

**MONT ALTO MUNICIPAL AUTHORITY**

**MINUTES REGULAR MEETING APRIL 9, 2007**

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of April 9, 2007 of the Mont Alto Municipal Authority to order at 6:30 p.m.

**ROLL CALL** - Staat Stymiest, David Monn, Gary Eigenbrode and Sidney Miller present. Tommy Gilbert absent.

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - Maurice Gossert and Tom Smith Nassaux-Hemsley, Inc., Tim Misner Solicitor, Patti Strite Treasurer, Gary L. Calimer, Jr. Maintenance Supervisor and Patricia A. Kocek Recording Secretary

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**VISITORS**

Ian S. Wewer Vanguard Development

Chairman D. Monn recognized I. Wewer. The members of the Authority read the letter from I. Wewer prior to discussion. I. Wewer is appearing before the Authority this evening in reference to the letter addressed to Chairman D. Monn. Vanguard Development is conducting a feasibility study on the possible redevelopment of 7093 Slabtown Road (the former Manahan trailer court) to a denser use. This address is presently served by the MAMA. I. Wewer has received permission from Quincy Township to approach the MAMA and ask if there would be sufficient capacity to serve 40 townhouses at 7093 Slabtown Road.

A lengthy discussion followed on the various items related to capacity for the above address. I. Wewer was told that a decision cannot be made this evening.

I. Wewer will have to provide the following information for review by the Mont Alto Municipal Authority before a decision can be made.

1. Letter from I. Wewer requesting capacity and detailing the capacity needed
2. Drawings of the development
3. Letter from Quincy Township stating that they approve this development being served by water from the MAMA
4. Provide the Daily Average Flow and Peak Flow for the forty townhouses

At this time, M. Gossert stated yes, probably so, subject to the 12" line being installed and other criteria being met.

**Visitors**

Dennis Monn Mont Alto Borough Council arrived at 6:52 p.m.

I. Wewer left the meeting at 6:55 p.m.

**ACCEPTANCE OF FINANCIAL REPORT**

**March 31, 2007** - P. Strite reviewed the reports with the members of the Municipal Authority.

D. Monn instructed P. Strite to provide T. Misner with a copy of the Financial Reports for several months so he can become familiar with them.

Certificate of Deposit - There are two CD's in the Sewer account totaling \$41,197.27.

Money Market at M & T - T. Misner said the Authority will have to do something about this account because the teaser rate has expired and the interest rate reverted to 1.98%. Discussion. T. Misner advised looking at CD rates and Money Market rates at various banks. The Authority cannot have on deposit more than \$100,000.00 at any one financial institution.

G. Eigenbrode made a motion to accept the March 31, 2007 Financial Report as presented, S. Stymiest seconded, any further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**CD & M & T Money Management Account** - Chairman D. Monn led a discussion about this subject and what should be done financially, in the best interest of the Authority, about the CD and the Money Management Account.

Chairman D. Monn directed P. Strite, S. Stymiest and T. Misner to handle this matter in the best interest of the organization.

#### **SEWER**

##### **Payment of Invoices**

\$ 118.50 Nassaux-Hemsley, Inc. Severn Trent Project  
\$ 869.00 Nassaux-Hemsley, Inc. Severn Trent Project  
\$ 395.00 Nassaux-Hemsley, Inc. Quincy&Guilford Twp Auth  
\$ 1,382.50

G. Eigenbrode made a motion to approve the payment of the invoices as presented, S. Stymiest seconded, any further questions or discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

P. Strite reported that she found a receipt dated December 28, 2005 in the amount of \$5480.00 from Guilford Township for ½ of the engineering costs for the Guilford Township/Mont Alto Sewer Project.

**F & M Line of Credit Severn Trent Project** - The Severn Trent Project is completed and the Authority will now have to go out for a loan to finance the completed Project. The Sewer has a loan in the amount of \$76,700.00 from Susquehanna with an interest rate of 3.45% for various sewer projects.

Discussion on going out for a separate loan for the Severn Trent Project or combining the two mortgages and going out for one loan.

The Mont Alto Municipal Authority directed T. Misner to shop for a second mortgage for the Sewer.

#### **WATER**

##### **Payment of Invoices - Projects**

\$34,771.41 Monacacy Valley Electric - Project Well #3  
\$ 3,425.00 Nassaux-Hemsley, Inc. Well #3  
\$38,196.41 Total

T. Misner reminded the members that they will need \$7000.00 in the Water Fund to pay the Bishop's.

S. Stymiest made a motion to pay the invoices for Well #3 Project as submitted by borrowing on the Line of Credit at 1<sup>st</sup> National Bank, S. Miller seconded, any further questions, any objections to the motion as it was made and seconded, hearing none the motion carries.

