

**MONT ALTO MUNICIPAL AUTHORITY**

**MINUTES REGULAR MEETING MAY 14, 2007**

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of May 14, 2007 of the Mont Alto Municipal Authority to order at 6:30 p.m.

**ROLL CALL** - Staat Stymiest, David Monn, Gary Eigenbrode and Tommy Gilbert present. Sidney Miller arrived at 7:40 p.m.

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - Maurice Gossert and Tom Smith Nassaux-Hemsley, Inc., Tim Misner Solicitor, Patti Strite Treasurer, Gary L. Calimer, Jr. Maintenance Supervisor and Patricia A. Kocek Recording Secretary

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**VISITORS**

Dennis Monn Mont Alto Borough Council  
Jeremy Hershberger Guyer Brothers Bid Opening  
Thomas Lawson Mont Alto Borough Council

**OPENING OF BIDS**

**Route 233, Slabtown Road and Furnace Road 12" Water Main Extension Project** - The following six (6) bids were

received for the water line project:

Rogele, Inc. \$492,972.00

Charles E. Brake, Inc. \$499,108.50

Marks Contracting, Inc. \$473,776.00

Doli Construction Corp. \$493,081.00

Pact Construction \$582,220.00

Guyer Brothers, Inc. \$493,882.00

Marks Contracting, Inc. Lebanon PA is the apparent low bidder at \$473,776.00. M. Gossert recommends approval of the bid pending review of the documents by the Solicitor and Engineer.

There is \$200,000.00 available from CDBG funds for this project. Discussion on where the remaining \$300,000.00 is going to come from to finance the balance of the project. The process is Notice of Intent to Award, Notice of Award and then the Notice to Proceed is issued. The contractor has 180 days (6 months) to complete the Project from the date the Notice to Proceed is issued.

Discussion on the mandatory water hookup of the 17-20 homes on Furnace Road.

A lengthy discussion followed on the long term debt for the water system, raising rates to pay for the improvements, mandatory upgrade of the sewer plant, the new financial reports and the financial position of the water fund.

G. Eigenbrode made a motion to accept the lowest bid submitted which meets all specs and all requirements, not to exceed \$500,000.00, S. Stymiest seconded, any further discussion on the motion as it was made and seconded, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

Chairman D. Monn instructed the Solicitor and Engineer to proceed with this information.

T. Misner told the members that they will have to obtain a Line of Credit in order to finance the Project. The members of the Authority discussed an interim rate increase

for the water and the amount that the rates would need to be increased in order to meet current expenses and pay on the debt service. After the Project is paid for with the Line of Credit then the Authority can go out for long term financing. Chairman D. Monn told the members that the Water Fund is in trouble right now.

#### **ACCEPTANCE OF FINANCIAL REPORT**

**April 30, 2007** - Chairman D. Monn asked P. Strite to provide the Financial Reports to T. Misner prior to the evening of the meeting.

The members of the Authority discussed the various Financial Reports and how to read the reports. Chairman D. Monn feels parts of the reports are garbage and very hard to read and he does not like approving Financial Reports he does not understand. Discussion on how to make the reports readable and easy to understand.

T. Lawson arrived at the meeting at 7:12 p.m.

Discussion about the amount of money paid to Antrim Township to run the water plant. Chairman D. Monn explained that because of DEP regulations, the licensed operator must be called in to be on site anytime there is a problem with water. The members also briefly discussed the recent water line breaks.

S. Stymiest made a motion to accept the April 30, 2007 Financial Report as presented, T. Gilbert seconded, any further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

#### **SEWER**

##### **Payment of Invoices**

\$	<u>79.00</u>	Nassaux-Hemsley, Inc. Sewer Plant Upgrade
\$	79.00	Total

G. Eigenbrode made a motion to approve the payment of the invoice as presented, T. Gilbert seconded, any further questions or discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

##### **CD Renewal and Money Management Account - T. Misner**

reported that he and S. Stymiest reviewed these two accounts and the following actions were taken:

CD renewed for 13 months at 4.75% \$29,665.00

Money Management Account was moved to F & M at 4.52%

**Second Mortgage/Sewer** - T. Misner contacted the following banks in reference to obtaining a second mortgage for the sewer and also listed are the offers from the financial institutions:

M & T Bank	\$113,000.00	Up to 12 years	4.52%
		Variable for 5 years.	

