

MONT ALTO MUNICIPAL AUTHORITY
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MINUTES REGULAR MEETING FEBRUARY 9, 2009

CALL TO ORDER - Chairman David Monn called the Regular meeting of February 9, 2009 of the Mont Alto Municipal Authority to order at 6:30 p.m.

ROLL CALL - David Monn, Sidney Miller, Gary Eigenbrode, Staat Stymiest and Tommy Gilbert present.

MONT ALTO MUNICIPAL AUTHORITY STAFF - Maurice Gossert and Scott Longstreth Nassaux-Hemsley, Inc., Timothy Misner Solicitor, Patti Strite Treasurer, Larson Wenger Maintenance Supervisor, Jerry Bakner Sewer Treatment Plant Operator and Patricia A. Kocek Recording Secretary.

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Dennis Monn and Thomas Lowson Mont Alto Borough Council
Lee Royer Representing Allen Mills

Allen Mills Request for sewer service/Letter dated 1-19-2009 - At this time Authority Chairman D. Monn recognized Lee Royer representing A. Mills.

T. Misner reminded the members of the Authority that in December the Authority approved an Agreement to sell water to A. Mills for a potential development in Quincy Township, located to the left of the new student housing. The Agreement was approved to provide water for 18 units. According to the Agreement A. Mills would construct a 6" water line in phases for this development.

Subsequent to that time, A. Mills has been in consultation with Quincy Township regarding the sewer, because Quincy Township now has sewer. The sewer line is already in place and A. Mills is working with Quincy Township regarding the sewer. A. Mills would like the sewer to be dumped into the line that A. Mills has already constructed which would then dump into the Mont Alto sewer system. The sewer for the 58 units would come into the Borough sewer system and treatment plant and Quincy Township would be billed for the sewage processed in the Borough system.

Since the original Agreement was drafted the area was zoned R-2 and this would allow A. Mills to construct 58 units instead of the original 18

units. L. Royer is here on behalf of A. Mills to ask for a commitment on the part of the Municipal Authority to provide water for 58 units instead of 18 units that was requested in the original Agreement.

L. Royer told the Authority that A. Mills would like to be a customer of Mont Alto for the sewer but he is not sure if Quincy Township will allow this.

L. Royer is asking the Authority for a commitment from the Authority to accept the sewer if that would come about.

A. Mills had an agreement with Quincy Township to allow him to be a Mont Alto sewer customer in exchange for allowing Quincy Township to put a sewer line across his property but A. Mills never had the Agreement in writing.

T. Misner told the members that the Water Agreement has not been executed by A. Mills because he does not want to build a water line for the Authority until he is sure he can get sewer for the development.

T. Misner told the members that the Agreement for water would be the same except the number would be increased from 18 to 58 units.

An Agreement with Quincy Township would have to be drawn up stating that the Mont Alto Municipal Authority would accept the sewage for the 58 properties.

L. Wenger told the members of the Authority that he has been approached by Ed Wilson and Kerry Bumbaugh. Quincy Township would like E. Wilson to obtain his water distribution license and they asked L. Wenger if E. Wilson could work under L. Wenger. L. Wenger has no problem with this but it would have to be approved by the Mont Alto Municipal Authority.

L. Wenger told E. Wilson that it would be better if he worked under Quincy's engineers to obtain his water distribution license.

After discussion, it was the consensus of the Authority to provide water for 58 units instead of the original 18 units.

A lengthy discussion followed about the water and sewer tap fees and who would receive the tap fees, who would own the sewer distribution lines and various other items concerning a sewer agreement with Quincy Township. L. Royer told the Authority that this is only the first step towards an Agreement with Quincy Township.

L. Royer will go back to A. Mills with the information received this evening and have A. Mills' attorney draw up an Agreement to take back and forth between Quincy Township and the Mont Alto Municipal Authority.

M. Gossert pointed out that all future systems would have to be built according to the Authority specifications.

L. Royer left the meeting at 6:58 p.m.

ACCEPTANCE OF FINANCIAL REPORT

January 31, 2008 - P. Strite pointed out that she made the last loan payment at Susquehanna Bank.

P. Strite reported that F & M Trust is charging the Authority \$10.00 per month because their balance is under \$1000.00. She suggests either put more money in the account or move the money to another account. P. Strite was instructed to move the money in the F & M account to a Money Management account at Susquehanna Bank.

T. Misner explained that he and S. Stymiest were unable to invest the money as instructed at the meeting last month.

\$30,129.07 was invested in a Money Market account at M & T.
\$20,000.00 was invested in a Short Term CD (15 months) at F & M Trust.

