

MONT ALTO MUNICIPAL AUTHORITY
MINUTES REGULAR MEETING JUNE 11, 2007

CALL TO ORDER - Chairman David Monn called the Regular meeting of June 11, 2007 of the Mont Alto Municipal Authority to order at 6:31 p.m.

ROLL CALL - Staat Stymiest, David Monn, Tommy Gilbert, and Sidney Miller present. Gary Eigenbrode absent.

MONT ALTO MUNICIPAL AUTHORITY STAFF - Maurice Gossert and Tom Smith Nassaux-Hemsley, Inc., Tim Misner Solicitor, Patti Strite Treasurer, Gary L. Calimer, Jr. Maintenance Supervisor and Patricia A. Kocek Recording Secretary

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Dennis Monn and Tom Lawson Mont Alto Borough Council
John Lisko Quincy Township Solicitor
Kerry Bumbaugh Quincy Township Board of Supervisors
Chairman D. Monn recognized John Lisko and Kerry Bumbaugh. J. Lisko and K. Bumbaugh are attending the meeting this evening to discuss the Mont Alto Municipal Authority providing bulk water sales to Quincy Township.

They would like to know:

1. How many EDU's can MAMA provide?
2. Bulk price
3. When can this information be provided to Quincy Township? Quincy is asking if the information can be provided within 30 days.

The Authority:

1. MAMA is waiting for final approval of Well #3 before even considering selling bulk water to Quincy Township
2. D. Monn asked Quincy Township to provide their request in writing for bulk water sales from MAMA

Discussion on the number of Quincy Township residents that will be hooked to the 12" water line on Furnace Road that is being funded with CDBG money. K. Bumbaugh said Quincy agreed to give up the residents based on getting water for another portion of Quincy Township. They committed to the CDBG Grant with the understanding that they would get additional water. T. Misner said that the main reason for installing this line was to loop the system and the CDBG money was committed for looping the system. Continued discussion about the CBDG Grant and Quincy Township obtaining bulk water from the Mont Alto Municipal Authority.

The Mont Alto Municipal Authority will consider the request for bulk water from Quincy Township once they receive the information in writing.

There are several items that will affect supplying bulk water, such as how much water Well #3 produces, supplying water to the Mills subdivision, etc.

Chairman D. Monn pointed out that the Authority is in the process of raising water rates.

K. Bumbaugh and J. Lisko left the meeting.

ACCEPTANCE OF FINANCIAL REPORT

May 31, 2007 - S. Stymiest made a motion to accept the

May 31, 2007 Financial Report as presented, T. Gilbert seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

SEWER

Payment of Invoices

None

WATER

Payment of Invoices - Projects

\$10,000.00 Monacacy Valley - Project Well #3

\$12,689.00 Nassaux-Hemsley, Inc. Project Well #3

\$22,689.00 Total

M. Gossert said that Monacacy Valley requested final payment but there are three items to complete so \$2,492.28 is being retained until these items are finished.

S. Stymiest made a motion to authorize payment of the invoices for the Well #3 Project by borrowing against the Line of Credit, T. Gilbert seconded, and authorize the Chairman of the Board to sign the Note and the Requisition Form to borrow the money against the Line of Credit at First National Bank of Greencastle, any further discussion or questions, hearing none is there any objections to the motion as it was made and seconded, hearing none the motion carries.

P. Strite informed the members that she will probably have to transfer \$5000.00 of the money in the Money Management Account in order to pay bills.

Chairperson D. Monn and T. Lowson held a discussion about the breakdown of hours and how they charged to the Municipal Authority. P. Strite now pays all bills including payroll hours directly from the Municipal Authority funds.

APPROVAL OF MINUTES

May 14, 2007

Page 4 Paragraph 8 - Remove entire Paragraph. This paragraph was carried over from the April Minutes in error. Paragraph 1 2nd Line "Variable" Change to "**Variable for 5 years.**"

Page 4 Paragraph 2 2nd Line "4.95% fixed for years." Change to "**4.95% fixed for 5 years.**"

Chairman D. Monn stated that the Minutes stand approved as corrected.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

OLD BUSINESS

Illegal water use on Furnace Road - Remove from Agenda.

Digitized Sewer and Water Drawings - M. Gossert and others met to discuss this project. There are two parts to this project:

1. Zoning Map for the Borough of Mont Alto
2. Sewer Collection System for MAMA

The Sewer Plans are all hand drafted and M. Gossert recommends working on the plans as they now exist to digitize. M. Gossert was directed to continue to work on the maps.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

NEW BUSINESS

Nassaux-Hemsley, Inc. - N-H, Inc. provided Chairman D. Monn with a listing of the corporate structure. Chairman D. Monn would like this filed with the Authority files. He asked the members of the Authority and the Solicitor to review this document.

OLD BUSINESS

SEWER

Guilford Township/MAMA Sewer Connection - Nothing at this time.

Summer Rates - Short discussion. This concept would increase your summer water income, but it would affect the sewer income. It is too late this year to do this, because the computer programmer would need to come in and set up the program to accommodate summer rates. If you decide you want to do this next season the decision will have to be made in a timely manner in order to have the computer programming updated. Discussion on how a drought situation would affect this concept. Will review this during the discussion on water rate increases.

