

MONT ALTO MUNICIPAL AUTHORITY
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MINUTES REGULAR MEETING NOVEMBER 10, 2008

CALL TO ORDER - Chairman David Monn called the Regular meeting of November 10, 2008 of the Mont Alto Municipal Authority to order at 6:31 p.m.

ROLL CALL - David Monn, Sidney Miller, Gary Eigenbrode and Staat Stymiest present. Tommy Gilbert absent.

MONT ALTO MUNICIPAL AUTHORITY STAFF - Timothy Misner Solicitor, Maurice Gossert and Scott Longstreth Nassaux-Hemsley, Inc., Patti Strite Treasurer, Larson Wenger Maintenance Supervisor and Patricia A. Kocek Recording Secretary.

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Dennis Monn Mont Alto Borough Council

Dennis Monn told the members of the Authority that as of today Larson Wenger is the Maintenance Supervisor and has relieved Dennis Monn of his duties. Dennis Monn welcomed Larson Wenger as the Maintenance Supervisor and stated that L. Wenger is quite capable of filling this position. The members of the Authority welcomed L. Wenger.

ACCEPTANCE OF FINANCIAL REPORT

P. Strite informed the Authority members that the Sewer Fund is running tight on money and she recommends opening a Line of Credit for the Sewer Plant Upgrade Project. Chairman D. Monn said that this issue will be addressed at the proper time in the meeting.

October 31, 2008 - S. Stymiest made a motion to accept the Financial Report for October 31, 2008 as submitted, S. Miller seconded, any further discussion on the motion as it was made and seconded, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

SEWER

Payment of Invoices

\$15,286.00 Nassaux-Hemsley, Inc. Upgrade Sewer Treat Plant

S. Stymiest made a motion to approve payment of the invoice for the Sewer Treatment Upgrade Project, G. Eigenbrode seconded, any further discussion, hearing none are there any objections to the motion as it was made and seconded, hearing none the motion carries.

WATER

Payment of Invoices - Projects

No invoices for consideration this evening.

APPROVAL OF MINUTES

Minutes Regular Meeting

October 13, 2008

Page 3 #6 - Change Bennett to "Bobenek"

Page 5 5th Paragraph 3rd line "D. Monn does want" Change to "D. Monn does not want"

Chairman D. Monn: Any other corrections or additions to the Minutes, hearing none the Regular Meeting Minutes of October 13, 2008 stand approved as submitted and corrected.

Special Meeting

October 28, 2008

Chairman D. Monn: Any corrections or additions to these Minutes, further questions, hearing none, the Minutes of the Special Meeting October 28, 2008 stand approved as submitted.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

OLD BUSINESS

Set time for meetings for 2009 - The members of the Authority discussed the pros and cons of changing the meetings to day time. Chairman D. Monn pointed out that he was trying to save money by having the meetings during the day time.

Chairman D. Monn instructed P. Strite Treasurer to research and provide information on the amount of money that would be saved by having the meetings during the day.

A decision will have to be made at the December 2008 meeting.

Discussion on how the office employees are paid for attending the meetings. Chairman D. Monn would like this clarified by the next meeting.

Water/Sewer Budget

P. Strite provided copies of the 2009 Budget. This Budget was a result of the meeting held on October 28, 2008.

T. Misner pointed out that the Budget shows a net income and with a net income the Authority cannot justify a rate increase. Discussion.

Treasurer P. Strite was instructed to add a Line Item "Reserve Fund for Contingencies" and balance the Budget.

The Budget will be passed at the December 8, 2008 meeting.

Chairman D. Monn commended P. Strite on the fine job she did on the Budget.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL
NEW BUSINESS**

Quote for backhoe repairs - The Borough provided a quote for repairing the backhoe. The Mont Alto Municipal Authority helped to purchase the backhoe and will contribute to the cost of maintaining the backhoe.

G. Eigenbrode made a motion to share in the cost of the backhoe repair, S. Stymiest seconded, any further questions or discussion, hearing none are there any objections to the motion as it was made and seconded, hearing none the motion carries.

L. Wenger is going to send the backhoe to Cleveland Brothers and will try to have a turn around time of one week.

L. Wenger will arrange for backup in case there is a problem that requires a backhoe while the backhoe is out of commission.

OLD BUSINESS

SEWER

MAMA Sewer Treatment Plant Upgrade - Scott Longstreth reported the following:

1. The structural design is in progress
2. The field work is done
3. Meeting with DEP was held last month
4. Surveying is being done for the Project

M. Gossert told the members that they will be ready to meet with the Committee in a week or so. Will wait and set the meeting after T. Lowson's condition is known. L. Wenger is to attend the Committee meeting.

Roof for Sewer Treatment Plant - L. Wenger reported that the Project is complete. Discussion about rubber roofing.

NEW BUSINESS

SEWER

Operations Report - L. Wenger provided a written report. (COPY ON FILE).

L. Wenger reported that they will be installing a sampler to check the grease problem to make sure where the grease is coming from.

He also reported that the travail lift has been repaired.

OLD BUSINESS - WATER

Antrim Township Water Agreement - The MAMA is waiting for Antrim Township to send back the signed Agreement.

Roger Nowell Water Plant Operator - R. Nowell's last day will be Friday November 14, 2008. R. Nowell and L. Wenger are working together to make a smooth transition at the Water Plant. R. Nowell will turn over his keys for the Water Plant on Friday November 14, 2008.

