

**MONT ALTO MUNICIPAL AUTHORITY**  
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**MINUTES REGULAR MEETING JANUARY 14, 2008**

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of January 14, 2008 of the Mont Alto Municipal Authority to order at 6:32 p.m.

**ROLL CALL** - Staat Stymiest, David Monn, Sidney Miller, Tommy Gilbert and Gary Eigenbrode present.

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - Maurice Gossert and Eric Hall Nassaux-Hemsley, Inc., Tim Misner Solicitor, Patti Strite Treasurer, Gary L. Calimer, Jr. Maintenance Supervisor and Patricia Kocek Recording Secretary

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**Reorganization of the Mont Alto Municipal Authority**

Solicitor T. Misner stated now is the time to reorganize the MAMA for the year 2008.

G. Eigenbrode nominated the existing slate of officers for the year 2008, S. Stymiest seconded,

T. Gilbert moved that the nominations be closed, S. Miller seconded, all in favor of closing the nominations Aye, opposed No, motion carried.

T. Misner stated we are now voting on the motion to keep the same slate of officers, all in favor Aye, opposed No, motion carried.

**VISITORS**

Dennis Monn	Mont Alto Borough Council
Tom Lawson	Mont Alto Borough Council
Merle Holsinger	Civil Planning
Dennie Byers	Brechbill-Helman

**Allen Mills Subdivision/Educational Property Group, Inc. -**

Chairman D. Monn recognized M. Holsinger and D. Byers.

These two gentlemen are present this evening to discuss the water and sewer utilities for the proposed student housing in the Allen Mills subdivision.

M. Holsinger presented a detailed plan of the sewer and water connections for the development to M. Gossert for his review.

### **Water**

Using the marked up drawing (the blue lines on the drawing) M. Holsinger explained how they propose to run the water lines to the units.

Discussion on the various matters connected with water service to the proposed development.

The members also discussed only metering the domestic service lines and not the fire system lines.

### **Sewer**

M. Holsinger said that the red lines indicate the sewer system for the development. Some boring will need to be done to run some of the lines underground. Each building will have a separate sewer line.

### **Storm Water**

M. Holsinger said that they have already dug some test pits for the storm water management system. The storm water management system is also shown on the drawings being reviewed this evening.

Continued discussion and review of various items shown on the drawing.

"As built" will be provided for the entire water, sewer and storm water management system at the completion of the project. M. Gossert told M. Holsinger that the "As built" will be critical for this project.

### **Electric**

**Secondary Power** - Discussion on the availability of adequate electrical service for the proposed development. Dennis Monn told M. Holsinger that he would need to obtain

the load so R. Slouthour can determine the electrical requirements for the proposed development. This needs to be compared to what A. Mills installed to make sure what he installed is adequate.

M. Holsinger and D. Byers thanked the members of the Authority and they left the meeting at 7:00 p.m.

### **ACCEPTANCE OF FINANCIAL REPORT**

S. Stymiest told the members that the \$41,000.00 Sewer CD at M & T matures on 1-15-2008.

Grove Federal Credit Unit is offering a CD with 5.5% interest for 18 months

Orrstown Bank is offering a 5 month CD with 4.5 or 4.7% interest

The decision was made to deposit \$20,000.00 in the Orrstown Bank 5 month CD and \$21,000.00 in the Grove Federal Credit Union. T. Misner and S. Stymiest will take care of this matter.

**December 31, 2007** - G. Eigenbrode made a motion to accept the December 31, 2007 Financial Report, T. Gilbert seconded, any further discussion, any questions on the motion as it was made and seconded, hearing none the motion carries.

#### **SEWER**

##### **Payment of Invoices**

\$360.00 T. Misner Sewer Project (2005)

T. Gilbert made a motion to pay the invoice, S. Stymiest seconded, any further questions or discussion, hearing none are there any objections to the motion as it was made and seconded, hearing none the motion carries.

#### **WATER**

##### **Payment of Invoices - Projects**

\$ 200.00 T. Misner Furnace Road/Slabtown Road Project  
\$ 592.50 Nassaux-Hemsley Furnace Rd/Slabtown Rd Project  
\$ 1,061.50 Nassaux-Hemsley, Inc. Well #3 Project  
\$ 1,854.00

G. Eigenbrode made a motion to authorize the payment of the invoices for the projects out of the Lines of Credits, S.

Stymiest seconded, any further questions or discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

P. Strite received a check in amount of \$135,000.00 from the CDB Grant. P. Strite was informed that this money is to be paid against the loans for the Furnace Road Project.

P. Strite sent an invoice to Quincy Township in the amount of \$8000.00 to try to recoup the additional money that the MAMA paid to Marks Contracting. P. Strite informed the members that a letter came back from Quincy Township stating that they are not responsible for this expenditure.

