



helps to defray the cost. Those present continued to discuss the matter of minimum usage.

Chairman D. Monn expressed his appreciation to H. Schroyer for coming to the meeting and expressing his opinions.

#### **ACCEPTANCE OF FINANCIAL REPORT**

T. Misner reported that there were two (2) CD's at M & T and the one that came due wasn't for \$40,000.00. The one that came due was for \$12,000.00.

T. Misner and S. Stymiest did the transaction according to the decision that was made at the January meeting but they had to take money from a Money Market Account to make up the difference between the \$40,000.00 CD and the \$12,000.00 CD.

Following is an excerpt from the January 14, 2008 Minutes stating how the money was to be handled:

**"The decision was made to deposit \$20,000.00 in the Orrstown Bank 5 month CD and \$21,000.00 in the Grove Federal Credit Union. T. Misner and S. Stymiest will take care of this matter."**

**January 31, 2008** - G. Eigenbrode made a motion to accept the January 31, 2008 Financial Report as submitted, T. Gilbert seconded, any further discussion, any questions on the motion as it was made and seconded, any corrections to the motion as it was made and seconded, hearing none the motion carries.

**Ratify motions made by T. Gilbert** - T. Gilbert's term on the Mont Alto Municipal Authority expired on December 6, 2007. P. Kocek forgot to bring his name to Council for reappointment. This matter was taken before Council on February 4, 2008. At that time Council unanimously appointed T. Gilbert to another term on the Mont Alto Municipal Authority.

T. Misner explained that the Authority will have to ratify all of the actions taken at the December 10<sup>th</sup> and 19<sup>th</sup>, 2007 meetings and at the January 14<sup>th</sup>, 2008 meeting.

S. Miller made a motion to ratify and approve all actions taken at the December 10<sup>th</sup>, December 19<sup>th</sup>, 2007 and January 14<sup>th</sup>, 2008 meetings, G. Eigenbrode seconded, any further discussion or questions, hearing none, is there any objection to the motion as it was made and seconded, hearing none the motion carries.

#### **SEWER**

**Payment of Invoices** - None

**WATER**

**Payment of Invoices - Projects**

\$ 592.50 Nassaux-Hemsley, Inc. Well #3

G. Eigenbrode made a motion to pay the invoice, T. Gilbert seconded, any further questions or discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**APPROVAL OF MINUTES**

**Minutes Regular Meeting**

**January 14, 2008**

G. Eigenbrode made a motion to approve the Minutes of the Regular Meeting of January 14, 2008 as submitted, T. Gilbert seconded, any further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
OLD BUSINESS**

**Emergency Response Plan**—M. Gossert reported that he met with Dennis Monn and reviewed the Emergency Response Plan. M. Gossert still has to get input from Gavin McCullough from Foxcroft and then he will be able to finalize the Plan.

**Financing Water debts** - T. Misner sent letters out to six financial institutes asking them to submit quotes by January 31, 2008 if they were interested in this loan. The Authority received quotes from all six banks.

The First National Bank  
Greencastle PA

Orrstown Bank  
Shippensburg PA

Susquehanna Bank  
Waynesboro PA

M & T Bank  
Harrisburg PA

The First National Bank  
of Mercersburg  
Waynesboro PA

F & M Trust  
Mont Alto PA

T. Misner and Chairman D. Monn met with the Auditors this afternoon and discussed the loan quotes and the amortization of a loan to consolidate the water debt.

T. Misner reviewed the quotes with the members of the Authority and after discussion the Authority members made the following decision.

G. Eigenbrode made a motion to accept the offer from The First National Bank of Mercersburg, 7-year fixed at 3.80%, then adjusted annually at 54% of the published Wall Street Journal Prime rate until maturity, and Chairman D. Monn is authorized to sign any and all loan documents, T.

Gilbert seconded, any further discussion, any further questions, hearing none, Chairman D. Monn called for a Roll Call vote,

G. Eigenbrode	Yes	T. Gilbert	Yes
S. Miller	Yes	D. Monn	Yes

motion carries.