T. Misner and S. Stymiest are waiting for a better rate to come along to invest the remainder of the funds.

G. Eigenbrode made a motion to accept the January 31, 2009 Financial Report, T. Gilbert seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

SEWER

Payment of Invoices

\$ 2,646.50 Nassaux-Hemsley, Inc. Upgrade Sewer Treat Plant
\$14,597.00 Same
\$ 1,659.00 Same
\$18,902.50

M. Gossert explained that he broke out the bills on separate invoices for the Corps of Engineers Grant in order to save time later when submitting requests for payment on the Grant.

S. Stymiest made a motion to approve payment of the Project invoices for the Sewer Treatment Upgrade Project, T. Gilbert seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

The above invoices will be paid out of the Line of Credit at F & M Trust.

WATER

Payment of Invoices - Projects

No invoices for consideration this evening.

APPROVAL OF MINUTES

Minutes Regular Meeting

January 12, 2009

Chairman D. Monn asked if there were any corrections or additions to the Minutes of January 12, 2009, hearing no corrections or additions the Minutes stand approved as submitted.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

OLD BUSINESS

Elimination of the Operations Supervisor position by Borough

Council/Continue MAMA discussion from 1-12-2009 - Chairman D. Monn was informed, as of the last Borough Council meeting, that this position has been reinstated.

Dennis Monn explained that the major reason the position was reinstated is for communication. It gives the employees someone to come too.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

NEW BUSINESS

Term of S. Stymiest expired on 12-6-2009 - P. Kocek spoke to S. Stymiest and he is willing to serve another term on the Mont Alto Municipal Authority.

P. Kocek brought his name before Council for reappointment to the Authority for another term. Council voted unanimously to reappoint S. Stymiest to the MAMA for a five year term.

Ratify motions made by S. Stymiest - G. Eigenbrode made a motion to ratify all actions taken by the board from the December 2008 meeting to now, S. Miller seconded, any further discussion, any objection to the motion as it was made a seconded, hearing none the motion carries.

Email from J. Esser Re: Availability of funds - This topic will be addressed later in the meeting.

Letter Re: 2008 Audit - S. Stymiest made a motion to appoint Boyer & Ritter as Auditors for the 2008 Audit and authorize Chairman D. Monn to sign the Engagement Letter for the 2008 Audit, S. Miller seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

OLD BUSINESS

SEWER

MAMA Sewer Treatment Plant Upgrade Status Report Nassaux-Hemsley, Inc. -

Chairman D. Monn asked if the Committee is ready to submit a proposal tonight. The members of the Mont Alto Municipal Authority were provided with a plan detailing the Upgrade to the Sewer Treatment Plant.

T. Lowson explained what the Committee is proposing for the Sewer Treatment Upgrade.

S. Longstreth told the members that the Committee met on January 22, 2009 at 1:00 p.m. and he explained more details of the upgrade to those present. S. Longstreth would also like to schedule another committee meeting within the next couple of weeks.

M. Gossert and S. Longstreth noted that the committee will need to continue to meet at least once a month until the Project goes to bid. There will be various minor changes throughout the Project.

Those present discussed the various aspects of the Sewer Treatment Plant Upgrade Project.

Chairman D. Monn asked for a motion to approve this drawing as the one to be used to go out for bids. Chairman D. Monn wants to keep this Project moving.

The Plan this evening is a Preliminary Plan. M. Gossert noted that the schedule that was presented previously is still on track.

M. Gossert noted that the plans to send to DEP do not have to be biddable plans.

H2O PA Grant - M. Gossert is working on the H2O PA Grant. T. Misner and M. Gossert previously discussed this Grant and they both felt that the MAMA could not be ready in time to submit an application.

J. Esser looked into this for the MAMA and gave M. Gossert the details of the paper work that needs to be submitted this week.

A Resolution has to be approved this evening stating that the MAMA is applying for an H2O PA Grant.

T. Misner pointed out the pros and cons of applying for this Grant. The money could be spent to apply for the Grant and the Authority may not receive any Grant money.

M. Gossert will be submitting a Budget figure of \$3,300,000.00 for the Project and he is requesting \$1,550,000.00 in Grant money. The Grant request cannot be for more than 50% of the total cost of the Project.

G. Eigenbrode made a motion to authorize Nassaux-Hemsley, Inc. to apply for the H2O PA Grant through the Commonwealth Financing Authority and to pass the Resolution, S. Stymiest seconded, any further discussion,

M. Gossert said that the application to DCED has to be submitted on line and then eleven (11) copies of the total application has to be sent

overnight and has to be received in Harrisburg by Friday February 13, 2009.

Any further discussion, any objection to the motion as it was made and seconded, hearing none the motion carries.

