

MONT ALTO MUNICIPAL AUTHORITY
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MINUTES REGULAR MEETING OCTOBER 12, 2009

CALL TO ORDER - Chairman David Monn called the Regular meeting of October 12, 2009 of the Mont Alto Municipal Authority to order at 6:32 p.m.

ROLL CALL - David Monn, Sidney Miller, Staat Stymiest, and Gary Eigenbrode present. Tommy Gilbert absent.

MONT ALTO MUNICIPAL AUTHORITY STAFF - Scott Longstreth Nassaux-Hemsley, Inc., Timothy Misner Solicitor, Patti Strite Treasurer, Jerry Bakner Sewer Treatment Plant Operator, Larson Wenger Maintenance Supervisor and Patricia A. Kocek Recording Secretary.

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Dennis Monn Mont Alto Borough Council

ACCEPTANCE OF FINANCIAL REPORT

September 30, 2009 - Chairman D. Monn asked if there were any comments or questions on the September 30, 2009 Financial Report?

Chairman D. Monn said that the Financial Report for September 30, 2009 stands approved as submitted.

SEWER

Payment of Invoices

\$ 2,844.00 Nassaux-Hemsley, Inc. Land Development Plan
\$ 237.00 Nassaux-Hemsley, Inc. Financial Consult Mtg.
\$17,546.50 Nassaux-Hemsley, Inc. Design STP
\$20,627.50 Total

G. Eigenbrode made a motion to pay the invoices as submitted against the Project, S. Stymiest seconded, any further questions or discussion, hearing none the motion carries as made and seconded.

Webinar: USDA Rural Development Financing for all Municipalities - The Webinar will be held October 27, 2009 from 12:00 noon until 1:30 p.m. at a cost of \$30.00.

After discussion it was the consensus to participate in this Webinar. P. Kocek will make the arrangements for the Webinar.

WATER

Payment of Invoices - Projects

No invoices for consideration this evening.

APPROVAL OF MINUTES

Minutes Special Meeting

September 14, 2009

Chairman D. Monn asked if there were any questions or additions to the Minutes of the Special Meeting of September 14, 2009, hearing none the Minutes of the Special Meeting of September 14, 2009 are approved as submitted.

Minutes Regular Meeting

September 14, 2009

Chairman D. Monn asked if there were any corrections or additions to the Minutes of the Regular Meeting of September 14, 2009, hearing none the Minutes of the Regular Meeting of September 14, 2009 stand approved as submitted.

Minutes Special Meeting

September 25, 2009

Chairman D. Monn asked if there were any questions or additions to the Minutes of the Special Meeting of September 25, 2009, hearing none the Minutes of the Special Meeting of September 25, 2009 stand approved as submitted.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

OLD BUSINESS

Baker Property Furnace Road - T. Misner reported that this property is on the Sheriff's Bill of Sale for November 2009. T. Misner wrote a letter to the Sheriff's Department advising them that they should announce at the time of the Sale that the successful bidder will need to install a water service line from the main to the dwelling in order to obtain water service from the Mont Alto Municipal Authority. T. Misner also noted in the letter that there are past due bills for water previously supplied which will need to be paid in order to obtain water service.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

NEW BUSINESS

Request from All Land Services, Inc. - The John and Eunice Rudolph Subdivision Plan was prepared by All Land Services, Inc. All Land Services, Inc. is proposing a 50' right-of-way for a possible future street to access the remainder of the land. We would like written approval from Mont Alto allowing the street right-of-way to be placed on the existing 30' easement for the existing sewer and water line from Hess Manufacturing.

S. Longstreth provided a Memo to the Mont Alto Municipal Authority (Copy on file) in regards to the above subdivision. S. Longstreth does not have any objections to the proposed future road, but asks that the proposed

cartway be situated such that the existing utilities are located in the shoulders of the proposed road.

S. Stymiest made a motion to accept the engineering response to the Ruldolph subdivision request and authorize the Secretary to respond to their request, S. Miller seconded, hearing no further questions or discussion the motion stands approved as made.