T. Misner reported that there isn't a penalty for pre- payment of the loan.

T. Misner and Chairman D. Monn discussed the five year fixed vs. the 7 year fixed loan.

**Educational Property Group, Inc. Proposed Student Housing** - M. Gossert told the Authority that he has been reviewing their plans and has met with those involved to clarify some items. The plans are being revised per the engineering comments from Nassaux-Hemsley, Inc.

**Educational Property Group, Inc. Student Housing Sewer Module** - M. Gossert said that he has received the Sewer

Planning Module application. The subdivision was previously approved for 21 EDU's and now they are applying for an additional 59 EDU's.

The Borough files the Sewer Module, but Council needs a letter from the MAMA stating that they have capacity to serve the additional EDU's.

T. Gilbert made a motion authorizing the letter to be drafted and signed stating that the Mont Alto Municipal Authority has sufficient capacity for the additional 59 EDU's as requested from the Educational Property Group, Inc., S. Miller seconded, any further questions or discussion, any other questions, hearing none, are there any objections to the motion as it was made and seconded, hearing none the motion carries.

The members of the Authority briefly discussed a few of the water and sewer items concerning the Land Development Plans for the Educational Property Group, Inc. M. Gossert stated that getting accurate "as built" for this development will be crucial for future reference.

**Tapping fees** - M. Gossert said that the Group will only have to pay the capacity fees since A. Mills installed the collection lines.

P. Kocek is to check to see what the fees are for tapping different size lines.

**Sewer/Water Plant Operator** - Chairman D. Monn, Dennis Monn and T. Lowson have briefly discussed this matter.

Dennis Monn suggested that the members of the Authority decide what they want and then prepare an ad for the Record Herald and wait to see what type of applications are received. Discussion. No decision made at this time.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
NEW BUSINESS**

**Ratify motions made by T. Gilbert** - Covered previously in the meeting.

**New Audit requirements** - Chairman D. Monn reported that he met with Chuck Frame from Boyer and Ritter to discuss the

additional duties that are required in performing a municipal audit. These additional duties are required by law.

C. Frame told Chairman D. Monn that it will take approximately 40% longer to do the Municipal Authority Audit this year than it did last year because of the additional requirements.

Boyer & Ritter is asking to be reimbursed for 50% (approximately \$1200.00) of the 40% for the extra time required to complete the Audit instead of asking to be reimbursed for the entire amount of the extra time.

T. Gilbert made a motion to accept the approximate additional cost of \$1200.00 to complete the 2007 Audit, G. Eigenbrode seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**Confined Space Training** - Dennis Monn asked the Authority to approve sending Gary Calimer, Jr. and a member of the Mont Alto Volunteer Fire Company to the Confined Space Training in York. These two individuals can then come back and train others. The cost is \$90.00 per person.

G. Eigenbrode made a motion to authorize the training and a meal, T. Gilbert seconded, any further questions on the motion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**OLD BUSINESS**

**SEWER**

**Recommendations for purchasing a Trench Box** - Nothing at this time.

**Key for Allegheny Power/Propane for Water and Sewer Plant/etc.** - Chairman D. Monn reported that these items have been resolved.

**Guilford/MAMA Sewer**

**Letter to J. Hollaway Guilford Township Authority** - T. Misner informed Guilford Township Authority that the MAMA is going to move forward with the Sewer Project regardless

of what decision Guilford makes but Guilford will have to make a decision soon.

**Reply from J. Hollaway GTA** - M. Gossert addressed the three items J. Hollaway listed in his letter dated February 8, 2008.

1. **Status of the update to Mont Alto's Act 537 sewage facilities planning.** This document cannot be completed until you know what size treatment plant you are planning.
2. **Any determination regarding MAMA's nutrient reduction requirements.** M. Gossert has been working on this and has the information. J. Bakner began taking monthly samples so background data will be available.
3. **Any pre-design determinations with regard to proposed plant design for MAMA alone.** If the Guilford Township Authority does not want to participate, the Plant would not have to be increased in size.

Discussion on doing an upgrade vs. increasing the capacity. M. Gossert will contact DEP and tell them that the Plant has a 300,000 gallon capacity and the Authority doesn't need any more capacity but they need to upgrade the Plant. M. Gossert will find out what the DEP requirements are for the upgrade and will provide a summary to the Authority members.

