

**MONT ALTO MUNICIPAL AUTHORITY**  
**P O BOX 427**  
**MONT ALTO PA 17237-0427**  
**PHONE (717) 749-5808**  
**FAX (717) 749-7938**

**MINUTES REGULAR MEETING JANUARY 12, 2009**

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of January 12, 2009 of the Mont Alto Municipal Authority to order at 6:32 p.m.

**ROLL CALL** - David Monn, Sidney Miller, Gary Eigenbrode, Staat Stymiest and Tommy Gilbert present.

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - Maurice Gossert and Scott Longstreth Nassaux-Hemsley, Inc., Timothy Misner Solicitor, Patti Strite Treasurer, Larson Wenger Maintenance Supervisor, Jerry Bakner Sewer Treatment Plant Operator and Patricia A. Kocek Recording Secretary.

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**Reorganization of the Mont Alto Municipal Authority**

Chairman D. Monn handed the gavel over to Solicitor T. Misner to conduct the reorganization of the Mont Alto Municipal Authority. Solicitor T. Misner stated now is the time to reorganize the MAMA for the year 2009.

S. Stymiest nominated David Monn as Chairman for the Mont Alto Municipal Authority, T. Gilbert seconded,

Any other nominations,

T. Gilbert made a motion that nominations be closed, S. Stymiest seconded, all in favor of closing the nominations, Aye, opposed No, motion carries.

All in favor of Mr. Monn continuing as Chair, Aye, opposed No, motion carries.

Chairman D. Monn made a motion to retain all of the other officers as of the past year, G. Eigenbrode seconded, any other nominations for any other officers,

T. Gilbert moved that the nominations be closed, S. Miller seconded, all in favor of closing the nominations Aye, it was unanimous.

All those in favor of the motion keeping all current officers as is, Aye.

T. Misner turned the gavel back to Chairman D. Monn to continue the regular meeting of January 12, 2009.

#### **VISITORS**

Dennis Monn Mont Alto Borough Council

#### **ACCEPTANCE OF FINANCIAL REPORT**

**December 31, 2008** - Chairman D. Monn asked if there were any questions, corrections or additions to the December 31, 2008 Financial Report.

P. Strite and the members discussed the Sewer Fund Balance Sheet and the current assets under the Water Fund Balance Sheet.

G. Eigenbrode made a motion to accept the December 31, 2008 Financial Report, S. Stymiest seconded, it has been properly moved and seconded to accept the Financial Report for the Sewer and Water Fund, it has been properly seconded, any further discussion or questions, hearing none, is there any objection to the motion as it was made and seconded, hearing none the motion carries.

#### **SEWER**

##### **Payment of Invoices**

\$14,624.00 Nassaux-Hemsley, Inc. Upgrade Sewer Treat Plant

M. Gossert told the members of the Authority that this invoice was for a six week period instead of one month as normally is the case.

G. Eigenbrode asked how much of the engineering is completed for the Sewer Treatment Plant Upgrade Project. M. Gossert and S. Longstreth feel that approximately 33% of the engineering is completed.

T. Gilbert made a motion to approve payment of the one invoice for the Sewer Treatment Upgrade Project as presented for engineering, S. Miller seconded, any further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

#### **WATER**

##### **Payment of Invoices - Projects**

No invoices for consideration this evening.

**Loan at 1<sup>st</sup> National Bank of Mercersburg** - A lengthy discussion took place on whether to pay on the principal of the loan at the 1<sup>st</sup> National Bank of Mercersburg or to invest the money.

The members of the Authority also discussed the possibility of having to redo the pump at Well #1 and looking at Well #1 by camera. If the pump can't be redone then the next step would be to purchase a variable speed immersible pump.

T. Misner feels the money should be invested in order to have the funds available for emergency expenses or repairs.

S. Stymiest made a motion to invest \$60,000.00 out of checking and invest it in laddering CD's and at least \$20,000.00 in the M & T Money Management Account, G. Eigenbrode seconded, any further questions or discussion, any objection to the motion as it was made and seconded, hearing none the motion carries.

The consensus of the Authority is that T. Misner and S. Stymiest be allowed to invest the money as discussed above.

#### **APPROVAL OF MINUTES**

##### **Minutes Regular Meeting**

**December 8, 2008**

Chairman D. Monn asked if there were any corrections or additions to these Minutes, let the records show that the Regular Meeting Minutes of December 8, 2008 stand approved as submitted.