#### **APPROVAL OF MINUTES**

##### **Minutes Regular Meeting**

##### **December 10, 2007**

Chairman D. Monn asked if there were any corrections or additions to the Minutes of the Regular Meeting of December 10, 2007, hearing none the Minutes stand approved as submitted.

**Special Meeting  
December 19, 2007**

Chairman D. Monn asked if there were any corrections to the Minutes for the Special Meeting of December 19, 2007, hearing none the Minutes of the Special Meeting stand approved as submitted.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
OLD BUSINESS**

**Emergency Response Plan**—M. Gossert reported that he is working on this and is meeting with Dennis Monn Friday January 18, 2008 10:00 a.m. to go over some items in the Emergency Response Plan. Members of the Authority are invited to participate in this meeting if they so desire.

**Letter from T. Misner Re: Financing Water/Sewer debts** - T. Misner sent letters out to the financial institutes asking them to submit quotes by January 31, 2008 if they were interested in quoting this loan.

T. Misner told the members of the Authority that the Federal Reserve is meeting on January 31, 2008. This could mean a change in the interest rate.

T. Misner will send a corrected letter to the financial institutions giving them an extra week to submit their quotes in order to take advantage of a possible drop in interest rates.

**Bond Counsel** - Will not take any action on this until after the quotes are obtained from the local financial institutes.

**Sketch Plans/Allen Mills Subdivision/Educational Property Group, Inc.** - Dennis Monn reminded the members that their will be a Public Meeting on Wednesday January 23, 2008 at 7:00 p.m. to take public comments about this project. The meeting will be held at the Mont Alto Volunteer Fire Company.

Chairman D. Monn asked who will do the sewer and water inspections. These inspections are done by the Mont Alto Borough employees.

The members discussed various aspects of the fire system to be installed in the units.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
NEW BUSINESS**

**Memo from Nassaux-Hemsley, Inc. Dated 1-3-2008 Re: COE Grants** - M. Gossert reported that there has been movement on the grant for Well #3 and for the Sewer.

The construction cost for Well #3 was \$302,647.00. The Corps of Engineers will reimburse the Authority for 75% of that amount which equals \$226,985.00. That left the remainder of \$115,263.00 for rehab of the Sewer Plant. These two amounts should be received in the next 2-3 months.

## **OLD BUSINESS**

### **SEWER**

**Memo from Nassaux-Hemsley, Inc. January 9, 2008 - Rehab of the Sewer Plant**  
- For your information.

## **NEW BUSINESS**

### **SEWER**

**Operations Report** - G. Calimer, Jr. reported:

1. Operations were satisfactory for the past month
2. All tests were within limitations
3. Average flow was 109,200 and maximum flow was 173,700

**Purchase of a Trench Box** - Dennis Monn and G. Calimer, Jr. discussed the possibility of purchasing this equipment with the members of the Authority. The equipment is needed when the maintenance employees are working in a deep trench which could cave in.

Discussion on the various types of equipment that are available to use in this type of situation. An approximate cost for the equipment is \$10,000.00.

Chairman D. Monn told Dennis Monn that he will get together with him to study this equipment and prepare a recommendation.

Dennis Monn has talked to Chambersburg Borough and they have the necessary equipment the Borough can use until a decision can be made about purchasing the equipment.

Discussion regarding funds to purchase this type of equipment. P. Strite feels there would be money available for this purchase. Could possibly use money out of the CD that is maturing instead of reinvesting the total amount.

**Sewer Clogs** - Short discussion about the various sewer clogs that have happened in the last few weeks.

**Pictures of sewer clog on Park Street** - These are available for review.

**Key for Sewer Plant for Allegheny Power/Propane for the Water and Sewer Plants** - Chairman D. Monn and Dennis Monn will meet and discuss these items and other odds and ends for which decisions need to be made.

## **OLD BUSINESS - WATER**

**Well #3** - The Authority reviewed the Memo from Gavin McCullough of Foxcroft. Discussed briefly the possibility of using cellular phone service as a backup phone for the Water Plant.

## **NEW BUSINESS**

### **SEWER (Continued)**

**Memo from Dennis Monn and Tom Lowson Mont Alto Borough Water and Sewer Committee** - Chairman D. Monn has in hand a

Memo addressing the age and condition of the present Sewer Plant and inquiring why the upgrade hasn't been started on the present Sewer Plant. The Committee is concerned about the amount of items that are breaking at the Sewer Plant and the conditions that J. Bakner has to deal with to keep the Plant running.

M. Gossert told the Authority that if Guilford Township is not going to utilize a portion of the Mont Alto Sewer Plant the Authority would not have to expand the Plant, but would only have to upgrade.