\$ 316.00 Nassaux-Hemsley, Inc. Reservoir Project  
\$1,690.50 Nassaux-Hemsley, Inc. Slabtown/Furnace Rd Project  
\$ 237.00 Nassaux-Hemsley Grant Work Furnace Rd. Project  
\$2,243.50 Total

G. Eigenbrode made a motion to approve payment of the invoices as presented, S. Stymiest seconded, any questions or discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

Short discussion on the Water Fund Reports presented this evening and how to read the reports.

#### **APPROVAL OF MINUTES**

**March 12, 2007**

Page 3 9<sup>th</sup> Paragraph "back operator" change to "**back up operator**"

Page 5 6<sup>th</sup> Paragraph "M. Gossard will provide" change to "**M. Gossert will provide**"

Page 9 Well #3 Project - "**T. Gilbert made a motion to approve a 60 day extension to the Well Project, S. Stymiest seconded, Discussion**"

Chairman D. Monn asked for a motion to ratify the vote on the above motion that was inadvertently left vacant at the last meeting.

S. Stymiest made a motion to ratify the vote that was not taken on the motion at the last monthly meeting, G.

Eigenbrode seconded, any further questions or discussion, any objections, hearing none the motion carries.

G. Eigenbrode made a motion to approve the Minutes of March 12, 2007 as amended and ratified, S. Stymiest seconded, any further questions or discussion, hearing none is there any objection to the motion as made and seconded, hearing none the motion carries.

#### **MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

##### **OLD BUSINESS**

**Illegal water use on Furnace Road** - Chairman D. Monn stated that the members of the Authority received a Notice of Continuance about this matter.

**Digitized Sewer and Water Drawings - Cost estimate - M.** Gossert reported that the Borough will be doing this in bits and pieces. The first thing that would be done is the Zoning Map at a cost of approximately \$3000.00 to the Borough.

Chairman D. Monn told the members of the Authority that the Borough suggests that when their map is completed the Authority have their sewer and water drawings put on the base map that will be digitalized. Changes are very easy on this type of map.

Discussion. M. Gossert feels the Authority needs to sit down and discuss how extensive they want the sewer and water maps to be.

Chairman D. Monn said that the Authority is interested and asked M. Gossert to provide a cost estimate.

M. Gossert will set up a meeting in the next week or two to discuss the maps.

#### **MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

##### **NEW BUSINESS**

**News Media** - Chairman D. Monn feels the Authority needs to decide what information will be disbursed to the media other than what takes place at the meeting.

Chairman D. Monn and others on the Authority received calls from Tyler Miller requesting information about various projects the Authority is working on.

Chairman D. Monn was very upset that he received numerous calls from T. Miller and that T. Miller wanted to come to his home to talk to him in person.

T. Misner stated that T. Miller called him at 4:30 p.m. today and T. Misner told T. Miller that at this time the position of the board is that they deal with the media at a public meeting. T. Miller told T. Misner that he needed answers to some questions. T. Misner advised him to fax the questions to him but T. Miller was unable to get the questions to T. Misner in time for the meeting this evening. T. Misner told the Authority members that T. Miller also covers Antrim Township and Mont Alto and Antrim meet on the same night.

T. Misner advised the Authority that it is a fine line; you don't want to look as if you are hiding anything because there is nothing to hide.

A lengthy discussion followed about interaction between the Authority, the engineer, the solicitor and the media.

Chairman D. Monn stated that the policy will be that they will only deal with the media at their meetings.

Discussion on giving out phone numbers for the Authority members. The phone numbers are public record. T. Misner once again cautioned the Authority that there is a point where you appear to be hiding something and this is a perception you do not want the media to have. The Authority does not have anything to hide.

**OLD BUSINESS**

**SEWER**

**Guilford Township/MAMA Sewer Connection** - D. Monn reported that a copy of the Agreement from Frank Leber was provided to John Holloway of Guilford Authority. There hasn't been any response from Guilford at this time.

**Request from PSU to install an additional sewer line at Penn Gate 1** - M. Gossert reported that PSU has an existing pole building on Slabtown Road that they are going to turn into an Engineering Lab for special projects. They will need water and sewer for this building. They will be hooking into the water line from Penn Gate I and will not need to have a separate meter.

