

## MONT ALTO BOROUGH COUNCIL MEETING

**CALL TO ORDER** – Council Vice President Dennis Monn called the Regular meeting of May 7, 2007 of the Mont Alto Borough Council to order at 6:03 p.m.

**ROLL CALL** – Dennis Monn, Thomas Lowson, Michael Kauffman, Beverly Spicer and Fred Herrington, Sr. present. Michael Gossard arrived at 6:10 p.m.

**MAYOR** – Mayor Steven Knepper present

**BOROUGH STAFF** – Maurice Gossert Nassaux-Hemsley, Inc., Gary Calimer, Jr. Maintenance Supervisor, and Patricia A. Kocek Borough Secretary

**INVOCATION** – P. Kocek

**PLEDGE OF ALLEGIANCE**

**VISITORS** – Michael Cermak Website Presentation

Neal, Daryl and Lynn Hospelhorn – Hospelhorn subdivision

Bob Angle William Brindle Associates – Hospelhorn subdivision and Knepper/Hoover subdivision

Gary Eigenbrode – Storm water problems

Clint Craig & Diane Hershey – Interested citizens

Tom and Glenda Lowson – Barking dog problem and Nuisance Ordinance

William Nichols – Burning Ordinance

**Hospelhorn Subdivision** - Council Vice President D. Monn started the meeting with discussion on the Hospelhorn subdivision. M. Gossert reviewed the Memo (Copy on file) from Nassaux-Hemsley, Inc. with the members of Council.

M. Gossert recommends that the Borough sign the waiver request at 8d after written documentation that the MAMA has capacity to provide sewer service for this proposed house. Zoning Officer Mike Hansen had reviewed the plans previously and had no comments.

M. Gossert said that the water to Lot 1A has a right of way on the lot that fronts Constitution Avenue and the sewer will come off of Peck Lane.

Council President M. Gossard arrived at 6:10 p.m. and Vice President D. Monn informed him of the progress of the meeting thus far.

T. Lowson made a motion to approve the Hospelhorn subdivision, M. Gossard seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

Vice President Monn turned the meeting over to Council President M. Gossard at 6:12 p.m.

**Knepper/Hoover Subdivision** – M. Gossert told Council that all of the comments in his Memo of February 22, 2007 have been addressed. M. Gossert recommends approving the subdivision.

M. Hansen Zoning Officer said that this subdivision brings up the issue of nonconforming structures. The Borough Zoning Ordinance states that there should be a Registry of Nonconforming Structures in the Borough. Upon inquiry M. Hansen has determined that this has never been established.

The new Ordinance should either strike the verbiage regarding a Registry of Nonconforming Structures or start a Registry. If this is stricken from the new Ordinance any objection to this subdivision would be moot.

M. Hansen stated that the building in question was legal at the time of construction, so will go with that.

M. Gossert told Council that the new Ordinance contains the same verbiage. Discussion on the status of the new Ordinance. J. Evans was to submit it to the Planning Commission for their review. If this has not been submitted the changes will be made before it is submitted. M. Gossert said that even if it has been submitted there will not be a problem changing the Ordinance.

M. Gossard told M. Gossert to have the verbiage removed. M. Gossert will contact J. Evans and the Committee will meet and review the verbiage.

M. Hansen stated that he has no objection to passing the Knepper/Hoover subdivision.

D. Monn made a motion to approve the Hoover/Knepper subdivision, F. Herrington, Sr. seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

**Michael J. Cermak/Radio Tower.Net Web Hosting** – M. Cermak briefly reviewed his proposals for a website for the Borough of Mont Alto. The cost will be approximately \$1100.00 to \$1300.00. Council will review the information prior to making a decision.

Michael Cermak, Bob Angle, Neal, Daryl and Lynn Hospelhorn left the meeting at 6:23 p.m.

**Thomas Lawson, III**

**Glenda Lawson** – G. Lawson thanked Council for allowing her to speak to them. G. Lawson passed out two packets of information to the Council members concerning her problems with a barking dog complaint and how it has been handled. G. Lawson read a prepared letter to the members of Council.