Susquehanna	\$112,314.60	4.95% fixed for five years, then floating at 60% of Prime.	Up to 12 years.	Sewer revenue to be kept at Susquehanna
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Susquehanna	\$182,864.00	4.57% fixed for 5 years, then floating at 60% of		
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Prime

F & M Trust Company	\$113,314.60	5.12%	5 years fixed 12 years
The First National Bank	\$112,314.60	5.36%	Variable Up to 12 years
Orrstown Bank	\$112,315.00	5.05375	5 years then 75% of Prime

G. Eigenbrode made a motion to accept the loan proposal from Susquehanna in the amount of \$112,314.60 and that the officers of the corporation, either the President or Secretary or any one of them are allowed to sign the note and any other documents pertaining to securing the loan, S. Stymiest seconded, any further discussion or questions, are there any objections to the motion as it was made and seconded, hearing none the motion carried.

#### **WATER**

##### **Payment of Invoices - Projects**

\$ 8,506.62 Penn Fuel Propane - Project Well #3  
\$20,785.12 Monacacy Valley - Project Well #3  
\$13,706.50 Nassaux-Hemsley, Inc. Project Well #3  
\$13,235.16 Funk's Drilling Project Well #3  
\$56,233.40 Total

G. Eigenbrode made a motion to authorize payment of the invoices for the Well #3 Project by borrowing against the Line of Credit, S. Stymiest seconded, any further discussion, any objections to the motion as it was made and seconded, hearing none the motion carries.

The members of the Authority discussed the lack of funds in the water account and what would happen if the Water Fund ran out of money. The Water Fund could borrow from the Sewer Fund.

S. Miller arrived at 7:40 p.m.

Chairperson D. Monn suggested that the Authority could tell the Borough to cease and desist and only do emergency work. Discussion on exercising the valves and the problems encountered when doing this. T. Lowson provided pictures for the Authority to look at.

Chairman D. Monn stated that the Borough should only do emergency water and sewer items.

\$3,380.00 RTD Enterprises Reservoir Repair Project  
\$3,380.00 Total

S. Stymiest made a motion to authorize payment of the RDW invoice as presented, T. Gilbert seconded, any questions or discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**Penn Fuel Propane Invoice** - T. Misner talked to the Authority members about this invoice. The items purchased from Penn Fuel were not quoted. He said he needed to remind the Authority that anything above \$4000.00 needs to be quoted.

Chairman D. Monn explained the sequence of events leading up to the purchase from Penn Fuel. T. Misner reiterated that any purchase of this size needs to be quoted.

**Water Rate Increases** - Chairman D. Monn authorized M. Gossert to prepare rate increase proposals between now and the next meeting.

**Borrowing Funds** - At the meeting next month the Authority will discuss borrowing money from the Sewer Fund to transfer to the Water Fund, if it becomes necessary.

**APPROVAL OF MINUTES**

**April 9, 2007**

G. Eigenbrode made a motion to approve the Minutes of April 9, 2007 as submitted, T. Gilbert seconded, any further questions or discussion, hearing none is there any objection to the motion as made and seconded, hearing none the motion carries.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
OLD BUSINESS**

**Illegal water use on Furnace Road** - Nothing new to report.

**Digitized Sewer and Water Drawings** - M. Gossert, Dennis Monn, S. Stymiest and S. Miller will meet at 10:00 a.m. on May 21, 2007 to discuss the type of maps the Authority is interested in developing.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
NEW BUSINESS**

**Request from Tyler Miller of the Record Herald** - Tyler Miller faxed a list of questions for the Authority to answer and he also sent them to T. Misner. T. Misner told T. Miller that he would answer the questions when he had time.

Discussion. Chairman D. Monn and members of the Authority are still adamant about not talking to the "Press." T. Misner reminded the members of the Authority that by not answering questions, it appears they are hiding something, and there is nothing to hide.

