

**MONT ALTO MUNICIPAL AUTHORITY**  
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**MINUTES REGULAR MEETING JULY 14, 2008**

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of July 14, 2008 of the Mont Alto Municipal Authority to order at 6:32 p.m.

**ROLL CALL** - David Monn, Sidney Miller, Gary Eigenbrode and Staat Stymiest present. Tommy Gilbert absent

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - Timothy Misner Solicitor, Maurice Gossert Nassaux Hemsley, Inc., Patti Strite Treasurer, Jerry L. Bakner Sewer Plant Operator and Patricia A. Kocek Recording Secretary.

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**VISITORS**

Dennis Monn      Mont Alto Borough Council  
Tom Lowson      Mont Alto Borough Council

**ACCEPTANCE OF FINANCIAL REPORT**

T. Misner pointed out that there is \$60,000.00 on deposit at the Susquehanna Bank in a Money Market Account. The members of the Authority discussed the Money Market Account how the Authority should invest the \$60,000.00.

**June 30, 2008** - S. Stymiest made a motion to accept the June 30, 2008 Financial Report as submitted, G. Eigenbrode seconded, any further questions, any discussion on the motion as it was made and seconded, any objection to it, hearing none the motion carries.

The members discussed the various options for investing the \$60,000.00. Chairman D. Monn said let the record show that it was the consensus that the \$60,000.00 in the Money Market Account at Susquehanna be invested in CD's at \$30,000.00 and \$30,000.00. T. Misner to look for the best CD rates and invest the money 50-50 between two CD's.

## **SEWER**

### **Payment of Invoices**

\$9608.50 Nassaux-Hemsley, Inc. Upgrade Sewer Treat Plant  
M. Gossert explained the work that was included in the above invoice.

S. Stymiest made a motion to pay the invoice, S. Miller seconded, any further discussion, any objections to the motion as it was made and seconded, hearing none the motion carries.

## **WATER**

### **Payment of Invoices - Projects**

\$ 592.50 Nassaux-Hemsley, Inc. Furnace/Slabtown Road Project

G. Eigenbrode made a motion to approve payment of the invoice as submitted, S. Stymiest seconded, any further discussion, any objection to the motion as it was made and seconded, hearing none the motion carries.

## **APPROVAL OF MINUTES**

### **Minutes Regular Meeting June 9, 2008**

Chairman D. Monn asked if there are any questions or additions to be made, hearing none the Minutes are approved as submitted.

## **MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

### **OLD BUSINESS**

**Sewer/Water Plant Operator** - Chairman D. Monn read the information that Dennis Monn gave him regarding a class on August 18, 2008 at PSU Harrisburg. General Session 1 - Study Guide: How to Prepare for Operator Certification.

Dennis Monn recommends sending Chad Miller and Nancy Helman, who are both interested in exploring becoming Sewer/Waste Water Plant operators. The fee for the class is \$100.00 per person plus meals. They would use the Borough vehicle to travel to and from the class.

Dennis Monn told the Authority that the session would give them an idea of what is involved in obtaining their operators license.

Dennis Monn informed the members of the Authority that Gary Calimer, Jr. is no longer an employee of the Borough. He also told the members that Todd Sharrah will become an employee of the Borough on 7-21-2008. If he is interested in becoming an operator he could go to a class at a later date.

Chairman D. Monn said that Mont Alto Municipal Authority authorizes the funds to send two employees to the session.

## **MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

**NEW BUSINESS** - None

## **OLD BUSINESS**

### **SEWER**

**MAMA Sewer Plant Upgrade** - T. Gilbert, S. Miller, T. Lowson, Dennis Monn and representatives from Nassaux-Hemsley, Inc. went on a field trip to visit two sewer plants that are very similar to the upgrade that is planned for the Mont Alto Plant.

T. Gilbert is not here this evening to report on the trip so T. Lowson gave a report on the plants that were visited and how the plants operate.

Chairman D. Monn would like the committee to function. The Committee is to meet and come back to the next MAMA with their recommendations on the capacity of the Plant and what type of Plant to build.

Chairman D. Monn told the members that they can vote on the recommendations of the Committee at the next meeting and then specific instructions can be given to the engineers regarding the Sewer Treatment Plant upgrade.

**Corp of Engineers** - M. Gossert reported that the Corp of Engineers contacted him and they would like to combine the Grants for the Rehab of the Sewer Plant and Well #3 into one Agreement. This should cut down on the time it will take to receive the funds. The MAMA should receive the funds by fall.

## **NEW BUSINESS**

### **SEWER**

**Operations Report** - J. Bakner reported that:

1. Operations were satisfactory for June
2. All tests were within limitations
3. Average flow was 119,500 gallons and maximum flow was 193,500 gallons

**Sewer Repairs Park & Willow Streets** - Dennis Monn told the members of the Authority that they tried to video the line but the video is not very plain. T. Lowson has a drawing of the areas involved.

The main was replaced but has now collapsed. They videoed the area up to Slabtown Road but could not reach the area where the problem is located.

Discussion about the different things that can be done to make sure this area doesn't collapse again.

T. Lowson and Dennis Monn are recommending that the work be done by a contractor that knows what he is doing.

M. Gossert recommends using R & D Contractors for the job. This firm is working on the storm water sewer on University Drive and they will also be doing work at the Allen Mills property.