Deed of Dedication Apex - T. Misner received a call from Apex telling him they were ready to dedicate the utilities. T. Misner asked them for the "as built" drawings. No one seemed to know where they were.

L. Wenger located the "as built" drawings for the water and sewer mains from Allen Mills. The Authority does not have "as built" for the new service lines.

T. Misner said the Authority cannot accept the Deed of Dedication until the Authority receives the "as built".

T. Misner is asking the Authority for permission to email Apex asking them to provide the "as built" for the service lines.

Once the "as built" are received then the MAMA will be able to go forward with the Deed of Dedication for the Water and Sewer.

Chairman D. Monn said "Let the record show that T. Misner has been authorized to inform Apex that the Authority needs "as built" drawings for the service lines.

Discussion on how many copies of "as built" will be needed and where "as built" should be stored. T. Misner told the members that a copy of the "as built" should be recorded with the Deed of Dedication.

PMAA Schedule of dues - For your information.

PMAA Newsletter - For your information.

OLD BUSINESS

SEWER

MAMA Sewer Plant Upgrade

S. Longstreth presented the following information:

1. Tank construction is underway
2. Piping people were working last week on the tank
3. Land Development Plan - S. Longstreth has comments from Martin & Martin. He is reviewing those and making the necessary corrections. S. Longstreth will finish this and return it to Quincy Township by Friday of this week
4. Working on the DEP Permit. The Authority does not have to have this permit in hand to go out for bids.
5. S. Longstreth has not received any information from DEP on the H2O Grant application.

6. The documents will be ready to advertise for bids by December 15, 2009 to start construction in the spring.

L. Wenger asked S. Longstreth if the Authority has to notify DEP before putting the tank back in operation. S. Longstreth said this is in house maintenance and not an upgrade so DEP does not have to be notified.

Financing Sewer Treatment Plant Upgrade - T. Misner talked with Gordon Walker regarding various issues connected with financing the STP Upgrade. G. Walker told T. Misner that the longest time a bank will finance the loan would be 20 years and at the very most 25 years.

If the Authority would want to go out for a longer period of time you would have to do a Bond Issue. This would be more expensive but could possibly get 30, 35 or even 40 years.

G. Walker told T. Misner that a bank loan would probably be at an interest rate of 4.5% for the first five (5) years and assume 5.5% after the first five (5) years.

A bond would be at 5.6% fixed for 30 years and 5.7% for 40 years if we could get it for that long.

G. Walker needs to know what the average sewer rate will be so he can disclose this to the banks.

G. Walker wants to contact the banks next week so that by the November meeting the MAMA will know whether they can get a bank loan or whether they will have to obtain a bond.

The banks need to know that the MAMA is credit worthy. G. Walker would like to see the Authority get a bank loan if they can afford it.

T. Misner had S. Longstreth prepare charts calculating the anticipated rate increases and another set of charts showing the worst case scenario rates. The members of the Authority reviewed the charts presented by S. Longstreth. Discussion.

The Authority has to pledge the rates to cover the loan.

T. Misner wants to have a prepayment option in the loan so that if the Authority receives grants that money can be applied to the loan.

After discussion it was decided that by the time the Sewer Plant is fully operational the average sewer invoice will be \$87.50 per month. T. Misner will call G. Walker and provide him with the requested figure.

Agenda item for the November 9, 2009 meeting - Financing of the Sewer Treatment Plant Upgrade. G. Walker will know by the November meeting who is interested in loaning money to the MAMA.

Chairman D. Monn wants to see the bids advertised by the December 15, 2009 meeting.

NEW BUSINESS

SEWER

Operations Report - J. Bakner presented the following verbal report.

1. Operations are satisfactory
2. All tests within limitations
3. Maximum flow daily 127,500 gallons
4. Average flow daily 113,600 gallons

Tank Project

J. Bakner reported that PSI was in last week and installed an exterior air system and some of the piping inside. Atlantic started on the tank today. Barring rain the tank should be finished by Friday.

CD Renewal - There are two (2) CD's coming due at Susquehanna Bank.