Security System - Keep on Agenda until further notice.

Water Agreement Quincy Township - A lengthy discussion followed concerning the amount of money that the Authority is spending and/or will be spending for the engineer and attorney fees to continue to work on this Agreement. T. Misner was instructed to write a letter to Quincy Township Authority advising them to provide the name of their engineer and that before the MAMA will spend any more money on the Agreement Quincy will have to provide money for this Project.

Quincy Township has to contact DEP and get a permit to install the water line and permission for the MAMA to supply water to them.

DCNR License for Well #2 - Chairman D. Monn instructed M. Gossert to check to see when the Lease Agreement for Well #2 has to be renewed. Short discussion about pumping Well #2 and possible solutions for distributing the water runoff.

M. Gossert reported that he contacted Michael Kusko today and told him that the MAMA may start pumping Well #2. M. Kusko said that wouldn't be a problem but the State has put a moratorium on drilling new wells.

M. Gossert will have M. Kusko come out and discuss the various ways to handle the water runoff.

Water Agreement Quincy Township (continued)

T. Misner told the members of the Authority that after thinking about it, he is only going to ask the name of the Township's engineer in the letter he is going to send to Quincy Township. The MAMA can't go any further until they know the name of the engineer. The other part of the letter will be sent at a later date.

NEW BUSINESS - WATER

Operations Report - L. Wenger provided a written report. (COPY ON FILE)

L. Wenger reported on various water leaks in the Borough.

Allen Mills Subdivision - M. Gossert reported that this subdivision will only affect the MAMA and not the Borough.

A. Mills would like to tap into the 6" water line and serve the two lots from the Mont Alto water system.

M. Gossert reviewed the subdivision and provided his comments to the members of the Authority.

The members of the Authority reviewed the comments and discussed the residual land and the amount of homes that can be constructed on the land.

#6 "The developer should pay for all Engineering and inspection costs." S. Stymiest feels this should read "shall pay for all...". The members of the Authority agreed with this.

T. Misner and M. Gossert briefly reviewed the drawings for the subdivision. It was decided that more information is needed before any action can be taken on this subdivision. M. Gossert and T. Misner will come back to the next meeting with more information.

DEP Notice of Violation

Chairman D. Monn received a Violation Notice from DEP stating that the July report for Total Coliform was received after the 10th of the month. L. Wenger explained that the test was submitted on time but the lab failed to provide the results to DEP on time.

No further action is necessary concerning the violation other than the violation has to be reported in the 2008 Consumer Confidence report.

Pennsylvania Rural Water Association - Chairman D. Monn told the members that Chris Shutt from the PRWA will be traveling in the area during the month of November. D. Monn suggested that L. Wenger may want to schedule an appointment with C. Shutt.

DEP Water Infrastructure Report - Chairman D. Monn told the Authority members that he received a thank you letter and a copy of the report for participating and providing input for the study. The report is on file for anyone that would like to review it.

Engineer's Report

Sludge Permit Renewal Report - M. Gossert reported that this Report is done every (5) five years and has to be submitted 180 days prior to the renewal date. The Report is ready for the Chairman's signature. After the documents are signed they will be notarized and submitted.

Dennis Koons Subdivision - M. Gossert very briefly discussed this with the members of the Authority. The only reason the Authority would be involved is that there might be a manhole that has to be adjusted. The developer would have to pay for the adjustment. This subdivision is located on the corner of the old McCormick farm.

There are items on the subdivision that will have to be clarified before any action is taken.

Corps of Engineer Grant/Well #3 - M. Gossert sent in a Draft Report and it has been approved and they have now requested the Final Report. Chairman D. Monn signed this document and it has been sent. The grant is in the amount of \$326,463.00.

Waste Water Treatment Plant Survey - M. Gossert reported that Todd Rock's office requested the completion of this report. P. Kocek provided the report to M. Gossert and he completed it. The report has been submitted to Todd Rock's office.

Financing

Sewer Fund - P. Strite reported that the Sewer Fund is \$8900.00 in the red. There is \$5000 and \$9000 that she can draw out of the Money Market accounts to meet the current expenses and that will leave approximately \$7000.00 for next month to meet expenses.

It is the consensus of the Authority that P. Strite can borrow from the Water Fund to meet expenses until a Line of Credit can be established.

Line of Credit - T. Misner said that the amount of the Line of Credit will have to be established before he can go out to try to obtain a quotes for a Line of Credit for the engineering, legal and permitting fees. M. Gossert will provide the figures for T. Misner to use to go out for quotes.

T. Misner will request that the Line of Credit be for 1 ½ years and that the quotes be received at his office by December 12, 2008.

The members of the Authority will schedule a Special Meeting at their December 8, 2008 meeting. The meeting will be held to review the quotes from the financial institutions and to take any necessary action.

Mont Alto Municipal Authority General New Business

Christmas Bonus for employees - S. Stymiest made a motion to give the employees a Christmas bonus in the same amount that was given last year, G. Eigenbrode seconded, any objections, none, so ordered.

Adjournment - S. Stymiest made a motion to adjourn the regular meeting of November 10, 2008 of the Mont Alto Municipal Authority at 8:44 p.m., G. Eigenbrode seconded, so ordered.

Respectfully submitted, Submitted to Mont Alto
Municipal Authority for their
approval on December 8, 2008

Patricia A. Kocek
Mont Alto Municipal
Authority Recording Secretary