**Sewer Tapping fees for PSU** - M. Gossert said the entire sewer for the campus is treated by the Borough. He doesn't feel there would be a tapping fee for sewer.

**Water Tapping fees for PSU** - M. Gossert told the members that PSU has their own water system on Campus and the students coming over to the new building would be using up capacity in the Borough water system. M. Gossert recommends charging them 1 EDU.

Discussion on tapping fees and how to charge PSU for providing water and sewer to the new lab. PSU would not be charged a distribution fee because they are installing their own lines.

Water Capacity	\$768.50
Inspection	\$100.00
Sewer Capacity	\$935.00
Inspection	\$100.00

G. Eigenbrode made a motion to charge PSU the normal tap fees for water and sewer, S. Stymiest seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

P. Kocek to contact Ron Swope at PSU and tell him the amount of the fees for tapping into the water and sewer systems.

**NEW BUSINESS**

**SEWER**

**Operations Report**

G. Calimer, Jr. presented the following report:

The Plant is operating satisfactorily

All of the tests were within limitations

Average Daily flow is 143,400 and the maximum was 298,600 gallons

Discussion about the maximum flow and the probable reason for the high flow. G. Calimer, Jr. to check to see why the maximum flow was so high.

**Manhole/Smoke Test** - Discussion on a manhole on Slabtown Road and the smoke test that was done two or three years ago.

**House C** - Was the sewer and water capped when this house was torn down? G. Calimer, Jr. is to check with J. Bakner and ask if this was done.

**Chapter 94** - M. Gossert reported that the Chapter 94 report has been sent to the State.

**14 Elm Street Lateral** - G. Calimer, Jr. reported that this lateral had to be dug up and there were numerous roots in the line. The job took 5 to 6 hours to complete.

**Travalift** - The motor was changed on the travalift. G. Calimer, Jr. will try to obtain a replacement.

**Grease** - Nassaux-Hemsley, Inc. looked into obtaining something to catch the grease. After reviewing what is available Nassaux-Hemsley, Inc. recommends waiting until the upgrade is done to the Sewer Plant.

S. Stymiest commented that J. Bakner should not dip grease unless someone is right there with him. Discussion. G. Calimer, Jr. commented that this has been discussed with the Borough, but he feels the MAMA should also do something. Continued discussion on the safety of the employee at the Sewer Plant.

**OLD BUSINESS - WATER**

**Yohe Water Line - Status** - The \$5000.00 has been paid to Guilford Township. There are three more meters to be pulled and the work will be complete.

Remove from Agenda.

**Guilford Township emergency interconnection** - Nothing.

**Fire Hydrant at SESCO/Fire Hydrant at cemetery** - The hydrant at SESCO is to be removed and one installed at the Borough line.

**Repair of cover on reservoir** - T. Smith of Nassaux-Hemsley, Inc. reported that this is scheduled for the week of April 23<sup>rd</sup>, 2007 subject to the weather. The level of the reservoir has to be lowered for this work to be completed. G. Calimer, Jr. has the bypass ready to lower the reservoir.

**Furnace Road 12" Water Line Project**

M. Gossert provided a "Recommended Project Schedule Route 233, Slabtown Road and Furnace Road 12" Water Main Extension".

Authorization to Advertise	April 9, 2007
Advertise	April 16, 2007
Send notices to Contractors	April 18, 2007
Pre-Bid Conference	May 1, 2007
Open Bids	May 14, 2007 6:30 p.m.

T. Misner needs a cost estimate for the project in order to go out and solicit loans for a Line of Credit. M. Gossert said that there is \$200,000.00 of CDBG money earmarked for this project.

S. Stymiest made a motion to authorize Nassaux-Hemsley, Inc. to advertise for bids according to the above schedule, S. Miller seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**\$7000.00 Payment to Bishop (Project expenditure)** - G. Eigenbrode made a motion to authorize the payment of \$7000.00 to Jack Bishop, S. Stymiest seconded, any

objection to the motion as it was made and seconded, hearing none the motion carries.

**Furnace Road 12" Water Line Project**

**Fire Hydrant** - M. Gossert pointed out that the water line is in Quincy Township. The project as designed does not show any fire hydrants. Quincy Township did not advise the Authority whether or not they wanted a fire hydrant. M. Gossert proposes to bid a fire hydrant just to get a price in case Quincy Township would want a fire hydrant installed on the new line.

**Well #3 Project**

**Approve 60 day extension for the Well #3 Project - Motion not completed at the March 12, 2007 meeting** - Discussed previously.

