearing and to get their new plans submitted to the Borough if the variance is granted.

T. Lowson made a motion granting the 90 day review extension to the Fogelsongers, R. Lee seconded, any further discussion,

Discussion on the amount of money still owed by the Fogelsongers and what to do about the amount owed.

J. Evans was instructed to send a letter to the Fogelsongers telling them that they are being officially notified that the bills have to be paid in full within 15 days or the Borough will not review the new/revised plans until such time the bills are paid in full.

P. Kocek was instructed to provide J. Evans by email the total amount that is owed to the Borough by the Fogelsongers.

Any further discussion, all in favor Aye, opposed No, so ordered.

Fogelsonger Zoning Variance Hearing – Will be held on Tuesday October 4, 2011 at 7:00 p.m.

VISITORS – arrived at 7:11 p.m.

Irvin Jones 21 Reynolds Avenue – Council President D. Monn recognized Mr. Jones.

Mr. Jones appeared before Council to discuss the property at 23 Reynolds Avenue. This house has been vacant for quite some time. The property was foreclosed but at this time a realtor has taken over the property and has it for sale.

Mr. Jones is concerned about the placement of the gas meter in the basement of 23 Reynolds Avenue. His gas meter and the gas meter at 25 Reynolds Avenue have had leaks in the past and he feels that the meter at 21 Reynolds Avenue could experience the same problem and be a ticking time bomb sitting there ready to go off. Mr. Jones asked if the Borough Zoning Officer could go in and inspect the gas meter.

J. Evans advised Mr. Jones that the Borough can't handle this matter. J. Evans suggested that I. Jones contact the realtor about this matter since they have access to the property and it would be in their best interest to take care of this situation. J. Evans doesn't see any way the Borough can address this issue. I. Jones left the meeting at 7:19 p.m.

WATER/SEWER COMMITTEE

Water leaks – There were several complaints of high water readings during the past month.

L. Wenger reported that he has advised a customer of a big water leak but the customer has not fixed the leak. P. Kocek thinks there is an Ordinance covering customers not fixing water leaks. P. Kocek instructed to research this matter.

STREET COMMITTEE

Walnut Street Cross Walk – This project has been completed.

PROPERTY & SUPPLY COMMITTEE

Borough lot problems – On hold.

Diesel Pump/Gas Pump – D. Monn and L. Wenger reported that they have been in touch with a company from New Oxford and at this time are waiting on their report, recommendations and cost.

The company that inspected the pumps told them that there several violations that Labor and Industry would not approve.

Ceiling in the office – On hold.

ELECTRIC COMMITTEE

T. Lawson and D. Monn attended the Chambersburg Council meeting last week to listen to their discussion on obtaining electric. Chambersburg is diversifying their portfolio for their electrical needs.

D. Monn and T. Lawson are meeting tomorrow at 1:00 p.m. with Ron Pezon from the Chambersburg Electrical Department to discuss Mont Alto's upcoming electrical contract renewal.

West Penn is putting together a proposal for the Borough. T. Lawson asked them to present a proposal with and without the ARR's and FTR's.

PMEA Conference – D. Monn will be representing the Borough at this conference on October 12, 13 and 14, 2011.

PSU Power Outage – Council President D. Monn told Council that there was an outage at Penn State and he felt the response time by G. W. Electric was very slow. G. W. Electric will be doing additional work on the lines to help prevent this in the future. Short discussion on the location of various buildings at Penn State as they apply to the Borough electrical system.

PERSONNEL COMMITTEE

Leave Policy – R. Lee is working on the Leave Policy and has received Draft policies from Benecon. There are three (3) policies, Military, Disability and Worker's Comp. Two (2) of these were passed out to Council this evening. P. Kocek will email the remaining policy to Council tomorrow.

The Borough has to have policies in place to meet the requirements of the insurance plan for the Borough of Mont Alto. Council is to review these policies for discussion at a future meeting.

Retiree's Dependents – Council has to decide if they are going to allow dependents of retirees to obtain insurance through the Borough's plan at the retirement time of the employee.

It was the consensus of Council that dependents of retirees will be allowed to obtain insurance through the Borough's plan as long as they were dependents prior to the employee retiring. J. Evans will provide the wording for the Employee Handbook to make this change. This information will be then be provided to the insurance company.

Employee Time Cards – Council President D. Monn feels the Borough needs a policy or a section in the Handbook concerning employees making notations on their time cards. Council will continue to look into this matter.

SANITATION & SAFETY COMMITTEE – Nothing

RECREATION COMMITTEE

Recreation Grant – T. Lawson reported that everything has been completed for the Recreation Grant. The only thing he is waiting for are the plaques that are being engraved to be placed in the display case at the Recreation area. Once he has the bill for the plaques he can complete the paperwork finalizing the Grant project.

Memory Lane – B. Spicer told Council that there are bricks to be picked up at Gordon Memorials that will be placed in Memory Lane. The article in the Record Herald raised interest in Memory Lane.

CENTENNIAL COMMITTEE Year 2013 Celebration – No meeting in September.

R. Lee told Council that he has a graphic artist creating an emailable clean piece of art out of the Centennial logo so that it can be used wherever the Committee needs to use it.