Chairman D. Monn is asking the members to open the dialogue with Guilford Township to ascertain if they are going to commit to this Project or not. T. Misner suggests writing to Guilford Township and giving them a deadline.

**Sewer/Water Plant Operator** - Chairman D. Monn would like permission to begin a discussion about an individual that is already on the payroll as a part time "as needed" employee that is interested in obtaining his Sewer and Water license. Discussion on hiring this person full time and have him work towards both licenses. Consensus of the Authority is that Chairman D. Monn has the right to discuss this matter with Dennis Monn and T. Lowson. T. Gilbert feels someone from the MAMA should be on the interview committee if this moves forward.

M. Gossert told the members that they should begin to pursue grants for the sewer upgrade.

Chairman D. Monn directed T. Misner to write a letter to Guilford Township telling them that the Authority is ready to start planning this project and if they want capacity they have until a certain date to make a commitment. Continued discussion.

### **OLD BUSINESS - WATER (continued)**

**Letter from T. Misner to Quincy Twp. Re: Bulk Water Sales**

**Letter from Attorney Lisko Quincy Twp Re: Quincy Township's request to purchase bulk water** - The members of the Authority revisited the subject of providing bulk water to Quincy Township. A lengthy discussion ensued.

T. Misner stated at the end of the discussion that there will be no more letter writing. No response is the

Authority's response.

**Water metering for 5435 Anthony Highway** - Remove from Agenda.

**Curb box shut off for homes on Anthony Highway North** - Some of the homes on Anthony Highway North do not have individual shut offs. At least one home cannot be turned off without also turning off another home. Dennis Monn will look into this problem.

**Well Site Oak Road** - M. Gossert received a verbal report but he is waiting for a Memo from Casselberry. The water is of good quality but there would be a low flow. It is 6/10's of a mile from the road to the site.

Discussion on wells in other municipalities.

**Quote from Foxcroft Equipment Re: Cellular Backup for SCADA System** - Discussed previously.

**Furnace Road Hookups** - Chairman D. Monn reminded the Authority that 17 homes have to be hooked to the Furnace Road water line. P. Kocek was to count the number of homes that are hooked up, but she forgot to do this.

P. Kocek reported that the Daryl Bakner property is for sale and that is the property that was required to hook to the Furnace Road line once it was completed. P. Kocek is to find out who the realtor is for the property and inform them that removing the water from the Slabtown hookup and connecting to the Furnace Road line is a requirement that would transfer with the property if it is sold. The realtor needs to make the buyer aware of this stipulation.

**Check valves Reservoir site** - M. Gossert said the Authority received a quote of \$10,000.00 from PSI to install the check valves the way they should have been originally installed. The price would be cheaper if the valves are located close together.

The Borough Maintenance Department will expose the valves and then PSI will give a better quote. Discussion.

This project will be undertaken when the weather gets nicer. This item is to remain on the Agenda.

## **NEW BUSINESS**

### **WATER**

#### **Operations Report**

Antrim Township provided a written Operations Report and it is on the table for review. The members reviewed the Operations Report and discussed various items.

**Phone problem/Fire Alarm/Intrusion Alarm** - Dennis Monn informed the members that there were phone problems during and after the ice storm in December. Discussion.

Dennis Monn cannot locate the information on who installed the Fire Alarm and Intrusion Alarm. G. McCullough of Foxcroft is checking into finding something to replace the units. At this time G. McCullough has not provided any information to Dennis Monn.

M. Gossert will check to see who installed the equipment.

**SEWER**

**Grants** - The members of the Authority instructed M. Gossert to pursue grants for the Sewer Plant.

**Sewer Funds** - As of December 31, 2007:

\$35,500.00 Sewer Checking Account

\$25,000.00 Susquehanna Money Market Account

\$41,000.00 F & M Money Market Account

Discussion on the return on the above funds. Chairman D. Monn is asking if the Authority would like to put any more of the above funds in short term investments instead of in money market accounts.

G. Eigenbrode made a motion to put \$40,000.00 (the CD that is maturing on 1-15-2008) in a 5 month CD with Orrstown Bank and \$20,000.00 (out of the Money Market Account with F & M) in an 18 month CD with Grove Federal Credit Union, T. Gilbert seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**Adjournment** - T. Gilbert made a motion to adjourn the regular meeting of January 14, 2008 of the Mont Alto Municipal Authority, S. Stymiest seconded, so ordered.

Respectfully submitted,

Submitted to Mont Alto  
Municipal Authority for their  
approval on February 11, 2008

Patricia A. Kocek  
Municipal  
Authority Recording Secretary

Mont Alto