**Change Order Monacacy Valley Electric** - M. Gossert reported that as of January Allegheny Power is requiring a cutoff switch before the meter. Monacacy Valley quoted material costs of \$626.00, labor cost of \$524.00, a profit of \$174.00 and backhoe work at \$200.00. The need for the cutoff switch was not known at the time the plans were drawn up.

G. Eigenbrode made a motion to proceed with the Change Order for Monacacy Valley, S. Stymiest seconded, any further discussion, any objection to the motion as it was made and seconded, hearing none the motion carries.

**Request from PSU to install an additional water line at Penn Gate 1** - Discussed previously.

**Generator Water Plant** - Chairman D. Monn stated that the new generator at the Water Plant is much bigger than the old one at the Well House. Discussion.

Discussion on what to do with the old generator and various issues related to this generator. If the generator is moved to the tank who would have to install it and whether or not Allegheny Power would accept this generator since it is not automatic. Dennis Monn will look into this matter.

**Public Notification Meeting April 3, 2007** - Dennis Monn reported on a meeting held on April 3, 2007 with Antrim Township, David Monn, S. Stymiest, Michael Gossard, Gary Calimer, Jr. and Willis Hess.

The Borough received a notification from DEP stating that there was another water report missing. As a result of this the Borough had to issue a Public Notification to all water users of the Borough system.

The above meeting was held to discuss various issues concerning the water system and ways and means to prevent future reports from being missed.

Dennis Monn told the members of the Authority that Franklin Analytical and the Borough of Chambersburg are being used to run tests for the water system. Dennis Monn would like to know why two different labs are being used. Discussion on possible reasons two labs are being used. Dennis Monn and P. Strite will look into this

Dennis Monn commended Willis Hess for his help. Antrim knows that W. Hess is on call only and he is not here to oversee their work.

A discussion was held at the April 3, 2007 meeting about what duties fall to which individuals and who is notified about various events. The meeting went very well and it was worthwhile because things were ironed out.

Dennis Monn pointed out that in the event of a water break Antrim Township must be notified because they are the certified operators for the Borough water system. The certified operator must do the sampling and take it for testing and then 24 hours later pull another sample and take it for testing when there is a water line break.

### **Well #3**

**Installation of Pump** - The pump was installed on 4-9-2007. E. Hall prepared a report which included pictures. This was provided to the members of the Authority. (Copy on file).

G. Eigenbrode - Who owns the generators at this time. M. Gossert stated that the contractor owns everything until it is turned over to the Municipal Authority.

Discussion on the fencing and when it will be installed. The fence will be 40'x40' and it will completely enclose the building, the generator and the feed tank. The well head will not be fenced.

Discussion on various ways to protect the well head.

Jersey barriers seem to be the best solution for protecting the well head. These could be moved if the pump needed to be pulled.

The lines will be pressure tested on April 12, 2007. These lines were installed when the bridge was replaced on Staley Road.

## **NEW BUSINESS**

### **WATER**

#### **Operations Report**

G. Calimer, Jr. reported:

The tap was made for the MAVFD carnival grounds.

Water leak 10 Beech Street - 30,000 gallons of water lost  
Charged for total of water used but pays average for sewer because per G. Calimer, Jr. the water did not go through the sewer system

**Water Taps** - G. Calimer, Jr. would like to know why L/B Water does the water taps for the Borough. G. Calimer, Jr. told the members of the Authority that the Borough has a water tap machine but it only does 3/4" taps. If you needed to do bigger taps you would have to buy the adapters. Discussion on why L/B Water does the taps and it is not done in house. G. Calimer, Jr. stated that he knows how to do the taps and feels comfortable doing them. G. Calimer, Jr. is to check out the machine and report back at the next meeting.

M. Gossert said someone should research the Ordinance to see how it is called out in the Ordinance.

**Letter from PSAB Re: Water Resources Planning Act - S.**  
Stymiest feels the Authority should be represented on this committee.

S. Stymiest volunteered to have his name submitted as a nominee to serve on the committee. P. Kocek and S. Stymiest will work on a resume for submission.

**Letter from Vanguard Development Re: Confirmation of capacity -** Covered previously.

**Adjournment** - S. Miller made a motion to adjourn the regular meeting of April 9, 2007 of the Mont Alto Municipal Authority at 9:03 p.m., G. Eigenbrode seconded, any objections, so ordered.

Respectfully submitted,

Submitted to Mont Alto  
Municipal Authority for their  
approval on May 14, 2007

*Patricia A. Kocek*

Patricia A. Kocek  
Mont Alto Municipal Authority  
Recording Secretary