\$10,400.00 Interest rate 3.9%.

\$26,000.00 Interest rate 3.9%.

The average interest rate is approximately 1.5% at this time.

The Authority members discussed the best way to invest the money from the two (2) CD's.

T. Misner and S. Stymiest will invest the whole amount at Susquehanna Bank for 3 months at 1.5% in a Money Market Account. T. Misner will have to check to see if the bank will consider this new money. If not, will have to withdraw the money from the CD's and then invest it in the Money Market.

OLD BUSINESS WATER

Water Off/On Fees - L. Wenger suggested that the turn off/on fee be changed to \$35.00 each.

P. Strite provided information that showed that the \$10.00 off/on fee does not cover the costs involved for turning off and turning on the water.

L. Wenger pointed out that he doesn't know where all of the curb stops are located. They are working on mapping the curb stops. There is a concern in turning off water at the curb stop because of a potential water leak.

L. Wenger wondered if there could be an understanding between Borough Council and the MAMA that if someone doesn't pay a water or sewer bill could this be called a utility fee and the electric could be pulled because the water and sewer bills haven't been paid.

D. Monn said that the Pennsylvania Municipal Electric Association is looking into setting up a uniform rate schedule to match the PUC rates for items such as this.

The members discussed turning water back on after the maintenance employees have left for the day. It was suggested to have one rate to turn the water back on before 3:30 p.m. and another rate for after 3:30 p.m.

G. Eigenbrode made a motion to change the amount to \$35.00 each for the water turn off/on fees, and no after hours (3:30 p.m.) service, S. Miller seconded,

Comments - S. Miller discussed an additional fee for after hours turn on.

Chairman D. Monn called for a Roll Call vote.

G. Eigenbrode	Yes	S. Stymiest	Refrained
S. Miller	Yes	D. Monn	Yes

Three (3) yes, one (1) member refrained from voting. Motion carries.

Apex Minimum charges for Water and Sewer - Gregory Pellathy sent an email requesting relief from paying minimum water and sewer invoices for the 28 units at Apex that are not occupied.

L. Wenger reported that once the sprinkler system has been initiated the water cannot be turned off. So therefore, the Authority cannot allow him to request to have the water service terminated to the buildings that are not occupied.

Information request from Ron Horton, P. E.

Report by S. Longstreth - S. Longstreth reported that it would cost approximately \$1400.00 to retrieve the information requested.

Discussion on the pros and cons of asking Quincy Township to pay for this information upfront. T. Misner reminded the members that this information could be requested under the Right to Know Law.

Continued discussion on the projects that the MAMA is working on in Quincy Township and how asking Quincy Township to pay for this information could impact the MAMA projects.

L. Wenger was instructed to send an email to R. Horton informing him that the cost to retrieve this information is approximately \$1500.00 and asking him if Quincy Township is willing to pay this amount in advance.

NEW BUSINESS - WATER

Operations Report - L. Wenger gave the following verbal report:

1. Average flow for the month 140,000 gallons
2. Rain is needed or L. Wenger will have to divert water to the weir

Piezometers - S. Stymiest wants to know if anyone has been checking the piezometers.

L. Wenger said he checks it to make sure it is still there, but L. Wenger does not know if J. Casselberry has checked the data in the piezometers.

L. Wenger needs a report on Well #3 from J. Casselberry. P. Kocek and L. Wenger will draft a letter to J. Casselberry to try to obtain the report.

Budget Meeting - The members of the Authority will hold a Special Meeting on October 27, 2009 at 1:30 p.m. to discuss the 2010 Budget. T. Misner will advertise the Special Meeting.

P. Kocek to call and remind the members of the Webinar and the Special Meeting.

Adjournment - S. Stymiest made a motion to adjourn the Regular Meeting of October 12, 2009 of the Mont Alto

Municipal Authority at 8:26 p.m., G. Eigenbrode seconded, so ordered.

Respectfully submitted,

Submitted to Mont Alto
Municipal Authority for their
approval on November 9, 2009.

Patricia A. Kocek
Mont Alto Municipal Authority
Recording Secretary