##### **Minutes Special Meeting**

**December 16, 2008**

Chairman D. Monn asked if there were any corrections or additions to these Minutes, hearing no objections or corrections, let the records show that the Minutes of the Special Meeting of December 16, 2008 stand approved as submitted.

T. Misner reported that all of the paperwork has been completed and settled for the \$400,000.00 Line of Credit.

The draws on this loan will be done by requisition. All invoices will have to be submitted to the Authority for their approval and the invoices attached to a requisition form and taken to the bank for a drawdown on the loan.

#### **MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

##### **OLD BUSINESS**

##### **Elimination of the Operations Supervisor position by Borough**

**Council/Continue MAMA discussion from 12-16-2008** - Chairman D. Monn told the members that the Agreement states that the members of the Authority have no authority to go to any of the employees to give them direction or ask to have things done. Since the Borough eliminated the Operations Supervisor the members of the Authority have no direct link to express their desires or needs to the employees.

A lengthy discussion continued about this subject. Chairman D. Monn will not answer questions from the employees or will not direct them to do anything.

Chairman D. Monn would like to go to Council and ask them to reconsider their decision to eliminate the Operations Supervisor position.

Short discussion about reworking the Agreement.

The Authority discussed the chain of command that the employees should work under. They would work through the Maintenance Supervisor and then the Council President, Vice President and then the chair of the committee that the situation involves.

No official position was reached by the Mont Alto Municipal Authority on the Operations Supervisor position.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
NEW BUSINESS**

**Capitol Hill Authority Report** - For your information. Short discussion about several articles in the CHAR report.

**OLD BUSINESS  
SEWER**

**MAMA Sewer Treatment Plant Upgrade** - M. Gossert reported that the Sewer Treatment Plant Upgrade Committee met on December 22, 2008. S. Longstreth gave a short report about the meeting and presented the members of the Authority with a drawing of the proposed upgrades at the Sewer Plant for their review.

The members of the Authority reviewed the Plan and discussed various aspects of the proposed upgrades and changes. S. Longstreth pointed out that this drawing was prepared per instructions from the Committee and was presented this evening for discussion and final decisions.

Chairman D. Monn expressed his displeasure that the drawing was not a final drawing. In his opinion, the Committee has the authority to make decisions. Chairman D. Monn wants final drawings presented at this meeting, not proposals.

Chairman D. Monn instructed T. Gilbert to present a final drawing at the next meeting that he recommends for acceptance by the Mont Alto Municipal Authority and that can be used as presented to go out on bid. Chairman D. Monn would like the Project to go out for bid by October of 2009 and he will push for this.

**Sludge Permit Application** - M. Gossert reported that the Application has been finalized. Copies were provided to J. Bakner and L. Wenger for their review. J. Bakner and L. Wenger had no comments on the Application. Nassaux-Hemsley, Inc. will send the Sludge Permit Application tomorrow.

**Costars** - M. Gossert briefly explained the Costars program to the members of the Authority. The State bids items and then the Boroughs and Authorities, if they use Costars, do not have to bid the items.

The electrical components of the Sewer Treatment Project can possibly be obtained through Costars. This would have to be coordinated to make sure

they can supply the material that is required by the specs for the Project.

L. Wenger met with a representative from Yesco and he explained to the Authority how this system could be utilized to purchase the electrical components for the Project.

M. Gossert and L. Wenger will continue to pursue this option to make sure this will work for the Project.

## **NEW BUSINESS**

### **SEWER**

**Operations Report** - J. Bakner gave the following report.

1. Operations are satisfactory
2. All tests within limitations
3. Maximum flow 300,000 gallons
4. Average flow 149,700 gallons

Discussion about wild water getting into the system. M. Gossert suggested that the employees look at the Sewer System for wild water.

**Sump Pumps** - Dennis Monn pointed out that the Sump Pump survey needs to be completed. There could be a lot of water being pumped in the sewer through sump pumps. Discussion about sending out a reminder to the residents about not hooking up their sump pumps to the sewer system.

P. Kocek instructed to put this information on the February 1, 2009 utility invoices.

## **OLD BUSINESS - WATER**

**Security System** - Dennis Monn has discussed the Security System with the Property & Supply Committee Chairman. They will be meeting to discuss the Security System. Dennis Monn will push to get this project off of the ground.