Council President M. Gossard told G. Lawson that Council will need an opportunity to review and to go over in depth the information she presented. Council will also go over the information with Mayor Knepper and you will receive an answer within ten (10) days.

**Gary Eigenbrode Storm water problems on Aspen Drive** – G. Eigenbrode explained to Council that he was aware of the low proximity of the land when he moved there years and years ago, but the problem has gotten progressively worse over those years. G. Eigenbrode gave examples of various water conditions over the years.

Denise Bonura of the Record Herald arrived at 6:33 p.m.

G. Eigenbrode provided pictures for Council to review. Discussion on the new subdivision being built to the east of his property and the possibility for more development to the east.

G. Eigenbrode pointed out that the standing water also causes mosquito problems.

G. Eigenbrode wanted to make Council aware of the conditions and to be on record as a taxpayer that Council has been made aware of the problems.

Discussion about the storm water runoff problems in the area under discussion and different things that have been done to try to rectify the situation.

G. Eigenbrode left the meeting at 6:42 p.m.

**William Nichols Burning at 117 Poplar Street** – W. Nichols told Council that the neighbors are burning down an old ceramic shop. They have been burning for three days and the smoke can still be smelled today.

David Monn arrived at 6:43 p.m.

W. Nichols feels that more than wood is being burned and such things as rubber roofing, insulation and tar paper are included in the fire. W. Nichols can't believe that conditions like this exist.

The MAVFD is supposedly coming in the finish burning the building. They should be made aware of the things that can and cannot be burned.

A lengthy discussion on ways to police and control burning situations.

Per Mayor Knepper P. Kocek is to write a Burning Ordinance Violation letter to the residents at 117 Poplar Street with prohibited items highlighted.

W. Nichols thanked Council for their time and left the meeting at 6:54 p.m.

Council President M. Gossard recognized Berry Kline who arrived at 6:55 p.m. B. Kline is attending just to observe the meeting.

**ACCEPTANCE OF ZONING OFFICERS REPORT**

**April 2007** – M. Kauffman made a motion to accept the Zoning Officer's Report for April 2007, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

**ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL**

**Michael Hansen**  
for Accredited Services, Inc.  
Zoning Officer

**Report Period: April, 2007**

<u>Date</u>	<u>Name</u> <u>Project Address</u>	<u>Inspections</u>	<u>Comments</u>
4/3/2007	Brian Lutz 407 Park Street	4/2/2007	Permit # 07-04 Construct single window dormer
4/9/2007	Ronald and Patti Strite 317 Park Street	4/5/2007	Permit # 07-05 Install 18' above ground pool
4/9/2007	Borough of Mont Alto 410 Penn Street	4/5/2007	Permit # 07-06 Construct a 24' X 32' storage shed
4/18/2007	Kenneth and Jamie Working 218 Penn Street	3/24/2007	Permit # 07-02 Replace existing mobile home
4/19/2007	Jerry Zinn 21 Beech Street	3/29/2007	Permit # 07-07 Install storage shed and enlarge deck
4/4/2007	Mike Hoover/Pam Barnhart Application to pave driveway. After review, it was determined that a Land Use Permit was not necessary for this project. Application # 07-03 and Permit # 07-03 withdrawn.		

Land Use Permits Issued This Month	5	Demolition Permits Issued This Month	0
Land Use Permits Denied This Month	0	Demolition Permits Denied This Month	0
Land Use Permits Issued To Date	6	Demolition Permits Issued To Date	1

**Commonwealth Code Inspection Service, Inc. Report** - For your information.

**Accredited Services Report** – For your information.

**Zoning issues** – M. Hansen Zoning Officer reported on several zoning issues that he looked into and the action that has been taken to correct the situations.

There have been questions about Land Use Permits for roofs. M. Hansen told Council that residents do not need a Land Use Permit unless they are changing the structure or type of roof they are replacing.