NEW BUSINESS

SEWER

Operations Report

G. Calimer, Jr. presented a verbal Operations Report.

1. Operations satisfactory for the past month
2. All tests are within limitation
3. Average flow 89,600 gallons
4. Maximum flow for the month was 120,800 gallons

Discussion on the average and maximum flows and what could be causing such drastic differences month to month.

M. Gossert suggested:

1. Check for math errors
2. Determine whether the meter has been calibrated recently and find out if there was a problem with the meter

Nutrient Testing - G. Calimer, Jr. reported that the Nutrient Testing will cost \$400.00 per test. Discussion on how often to test. M. Gossert suggests testing monthly to establish a base line before the tests become mandatory.

G. Calimer, Jr. was instructed to direct J. Bakner to test monthly for nutrients and provide the results of the testing to M. Gossert and to the Borough Office for filing. J. Bakner is to continue this until further notice.

D. Monn instructed G. Calimer, Jr. to convey the concerns of the Authority about the disparity in the flows. If G. Calimer, Jr. needs help he is to go to T. Gilbert or S. Stymiest. G. Calimer, Jr. to report back at the next meeting.

Sewer Maintenance - G. Calimer, Jr. asked when funds can be spent to do maintenance jobs. Chairman D. Monn said he misspoke at the meeting last month. The Sewer Maintenance can continue because funds are available to do maintenance in the sewer.

Chapter 94 Report - T. Smith, Nassaux-Hemsley, Inc. told the members of the Authority that the Chapter 94 Report has been approved.

OLD BUSINESS - WATER

Guilford Township emergency interconnection - Nothing.

Well #3 Project

M. Gossert reported that they are waiting for DEP to inspect the Project so that a Certificate of Structure Modification and Completion can be issued.

DEP did inspect the Project on June 11, 2007 and everything is fine. There is one small item they would like to have fixed. Where the floor drain line comes out from the Well they want the Authority to call the Conservation District to look at that to see if some gravel needs to be put in there.

The meeting with the Conservation District is set for 1:00 p.m. tomorrow. M. Gossert doesn't think there will be any problems with this situation.

One of the DEP representatives assured Chairman D. Monn that the approval letter will come out the end of this week or no later than early next week.

When Well #3 is started up the pizeometer will need to be installed. M. Gossert called Casselberry and told him this will need to be installed at the time of the Well #3 startup. The Mont Alto Municipal Permit requires that the hydro geologist file reports with DEP on a quarterly basis during the first year and then drop back to once a year if there isn't any impact on the wetlands and springs.

Weir Bypass - M. Gossert talked to D. Minter about this the day of the Well #3 inspection. M. Gossert said this issue still has not been resolved.

Gavin McCullough will be doing the training on how to run Well #3.

Water Fund borrowing money from the Sewer Fund - P. Strite told the Authority she will make it through June without borrowing from the Sewer Fund. If it becomes necessary to borrow from the Sewer Fund a Resolution will have to be passed and P. Strite would have to keep track of the money in order to pay back any funds that would be borrowed.

Water for Cattle - Mr. Helman is willing to pay \$25.00 per month for the next 6 (six) months for water for his cattle. After that time he will not need the water.

S. Stymiest made a motion to authorize Helman to use the water and he will be billed \$25.00 for each month water is used, at the rate of use as in the past, T. Gilbert seconded,

G. Calimer, Jr. stated that Helman shouldn't have a key to the Sludge Tank Gate. G. Calimer, Jr. said the gate is open from 7:00 a.m. until 3:30 p.m. Helman should coordinate gaining access through J. Bakner. A letter will be sent to Helman outlining the use of the water for watering his cattle.

Any objections to the motion as it was made and seconded, hearing none the motion carries.

Water Hauler's Meter - G. Calimer, Jr. reported that the owner of L/B Water came down and they tore both meters apart. G. Calimer, Jr. obtained new parts and replaced them. The meters are ready for use. The Water Haulers have been notified to use the meters.

Request from Valley View Water Service - P. Kocek contacted Tom Grosh and requested that he attend the June 11, 2007 meeting. T. Grosh is disabled and can't attend the meeting. Discussion. Remove from Agenda until such time T. Grosh would make another request.

Preconstruction Conference June 20, 2007 - T. Smith gave a brief report on the 12" Furnace Road Water Line Project. (Copy on file)

The Notice to Proceed will be issued once the financing is in place for the Project. A Special Meeting is being planned for June 21, 2007 to make this decision.

T. Misner reminded that only two members of the Authority can attend the Preconstruction Conference on June 20. Marks Contracting has asked to park equipment at the Borough shed. J. Evans will draw up a Hold Harmless Agreement to be signed by the Borough and Marks Contracting.

M. Gossert suggested that someone should slowly walk the Project area from the Oak Road intersection to the end of the Project area, paying close attention to the Bishop and Stull properties, and videotape the area as they walk. Mont Alto Municipal Authority authorized G. Calimer, Jr. to videotape the Furnace Road 12" Water Line Project. G. Calimer, Jr. is to contact Nassaux-Hemsley, Inc. and have someone from N-H, Inc. along with him when he does the videotaping.