**Well #2** - Nothing at this time other than M. Gossert is waiting for instructions from the Authority and waiting for information on the possibility of a well being constructed on the Dennis Koons property. Will come back to the subject of Well #2 after information is received about the

Koons property.

**Letter to Jim Casselberry Re: Well Site (Map available for review)** - M. Gossert has not received a reply from J. Casselberry as of this date. M. Gossert will call J. Casselberry and ask him for an answer by next month.

Discussion about the boundaries of the Dennis Koons property. Dennis Monn reported that Borough Council is doing a boundary survey.

## **NEW BUSINESS - WATER**

**Operations Report** - L. Wenger reported that he is working on the required water reports and will meet with W. Hess since W. Hess completed the reports last year.

**Water Plant operations** - Dennis Monn told the Authority members that Jim O'Shea of DEP told L. Wenger that he has to physically check the Water Plant every day including Saturday and Sunday. Short discussion about the SCADA System and how this is utilized for the weekends.

Dennis Monn and T. Lowson wants DEP to provide this directive in writing. L. Wenger and M. Gossert will take care of this matter. They will call on T. Misner if his help is needed.

**PA Rural Water Association 2009 Annual Conference Request to attend** - L. Wenger requested that the Authority send J. Bakner and T. Sharrah.

J. Bakner will receive 15 credits towards his yearly requirement to keep his Sewer License. If T. Sharrah attends he will be able to take the test for his Water License free of charge. T. Sharrah will attend classes on Tuesday, Wednesday and Thursday and sit for his water test on Friday.

T. Gilbert made a motion to send two employees to the PA Rural Water Association 2009 Annual Conference, S. Miller seconded, any further questions or discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

There is money budgeted for this type of training.

**Water Plant Training** - Dennis Monn informed the members of the Authority that T. Sharrah is training under L. Wenger to learn the Water Plant System to get ready for his exam to be a Water Plant Operator.

J. Bakner is working with C. Miller on the Waste Water side and after those things are done the employees will be switched around and will continue to cross train the employees all of the time.

L. Wenger explained that if T. Sharrah passes his test it will probably be at least a year before he would be issued his license because he has to work under a trained operator for a period of approximately two (2) years.

L. Wenger explained that once T. Sharrah and C. Miller have their license each of the licensed operators have to obtain 30 credits of training every three years in order to keep their license current.

**Laptop and Computer** - The members discussed the requirements for the computer at the Water Plant. The computer at the Water Plant is outdated and does not have enough capacity.

Discussed the laptop and whether or not L. Wenger would be able to do his Saturday and Sunday work at the Water Plant on the laptop. This would determine when the laptop would be purchased. The computer at the Maintenance Shed is older than the computer at the Water Plant. The laptop would be used for a variety of tasks.

Gavin McCullough of Foxcroft provided the information on what type and size of computer is required for the Water Plant. R. Reynolds is looking at prices for the computer. There will be an additional cost for G. McCullough to come in and set up the computer.

T. Gilbert made a motion to purchase the computer for the Water Plant and the laptop and pay Foxcroft for coming in to do the set up at the Water Plant at a cost of approximately \$3000.00, S. Stymiest seconded, any further discussion or questions on that, any objection to the motion as it was made and seconded, hearing none the motion carries.

Dennis Monn and L. Wenger will discuss the computers and place the orders.

**K Copper vs. plastic for water lines** - L. Wenger explained that there was a water leak that would take approximately 400-500' feet of copper pipe to replace the water line.

L. Wenger is seeking clarification on whether plastic line can be used after the meter.

Chairman D. Monn stated that the position of the Authority is that all K Copper will be used for installing water service lines from the main to the meter. After the meter it is the option of the home owner whether to install K copper or plastic.

**Quincy water line for Tomstown** - The members of the Authority briefly discussed this situation.

**Adjournment** - T. Gilbert made a motion to adjourn the Regular Meeting of January 12, 2009 of the Mont Alto Municipal Authority at 8:35 p.m., S. Stymiest seconded, so ordered.

Respectfully submitted, Submitted to Mont Alto  
Municipal Authority for their  
*Patricia A. Kocek* approval on February 9, 2009

Patricia A. Kocek  
Mont Alto Municipal  
Authority Recording Secretary