Chairman D. Monn directed S. Miller to go to Sue Ernde of the Record Herald about T. Miller approaching the members of the Authority and tell her to have someone attend the meeting if they want information.

**OLD BUSINESS**

**SEWER**

**Guilford Township/MAMA Sewer Connection** - T. Misner expected John Holloway from Guilford to attend the meeting this evening but he is not here.

T. Misner reported that Guilford is still very interested in sending 200+ - 400+ gallons per day to the Borough Sewer Plant.

T. Misner said that J. Holloway told him Guilford would like more control of the planning and running of the sewer system. T. Misner reminded the members of the Authority that they are going to need significant help with money when it comes time for the upgrade.

Chairman D. Monn reported that he and J. Holloway met one on one and J. Holloway expressed the following:

1. Wants a different engineering firm than Nassaux-Hemsley
2. Does not want Kappe involved because their products are inferior
3. And a number of other things that D. Monn did not list

Chairman D. Monn is upset because J. Holloway seems to have turned on the MAMA.

T. Misner will contact J. Holloway and ask him to attend a future Mont Alto Municipal Authority meeting. Discussion.

**Nutrient Testing** - M. Gossert would like J. Bakner to start pulling samples for nutrients to use as a base line. At this time nutrients are not reported, but once there is an upgrade DEP will want you to limit your nutrients.

Depending on the levels it is not clear at this time what DEP will require. M. Gossert wants this base line to use in the future. Continued discussion about the nutrients and how and when the Authority has to comply.

## **NEW BUSINESS**

### **SEWER**

#### **Operations Report**

G. Calimer, Jr. presented a verbal Operations Report.

1. Operations satisfactory for the past month
2. All tests are within limitation
3. Average flow 128,700 gallons
4. Maximum flow for the month was 365,700 gallons
5. High flow was due to the rainfall

The Authority members feel there is a problem somewhere because of the high maximum flow for the month.

T. Lawson reported that G. Calimer, Jr. is checking manholes. He also told the members that some of the problem is still coming from PSU. Ron Swope, PSU told T. Lawson that in June the whole PSU system will be tested for I & I. Ron Swope will provide a copy of the tapes once the tests are completed.

G. Calimer, Jr. is seeing water in the manholes on Creekstone Drive. The Borough will work on looking at the pipes in Creekstone for I & I. This has to be done under the appropriate weather conditions.

**Elk Gate** - The gate back to the sludge tank on the hill is not wide enough for the sludge hauler to get his equipment through the gate. Discussion. G. Calimer, Jr. was directed to widen the gate.

**Water for cattle** - G. Calimer, Jr. reported that Mr. Helman is using water out of the blue tank to water his cattle and this would be free water. The hose runs to the watering trough. G. Calimer, Jr. reported that J. Bakner lets the gate open so the farmer can get in and out. G. Calimer, Jr. said this has been going on since he came here. No one on the Authority was aware of this situation.

P. Kocek to write a letter to Mr. Helman stating that it has come to the attention of the Authority that he is using Borough water to water his cattle. The Authority is going to remove the hose and the gate will not be open and the lock on the gate will be changed.

T. Lawson said it is essential to find out if J. Bakner gave Mr. Helman a key or permission to use the water. Dennis Monn and T. Lawson will talk to J. Bakner about this situation.

P. Kocek is to wait until she hears back from Dennis Monn and T. Lawson before she sends the letter.

If Mr. Helman wants water a meter can be installed and he can be charged for the water.

### **Hospelhorn Subdivision**

**Memo from Nassaux-Hemsley, Inc. Re: Sewer Capacity** - The members of the Authority reviewed and discussed the Hospelhorn subdivision.

**Sewer Capacity Waiver/Hospelhorn subdivision**-G. Eigenbrode made a motion to send the letter to the Borough stating that the MAMA has the sewer capacity to serve one (1) dwelling unit for the Hospelhorn subdivision, T. Gilbert seconded, any objections to the motion as it was made and seconded, hearing none, the motion carries.