REPORT ON COG (Council of Governments) – D. Monn reported the following:

1. No dues will be collected for 2012
2. Prevailing wages were discussed and members were asked to make their State Senators and Representatives aware of their stand on the issue by October 7, 2011. There will be a meeting on October 11, 2011 in Chambersburg concerning Prevailing Wages.
3. At the COG meeting D. Monn reported on the water valve project, Sewer Treatment Plant upgrade, On Line Bill Pay, skate board park and the Borough Centennial

VISION 2015 – D. Monn reported on the same items listed under #3 of the COG meeting.

FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE – Meeting to be held Saturday October 8, 2011.

MAINTENANCE SUPERVISOR'S REPORT

1. Skate Path – someone moved one of the pieces of the skateboard path. Maintenance has replaced the piece and if it happens again the piece will be concreted in.
2. Memory Lane – There are ruts there caused by bicycles. The ruts will be repaired. Broken concrete blocks will also be removed.
3. Stones are being thrown on the basketball court. N. Helman to check video cameras to see if the individuals doing this can be identified.
4. Paving – Walnut Street has been completed. Yew Street only has a base coat. The contractor recommended the base coat for the winter and then if a wearing course is needed it will be put on in the spring.
5. University Drive paving – This has been completed and the risers have now been installed. Triple A will come back and seal around the risers.
6. Line painting – Quincy will be having Alpha Space come in and do line painting the end of October. L. Wenger has arranged for Alpha Space to come in at the same time and paint the lines on University Drive. All of the lines on University Drive will be painted.
7. Grey truck – new tires were installed today. The tires were purchased through CoStars.
8. Water valve Project Square and Fir Street – Came in about \$3600.00 above bid because of improvements made in the square and extra blacktop and stones. MAMA will be replacing the water line on Fir Street in the future.
9. L. Wenger has begun to exercise the water valves
10. Fire Hydrant Flushing – This will be done beginning on Wednesday October 5, 2011. Representatives from the Mont Alto Volunteer Fire Company will help with the flushing. L. Wenger will be making notes on the flow of each hydrant and the pressure for each one.
11. Salt – Quincy will be topping off the salt in the shed sometime before Thanksgiving.
12. Sewer Treatment Plant – Start up of the first side will begin tomorrow. Conewago hopes to finish the second side and have start up by November 14, 2011. The only things to be finished at that time would be the items on the punch list.
13. C. Miller is being trained as the new side of the Sewer Treatment Plant is started up so that he will be capable of running the Plant.
14. L. Wenger will inquire as to when testing will be available for T. Sharrah on the water and for C. Miller on the sewer and if available schedule the testing.

OLD BUSINESS

Mont Alto Borough Comprehensive Plan – Remove from the Agenda until further notice.

Rapid Response System – T. Lowson went on line and couldn't find anything online about this type of system.

P. Kocek talked to Shelva Eck from Washington Township and they use Swift Reach. The email address for this company is swiftreach911.call. T. Lowson will look at this site.

Credit Card payments of invoices – There have been both positive and negative comments on the new payment option. P. Kocek will email the rate schedule to each of the Council members.

NEW BUSINESS

Waynesboro Chamber of Commerce Bylaw changes – D. Monn received information on this matter. He has the information if anyone is interested in reading it.

Apex Mont Alto – Apex has been sold and is now called SH Mont Alto, LLP. Apex has paid all of the past due and current invoices. P. Kocek sent J. Evans and T. Misner an email asking for guidance in the event that the new owners of Apex become delinquent. No discussion on this matter this evening.

Water Line Yew Street – T. Lawson told Council that the Benchhoff property on Yew Street is for sale. This property has been discussed in the past and it had been decided to send him a letter telling him if the property was ever sold the trailer would have to run a separate water line. At this time the meter for the trailer is in the basement of the Benchhoff property.

T. Lawson had P. Kocek research the Ordinances to look for the Ordinance stating that Benchhoff has to hook up the trailer separately. P. Kocek did not find anything saying he has to hook up. P. Kocek told Council that after the discussion this evening, she may have been looking for the wrong thing.

Discussion on making this hook up mandatory and whether it should be done by Ordinance or by Regulations.

The Borough has to have a Connection Ordinance. J. Evans will get an Ordinance together. He knows that Antrim Township has such an Ordinance. J. Evans will also look at the Standards before working on a Connection Ordinance. This is to be included on the Agenda for the Nov meeting.

EXECUTIVE SESSION - Council President D. Monn called for an Executive Session at 8:30 p.m. to discuss personnel matters.

E. Vranich left the meeting at 8:30 P.M.

Council President D. Monn called the regular meeting of Mont Alto Borough Council of October 3, 2011 at 9:02 p.m.

PERSONNEL – Council received a letter of rebuttal from Nancy Helman concerning her one (1) day suspension.

R. Lee made a motion asking J. Evans to draft a response to the email from employee Nancy Helman, stating that this was the ultimate decision by Council and they stand by their original disciplinary action, T. Lawson seconded, any further discussion on the motion, any further discussion on the motion, all in favor Aye, opposed No, so ordered.

ADJOURNMENT – T. Lawson made a motion to adjourn the regular meeting of Mont Alto Borough Council of October 3, 2011 at 9:07 p.m., R. Lee seconded, all in favor Aye, opposed No, so ordered.

Respectfully submitted,

Submitted to Council for their approval on
November 7, 2011.

Patricia A. Kocek

Patricia A. Kocek
Borough Secretary
Dennis W. Monn Council President
Thomas Lawson Vice President
Beverly Spicer President Pro Tem