If the resident has to change any sub-structure (OSB or plywood) they need a Building Permit. Discussion on the new 811. P. Kocek will provide a copy of the information she has to Vice President D. Monn

### **APPROVAL OF MINUTES**

#### **April 2, 2007**

Page 5 Paragraph 9 “Council President M. Gossert” change to “**Council President M. Gossard**” D. Monn made a motion to approve the Minutes of April 2, 2007 as corrected, T. Lowson seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

#### **April 17, 2007**

D. Monn made a motion to approve the Minutes of the Special Meeting of April 17, 2007, T. Lowson seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

### **ACCEPTANCE OF TREASURER’S REPORT**

#### **March 31, 2007**

M. Gossard made a motion to accept the Treasurer’s Report for March 31, 2007, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

**April 30, 2007** – Table until the June meeting.

**ADOPT RESOLUTION NO. 444 TRANSFER OF FUNDS APRIL 2007** – D. Monn made a motion to adopt Resolution No. 444 Transfer of Funds for April 2007, F. Herrington, Sr. seconded, any further discussion, any further discussion, all in favor Aye, opposed no, motion carried.

**Resolutions 439, 441 and 442 Transfer of Funds** - Short discussion on Resolution 439, 441 and 442. The dates and months of the transfers were mixed up on several of these resolutions. P. Kocek and J. Evans are working on these and will bring back the corrected documents for approval.

**FINANCE AND ADMINISTRATION COMMITTEE** – Nothing.

#### **VACANCIES**

**Letter of resignation from Ginger Weaver** – Council received a letter of resignation from G. Weaver.

P. Kocek was instructed to write a letter thanking G. Weaver for her service on Council.

T. Lawson made a motion to accept G. Weaver's letter of resignation, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

There is now a vacancy on Council. A representative of the newspaper is here and can report that there is a vacancy on Council.

It was pointed out that you can no longer use stickers at the polling places. The stickers get caught in the new voting machines. The names must be written in.

M. Hansen left the meeting at 7:13 p.m.

**ATTORNEY'S REPORT** (Jeff Evans was not present at the meeting)

**Ordinance Pavilion Rental Rules** – Council received this information in their packets for review prior to the meeting this evening.

T. Lawson made a motion to approve the Ordinance for advertising, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

**Agreement with MAVFD for screening and buffer zone** - J. Evans is waiting until the Plans are recorded so he can include the recording information in the Agreement.

**Letter of Credit Storm Water Facilities MAVFD** – The Letter of Credit has been received.

#### **MAYOR'S REPORT**

**Ordinance Violation Books** – Mayor Knepper received the information he needed to work on the forms. He has made the necessary changes and it is ready to go to the printer. Discussion on how many parts each form should have. It was decided they will be a two part form. One copy for the person cited and a copy for the files. The minimum amount will be ordered.

**Photo ID** – Mayor Knepper received the information he needed to work on this project and is in the process of finishing the project. He will need a photo of B. Spicer. The ID's will be printed and laminated.

**Borough Website** – S. Knepper is designing the Borough Website based on Washington Township's site. S. Knepper gave a rundown of the items that he would like included on the website. S. Knepper said that Gloria Socks would do the upkeep of the website.

M. Cermak will be setting up a dummy site and that site will be reviewed before a decision is made. S. Knepper is to check with M. Cermak and determine whether the setup fees are just a one time fee.

#### **ENGINEER'S REPORT**

**Zoning and Subdivision Ordinance Update** – M. Gossert told Council that in light of the earlier discussion concerning nonconforming structures he will contact J. Evans and determine the status of the Ordinance and then he will contact the Committee to meet and discuss the changes to the Zoning Ordinance regarding nonconforming structures.

**Hoover/Knepper Subdivision** – Covered previously.

**Hospelhorn Subdivision** – Covered previously.

#### **WATER COMMITTEE**

D. Monn reported that there are more water reports that need to be submitted to DEP. D. Monn will be setting up a meeting with all concerned to discuss procedures, filing dates, etc. to help clarify who is responsible for what information and who will be processing the reports.