### **OLD BUSINESS - WATER**

**Guilford Township emergency interconnection** - Nothing.

### **Well #3 Project**

**Memo from Eric Hall Nassaux-Hemsley, Inc. 4-30-2007**

**Memo from Eric Hall Nassaux-Hemsley, Inc. 5-9-2007**

**Memo from Eric Hall Nassaux-Hemsley, Inc. 5-14-2007** - The Memos for 4-20 and 5-9-2007 were punch lists for Well #3. Members of the Authority reviewed the punch lists. A number of the items have been completed at this time and the contractors will be completing the remainder of the items.

The May 14, 2007 Memo is a reminder of the training that will be taking place for the operation of the emergency generator and the fire system for Well #3 on May 15, 2007.

**Report on tapping machine/Ordinance research** - G. Calimer, Jr. said the machine has all of the parts and that it works, but he does not have the equipment to do a 2" tap. Discussion on why L/B Water does the taps. It has not been determined why L/B Water does the taps.

**Pit for check valves at Reservoir** - A pit has not been installed and the check valves are underground. M. Gossert stated that check valves should not be underground. He also said that there was supposed to be a 6' manhole installed for these valves.

### **NEW BUSINESS**

#### **WATER**

#### **Operations Report**

**Antrim Township Report** - G. Calimer, Jr. said that the Report from Antrim stated that everything was functioning and work continues at the Well site and at the Water Plant. G. Calimer, Jr. read the data for April for the Spring Total, Well 1 Total, Well 1 Level, Reservoir Effluent Total and the Tank Effluent Total.

G. Calimer, Jr. told the members of the Authority that there are only a few more meters to be changed. Discussion on how often water meters need to be changed to meet DEP regulations.

**Water Hauler's Meter** - The meter at the Water Haulers shed has been recalibrated but the calibration is way off. The one truck holds 2600 gallons and the meter only showed 1900 gallons being pumped. Discussion on whether the pressure is too high for the meter and whether pressure reducing valves would help. Chairman D. Monn asked G. Calimer, Jr. to

define the problem in more detail and report back at the next meeting. T. Lowson will help with this.

**CHAR** - For your information.

**Request from Valley View Water** - Valley View Water hauled water to fill a swimming pool. The owner is going to have to dump the water that was delivered because it is cloudy. T. Grosh is asking to have 11,200 gallons of water removed from his invoice for the month of May because the water was cloudy. The members of the Authority feel that it seems like an excessive amount of water for a pool. A lengthy discussion followed. G. Calimer, Jr. said very little rust came out of the line when he flushed the line. P. Kocek was instructed to call T. Grosh and ask him to come to the June MAMA meeting to discuss this situation.

**Tri-axle Truck** - Short discussion about the tri-axle truck Crider's Water Service uses to haul water and whether or not it will do damage to the Borough streets.

**Right of Way Furnace Road** - M. Gossert reported that there is only one right of way that has not been obtained. House 4,5 and 6 are already connected to the system but new service lines will be installed. The last right of way will be signed, but it is hard to get in touch with the gentleman to sign the last right of way.

**Condition of Permit** - As a condition of the Water Permit the Authority is required to do long term ground water testing of Black Andes Stream. Casselberry will be installing the equipment to determine the impact if any on the Penn State water sources. DEP wants a long term study. This is a condition of the permit for Well #3.

**DEP Requirements** - Chairman D. Monn gave credit to Dennis Monn for his handling of various situations that have occurred within the water system that required notification to DEP and the customers of the system.

**Air in water meter** - Discussion on air in a water meter on Park Street. The meter spun excessively, but did not register excess gallons on the meter.

**Maintenance Crew** - S. Miller commended the Borough Maintenance crew and said they need to be given credit for what they have been putting into it.

S. Miller asked, Is there any way we can recognize them? Can I put a picture of them in the paper recognizing their years of service.

Dennis Monn told S. Miller to contact the Borough Water Committee in reference to this.

**Adjournment** -T. Gilbert made a motion to adjourn the regular meeting of May 14, 2007 of the Mont Alto Municipal Authority at 9:08 p.m., S. Stymiest seconded, so ordered. Respectfully submitted, Submitted to Mont Alto Municipal Authority for their approval on June 11, 2007

*Patricia A. Kocek*

Patricia A. Kocek  
Mont Alto Municipal Authority  
Recording Secretary