## **NEW BUSINESS**

### **SEWER**

**Operations Report** - J. Bakner reported that:

1. Operations were satisfactory for the past month
2. Average flow was 100,600 and maximum flow was 132,700
3. Blower bearing went out and Kappe installed the second blower and the broken blower was sent back to Spencer for repair - T. Gilbert explained the sequence of events in the replacement and repair of the blowers
4. Grease problems - Short discussion. Dennis Monn directed J. Bakner to obtain the grease disposal report from Penn State University.

### **OLD BUSINESS - WATER**

**Well Site Oak Road** - After discussion it was decided that at this time the Oak Road site is impractical. Remove this item from the Agenda.

**Curb boxes - Anthony Highway North** - Dennis Monn said there is one shut off for all of the houses and explained how the lines were run to the

properties without having shutoffs for each home. There are lines through the yards and possibly through one of the homes.

Discussion on possible solutions to correct the problem. Drop from Agenda.

**Furnace Road - Dwellings furnished water by the MAMA  
Dwellings not furnished water by the MAMA**

P. Kocek provided a list for each of the above categories to T. Misner and the members of the Authority.

T. Misner wants the Authority to send a letter to Quincy Township in case the CDBG money is ever audited. The Authority installed the line but the Mont Alto Municipal Authority does not have the power to make the additional four residents connect to the Furnace Road water line.

T. Misner wants the letter to include:

1. List of the four people that have not connected
2. A copy of the paragraph in the CDBG Agreement stating that it is mandatory that these residents connect to the water line
3. Send the letter to Quincy Township Supervisors and their attorney stating that these people have not connected and that the Agreement requires connection and it is Quincy's responsibility to take care of this

T. Misner does not want the Mont Alto Municipal Authority to bear the brunt of an Audit, if an Auditor comes in and wants to know how the Authority complied with the Agreement.

If Quincy Township has made agreements with certain people stating that they don't have to connect, it would be Quincy Township's problem.

M. Gossert told the Authority members that there is a letter signed by Quincy Township stating that they would

force connection to the water line. M. Gossert will provide this document to T. Misner.

T. Misner feels that some of the members of the Quincy Supervisors do not know that the connections have not been made.

Consensus is that T. Misner will send the letter to Quincy Township. T. Misner wants this problem resolved and out of the Mont Alto Municipal Authority's hands.

**Check valves Reservoir site** - A quote was received from C. R. Semler, Inc. to provide the Check Valve Pit. M. Gossert had suggested moving all of the valves into one big manhole. Discussion. The work will be done

internally. No decisions to be made this evening. The work will probably not be done until spring or summer.

**NEW BUSINESS - WATER**

**Operations Report**

Antrim Township provided a written Operations Report for the Authority to review.

Dennis Monn reported that there were 20 turbidity alarms the weekend before last at Well #3. Dennis Monn discussed this matter with Charlie Goetz and explained that the Borough or the Authority needs to be notified of such incidents.

The written report provided this evening explains the steps Antrim took to rectify the problem, but someone needs to be informed when there are multiple alarms. L. Wenger will make sure that R. Nowell includes things like this in the Daily Numbers Report.

**Well #1** - Dennis Monn also reported that there was a Power Failure Alarm at Well #1 but at that time there wasn't a power failure in the Borough. A recording meter will be installed on the power at Well #1 to make sure it is not a power problem. Dennis Monn doesn't feel it is an electrical problem but he doesn't know what caused the alarm.

Dennis Monn will follow through and make sure the reports are received from Antrim Township.

Discussion about possible problems with the SCADA system. The conclusion was that the system is working properly and nothing to be done at this time.

**Adjournment** - T. Gilbert made a motion to adjourn the regular meeting of February 11, 2008 of the Mont Alto Municipal Authority at 8:34 p.m., S. Miller seconded, so ordered.

Respectfully submitted,                      Submitted to Mont Alto  
Municipal Authority for their  
approval on March 10, 2008

Patricia A. Kocek  
Municipal  
Authority Recording Secretary

Mont Alto