The members of the Authority discussed how best to stabilize the area before repairing the collapsed sewer line.

Discussion about all of the aspects of this project. Depending on the extent of the work the job may have to be bid. This work needs to be completed before the PSU students come back to class.

S. Miller made a motion to authorize the Borough to proceed to contact R & D Contractors and take immediate action to correct the problem, S. Stymiest seconded,

T. Misner discussed how this work can be done without bidding. T. Misner and the members of the Authority held a very lengthy discussion about how this construction can be done, such as a Change Order on the Storm Water Sewer Project, Emergency Permits and Performance Bonds. T. Misner just wants to make sure the Authority is protected. No decision made at this time.

Any further discussion, any objections to the motion as it was made and seconded, hearing none the motion carries.

**Sewer laterals** - Chairman D. Monn asked T. Lowson and Dennis Monn if they were able to identify the laterals that could possibly be dumping spring water into the sewer. T. Lowson told Chairman D. Monn that once the repairs are made they can look at these and they will also check the manholes.

**Sewer Grants** - M. Gossert passed out information about Grant possibilities available for the upgrade of sewer systems.

Chairman D. Monn explained that he asked the Sewer Treatment Plant Upgrade Committee to come back with information for the meeting next month because he has talked to Todd Rock and T. Rock wants written information as soon as possible so he can begin the process of trying to obtain Grants for the Mont Alto sewer system.

Consensus is that Nassaux-Hemsley, Inc. is to follow up on the information provided this evening.

M. Gossert will submit a rough cost estimate for the Sewer Treatment Plant upgrade for the August 2008 meeting.

#### **OLD BUSINESS - WATER**

**Letter to Marks Contracting, Inc. Re: Valve box damage** - M. Gossert has not received a reply to his letter to Marks Contracting. M. Gossert will contact Marks Contracting in regards to this problem.

**Weir** - M. Gossert sent a Memo to Bruce McFate but as of this time he has not heard from Bruce McFate of the Bureau of State Parks. M. Gossert will continue to pursue this item.

T. Lowson reported that someone is still taking water out

up at the reservoir on Staley Road. This affects the flow to the weir. District Forester Mike Kusko advises getting the license number of the person or persons taking the water and report that to DEP.

Landscapers are pulling in behind the Borough office and pulling out water. This does not affect the water system. This would be a DEP problem.

**Security System** - Dennis Monn does not have the information from Glessner's with him this evening.

M. Gossert has a proposal from Gavin at Foxcroft. The cost of the project would be approximately \$9000.00. M. Gossert provided this information to Dennis Monn for his review.

Dennis Monn and M. Gossert will review the information regarding a security system.

**Steers** - S. Stymiest asked if Helman was still getting water for his steers. J. Baker reported that he is keeping track of the amount of times the steers are in the field. Helman is billed for the water used.

#### **NEW BUSINESS - WATER**

**Operations Report** - There was confusion as to whether or not a report was provided by Antrim Township because M. Gossert had a report but no one else had a copy.

P. Kocek talked to R. Nowell today and asked for a report. R. Nowell told her he totally forgot about a report for the meeting. Will provide one tomorrow and P. Kocek will distribute it to the appropriate persons.

**Truck on Locust Street with equipment** - A question was raised asking if anyone knew who was on Locust Street with this truck. J. Bakner said it was probably R. Nowell of Antrim Township. Dennis Monn will check with R. Nowell to see what kind of work was being done.

**Dirty water** - G. Eigenbrode reported that his water is still very dirty since the fire hydrants have been flushed. Discussion.

Dennis Monn told the members that he had a report of a hot water heater that popped during the flushing of the fire hydrants. Discussion.

Dennis Monn related stories concerning the storm water system installation on University Drive.

**Aerial photos of Sewage Treatment Plant** - S. Miller told the members of the Authority that he has aerial photos of

the STP as it looks now. If anyone is interested in having larger size photos made they are to contact S. Miller.

**Letter of Credit 606 Slabtown/Furnace Project** - The Letter of Credit between the MAMA and Engineering District 8-0 has been decreased and changed from a Performance Bond to a Maintenance Bond.

**Accept 2007 Audit** - The auditors are still stressing that the MAMA have a system to track Fixed Assets. T. Lawson explained that the same finding was on the Borough of Mont Alto Audit. T. Lawson told the Authority that the Borough has discussed this and have decided that they do not have the expertise to put this plan in motion so the Borough is looking for someone to prepare the document. The Borough will also do this for the MAMA.

Another finding was concerning the office staff and dual control concerning finances. T. Lawson stressed that the Borough is satisfied with their employees and that there is enough control. T. Misner said that dual control is the standard and that the same person shouldn't write the checks and balance the books. Discussion. T. Lawson told the MAMA that they are not changing anything concerning dual control.

S. Stymiest made a motion to accept the 2007 Mont Alto Municipal Authority Audit, G. Eigenbrode seconded, any objections, hearing none, the motion carries.

**Adjournment** - S. Stymiest made a motion to adjourn the regular meeting of July 14, 2008 of the Mont Alto Municipal Authority at 8:09 p.m., G. Eigenbrode seconded, so ordered.

Respectfully submitted,

Submitted to Mont Alto  
Municipal Authority for their  
approval on August 11, 2008.

Patricia A. Kocek  
Mont Alto Municipal  
Authority Recording Secretary