**Water change over Guilford Township** – Short discussion about the change over and the circumstances surrounding the changeover. Guilford is billing the customers for the same time period that has already been billed by the Borough.

**Mud on carpet** – During the removal of the water meters on the Yohe water line a customer's carpet was soiled. The carpet has been cleaned and the fee paid by the Authority. G. Calimer, Jr. has bought and stocked the vehicles with throw away booties to be used when entering homes.

**Fire Hydrant** – G. Calimer, Jr. reported to Council that it took 12 hours to install the fire hydrant at the cemetery and explained the various problems encountered during the installation. The installation has been noted on the prints and left handed valves on Constitution Avenue have also been noted on the print.

**Discolored water** – There were reports of discolored water on Aspen Drive and Oak Avenue. G. Calimer, Jr. flushed the lines.

Mayor Knepper asked if there is a schedule to flush the hydrants. G. Calimer, Jr. stated that there is one now. The valves will also be tested.

**8" Water Line Repair** – G. Calimer, Jr. told Council that he will be replacing a valve at Spruce and Park Street on Thursday May 10, 2007. G. Calimer, Jr. asked if he needed to notify Antrim Township that this work is scheduled. G. Calimer, Jr. was instructed to contact Antrim Township that this project will be taking place.

David Monn and T. Lawson discussed the valve that is being replaced on May 10 and the various lines in that same area.

**Preprinted Hang Tags** – G. Calimer, Jr. gave T. Lawson copies of hang tags that could possibly be used to notify residents of various items. Councilman D. Monn pointed out that the information on the Boil Notice hangtag may not meet DEP requirements for notification. T. Lawson and D. Monn will look over the hang tags to determine if they can be used. Discussion on where the water will have to be turned off during the valve replacement on Thursday.

Discussion on whether or not it would be feasible to purchase a steel plate to cover open street excavations. Discussion.

G. Calimer, Jr. was instructed to get a price on a steel plate.

#### **STREET COMMITTEE**

**University Drive Project Phase 1** – T. Lawson reported that R. Levan from Penn Dot came in, reviewed and wrote up the Project. The Borough can use all of the Liquid Fuels funds for this Project. There are some concerns but nothing that will hold up the Project.

The Notice of Intent to Award has been issued.

M. Gossert needs to consult with J. Evans. There are also several words that need to be changed on the Certificate of Insurance for the Contractor.

M. Gossert has the Notice to Award ready for M. Gossard to sign this evening.

Discussion about Penn National approaching someone in reference to installing a bigger drain at the cemetery.

**Street Sweeper** – G. Calimer, Jr. reported that the street sweeper will be in during the week of May 14, 2007.

#### **PROPERTY & SUPPLY COMMITTEE**

**Middle room Borough Office** – M. Gossard told Council that the equipment used by Raymond Slothour, that is stored in the middle room, will be moved to the Borough Maintenance building and we will be looking at organizing the middle room to make it more efficient and usable. M. Gossard said he is open to suggestions.

#### **ELECTRIC COMMITTEE**

**Renewal of Borough Electric Contract** – T. Lawson received an email from Steve Hirsch of Downes Associates. They have completed the RFP for Chambersburg.

T. Lawson and D. Monn will have a phone conference on Thursday May 10, 2007 with Downes to discuss the PPA and the RFP for Mont Alto Borough.

**Allegheny Power/Twin Kiss Line** – T. Lawson contacted Downes Associates and turned this over to them. This situation will enter into the contract renewal.

**PMEA Membership** – T. Lowson made a motion to renew the Borough’s membership in the PMEA, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

#### **PERSONNEL COMMITTEE**

**Borough Manager** – M. Gossard told Council that a meeting will be set up for the second or third week of May with Quincy Township.