Reports - Dennis Monn told the Authority that a meeting is being planned to discuss reports that need completed for the water system. P. Kocek is arranging a meeting with all parties involved.

Water Levels - Chairman D. Monn requested that Antrim Township email the Borough Office, the water levels for Well 1, Reservoir and the Tank. This information will be available in the office.

CCR Report - The Report is in process and will completed and mailed out within the next week.

Notification - G. Calimer, Jr. told the Authority that the SCADA System notified P. E. Nunemaker, Jr. during an electrical storm this past weekend.

Short discussion. T. Lowson and Dennis Monn will work on getting this corrected.

NEW BUSINESS

WATER

Operations Report

Antrim Township Report - G. Calimer, Jr. read the Operations Report from Antrim Township. (Copy on file)

Weir - The Authority has to allow a certain amount of water to flow through the weir each day. T. Lowson and the MAMA discussed the ability of the lawn service companies to pull water out of the streams (2000-3000 gallons a trip) and not be held accountable. The question was raised, why does the Authority have to install and maintain the weir when anyone can pull water out of the creek. T. Misner doesn't feel this is an issue to be pursued. Continued discussion.

Blow Off in right of way - G. Calimer, Jr. discussed a blow off in the right of way to the D. Koons property close

to the Borough Lot. Discussion.

Request for maps - M. Gossert told the members of the Authority that he received a call from the Caledonia State Park Superintendent requesting maps showing Municipal Authority lines going through State Forest Land. M. Gossert will provide this information.

Grants - M. Gossert reported that the Grant situation looks very good at this time. M. Gossert has been informed that the money for the Corp of Engineers Grant will soon be released.

Special Meeting - A Special Meeting will be held on June 21, 2007 at 1:00 p.m. to decide on financing for the water project, Notice to Proceed for the Furnace Road 12" Water Line Project and the water rate increase.

T. Gilbert made a motion to advertise a Special Meeting for June 21, 2007 at 1:00 p.m., S. Stymiest seconded, any further questions or discussion, any objections to the motion as it was made and seconded, hearing none, the motion carries.

T. Misner will advertise the meeting.

P. Kocek is to remind the members prior of the June 21, 2007 meeting.

Media - S. Miller asked if the media can attend? T. Misner said the media is welcome, it is an open meeting, and they can listen to the tapes anytime. There is nothing to hide.

OLD BUSINESS

Water Rate Increases - M. Gossert provided a Water Rate Fee Study to the members of the Authority.

The members of the Authority, Dennis Monn and T. Lowson briefly discussed the feasibility of having a Water Plant Operator on staff or having one operator to handle both water and sewer.

M. Gossert reviewed the Water Rate Fee Study with the members of the Authority.

A 27% increase is suggested, which would change the rate per thousand gallons from \$5.50 to \$7.00.

Discussion on financing the Projects. T. Misner suggests going to a Bond Counsel for a mortgage over \$1 million because he feels he doesn't have the expertise to handle that large of a loan. T. Misner would like to do the borrowing for all of the Projects at one time.

T. Misner was instructed to try to extend the Line of Credit with First National Bank of Greencastle in the amount of \$350,000.00 for at least 9-12 months. T. Misner will try to have an answer by the Special Meeting.

Quincy Manor Trailer Court on Slabtown Road - Chairman D. Monn stated that there was an article in the Record Herald that indicated that Quincy Township may not allow the Mont Alto Municipal Authority to service that area if the project to put in new homes goes through.

Borough Maintenance Employees - T. Lowson addressed the Authority in reference to the Authority stopping all but emergency work on the Water System. T. Lowson explained that the Borough Budget is based on the employees doing work for the MAMA. If there isn't non-emergency work for them to do the Borough has to find gainful employment for

the maintenance workers. The Borough is trying to keep the employees so they are available in case of emergencies. This will put the Borough in a bind if this goes on much longer. T. Lowson would like to get the employees back to work doing non-emergency work for the water and urged the Authority to get this problem resolved as soon as possible. What the Authority does affects the Borough. Short discussion on when the water rate increase could take affect. The increase could be advertised on the July invoice and the new rates could take affect August 15, 2007.

Fixing water lines - G. Calimer, Jr. showed the members of the Authority old pipes from a service line on Maple Street. It was pointed out that the property owner is responsible from the curb box to the water meter. If the Borough employees fix the line from the curb box to the house, the homeowner will be billed for the work. T. Lowson once again reminded the members of the Authority that the Borough employees need to get back to doing preventive maintenance on the water system.

Adjournment - S. Stymiest made a motion to adjourn the regular meeting of June 11, 2007 of the Mont Alto Municipal Authority at 8:56 p.m., T. Gilbert seconded, so ordered.

Respectfully submitted,

Patricia A. Kocek

Patricia A. Kocek
Mont Alto Municipal Authority
Recording Secretary

Submitted to Mont Alto
Municipal Authority for their
approval on July 9, 2007