Corps of Engineers Agreement - M. Gossert reported that the Agreement has been received for signatures. This money is for the Upgrade of the Sewer Treatment Plant in the amount of \$250,000.00.

M. Gossert explained that there were two (2) or three (3) pages that needed to be modified. T. Misner also has to approve the Agreement and he will agree to the document as modified.

M. Gossert made the modifications and faxed the modifications to Steve Brown at the Corps of Engineers. S. Brown called M. Gossert today and said they reviewed the modifications and they agree with them and they are making the changes. He will email the corrected pages to M. Gossert to slip into the original agreement. Chairman D. Monn has signed the document. As soon as M. Gossert receives the corrected pages he will get it sent back to the Corps of Engineers.

Sump Pump Survey - T. Lowson gave the following break down on the Sump Pump Survey:

299 responded

74 garbage disposals

156 Sump Pumps (19 are not connected to outside drains)

The 19 will have to be inspected to make sure they are in compliance with the sewer regulations.

Dennis Monn told the members of the Authority that there is a data base being built to list sump pumps, street valve locations, fire hydrants, etc.

NEW BUSINESS

SEWER

Operations Report - J. Bakner gave the following verbal report.

1. Operations are satisfactory
2. All tests within limitations
3. Maximum flow 168,800 gallons
4. Average flow 122,700 gallons

Allen Mills - Request for sewer service - Covered previously.

Permission to move brown building to Borough lot - Dennis Monn explained that this was on the Agenda this evening because the Borough feels this is MAMA property and the Authority has to say what happens to their property.

It was the consensus of the Authority to move the building to the Borough lot. The building has to be moved somewhere so that the Sewer Treatment Plant Upgrade Project can be done. There is the possibility that the

building can be moved back to the Sewer Treatment Plant, if it is needed, after the Upgrade is completed.

OLD BUSINESS - WATER

Security System - Nothing at this time.

The Groundwater Rule for Community Water Systems/Request to attend Larson Wenger and Todd Sharrah - This is a one day seminar and it is being held in Gettysburg.

T. Gilbert made a motion to authorize L. Wenger and T. Sharrah to attend the Seminar, S. Miller seconded, any further discussion, any objection to the motion as it was made and seconded, hearing none the motion carries.

Water Plant Operations Weekends/Holidays - The members of the Authority reviewed an email that was received from Jim O'Shea of DEP. The email stated: "You can't meet PA Code; Title 25; Section 109.710 (b) 1. (Reporting requirements for community water systems) unless someone is physically at the plant." J. O'Shea told L. Wenger during a routine inspection that he had to physically visit the Plant every day. This email was in answer to an inquiry by L. Wenger to have the verbal instructions provided in writing.

Dennis Monn disagrees with this. He feels that the SCADA System takes the place of L. Wenger coming to the Plant on weekends and holidays.

Dennis Monn checked with G. McCullough of Foxcroft. G. McCullough said that some plants use the SCADA system for weekends and holidays and others don't.

Dennis Monn pointed out that the Authority is paying 2 hours at time and one half for Saturdays and double time for 2 hours on Sunday and holidays.

The consensus is that the Authority has to abide by the instructions given to Larson Wenger by Jim O'Shea of DEP.

P. Strite was instructed to make a notation as to why the Budget may go over in this area and also so that these figures can be included in the 2010 Budget.

NEW BUSINESS - WATER

Operations Report - L. Wenger reported that the average daily flow from the tank is 130,000 gallons. He is also working on the required water reports.

Letter to Jim Casselberry Re: Well Site - J.Casselberry came and visited the site (Koons property) on January 22, 2009. M. Gossert has not received a written report from J. Casselberry at this time.

J. Casselberry told M. Gossert that there may be a potential site on the Koons property. L. Wenger met with J. Casselberry and J. Casselberry told

him there could be a potential site on the land behind the Sewer Treatment Plant and also in the mountain above Well #3. Discussion about potential sites where another well could be drilled.

M. Gossert will contact J. Casselberry and ask when the written report will be received.

H2O PA Grant - Covered previously.

Fixed Assets - Discussion on the status of the Fixed Assets report that the Auditors suggested be done last year. T. Lowson said that this has not been completed as of this date.

Adjournment - S. Stymiest made a motion to adjourn the Regular Meeting of February 9, 2009 of the Mont Alto Municipal Authority at 8:08 p.m., G. Eigenbrode seconded, so ordered.

Respectfully submitted,

Patricia A. Kocek

Submitted to Mont Alto
Municipal Authority for their
approval on March 9, 2009

Patricia A. Kocek
Mont Alto Municipal Authority
Recording Secretary