**PMRS – Increase in employer contributions** – B. Spicer is looking into this and will address at a future meeting.

**SANITATION & SAFETY COMMITTEE** - Nothing.

#### **RECREATION COMMITTEE**

**Dedication ceremony for ball field** – M. Kauffman reported that the Dedication Ceremony will be held at 11:00 a.m. with a Softball Game scheduled for 1:00 p.m.

The sign should be completed and ready for the ceremony on May 28, 2007.

**Vendors** – The Ladies Auxiliary of the MAVFD will open the Concession Stand. At this point M. Kauffman is not sure whether or not the ice cream vendor will be there or not.

**Veteran’s Memorial Project (Pavers)** – M. Kauffman said that the pavers are a go and they will be ready for sale on Memorial Day.

Discussion on cementing in the pavers Vs not cementing them in and who will take care of this project.

T. Lowson said there will be a fund available for the upkeep of the Veteran’s Memorial. A decision will have to be made on the size of the paved area and then some kind of base will have to be poured. T. Lowson feels the maintenance department can do this job.

The price for the public to purchase the pavers has not been established at this time. The cost for the pavers is \$20.00 or \$25.00 + shipping. Suggestions were made on prices to charge for the pavers.

KIA (Killed in Action) will have a different type of brick than those for other veterans.

The Dedication Ceremony is to be advertised on the sign board in center square.

**Recreation Area Inspection** – B. Spicer reported that she did the first inspection of the season and she did not have to issue any work orders.

**DCNR Grant** – T. Lowson gave an update on the Grant and what items he is working on to complete the paperwork.

**REPORT ON COG (COUNCIL OF GOVERNMENT) ISSUES** - Mayor Knepper, T. Lowson, D. Monn and B. Spicer attended the day long conference held at the new Franklin County Jail at Letterkenny Army Depot. D. Monn reported that the new jail is well designed with no frills.

**VISION 2015** – D. Monn told Council that the picture of Borough Hall has been delivered to the Chamber of Commerce in Waynesboro and the second one has been hung in the Council room.

#### **OLD BUSINESS**

**Nextel** – M. Gossard told Council that he should be receiving something in the mail in regard to the phones. M. Gossard was unable to obtain new phones through Nextel. He explained that we need the walkie talkie feature and commercial style phones. Cingular will be providing prices. Short discussion.

#### **NEW BUSINESS**

**Radio Funding Committee Minutes** – D. Monn gave a brief update on the Radio Committee. The Committee is trying to contract with a grant writer to try to help get funding for the Radio System. The System will cost approximately \$5 million. D. Monn told Council that the Radio Committee may be asking for contributions to obtain a grant writer. Discussion about the radio system.

**911 Center** – D. Monn reported that the 911 Center will be moved to Building 426 at Letterkenny Army Depot.

Berry Kline left the meeting at 8:12 p.m.

**Historical Society** – B. Spicer requested the use of the Council meeting room and the tables to make ham sandwiches. The Historical Society is going to sale ham sandwiches in order to have

the necessary funds to have their calendar published. Permission was granted to the Historical Society to use the Council meeting room.

B. Spicer also asked if the Historical Society could use a picture of Borough Hall in their calendar. Permission granted.

**EXECUTIVE SESSION**

Council President M. Gossard called for an Executive Session at 8:16 p.m. to discuss Personnel issues.

Council President M. Gossard called the regular meeting of May 7, 2007 back to order at 9:05 p.m.

D. Monn made a motion to add “anniversary” date to the Employee Handbook under Evaluations, T. Lowson seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

F. Herrington, Sr. made a motion to change G. Calimer, Jr.’s job description to Labor Grade 8, but at the same rate of pay as Labor Grade 6, with the new job description becoming effective May 10, 2007, D. Monn seconded, all in favor Aye, opposed No, motion carried.

**Adjournment** – M. Kauffman made a motion to adjourn the Regular Meeting of Mont Alto Borough Council of May 7, 2007 at 9:06 p.m., F. Herrington, Sr. seconded, all in favor Aye, opposed No, motion carried.

Submitted to Council for their approval on  
June 4, 2007

Patricia A. Kocek  
Borough Secretary