

MARCH 8, 2010

CALL TO ORDER - Chairman David Monn called the Regular meeting of March 8, 2010 of the Mont Alto Municipal Authority to order at 6:31 p.m.

ROLL CALL - David Monn, Sidney Miller, Staat Stymiest, Tommy Gilbert and Gary Eigenbrode present.

MONT ALTO MUNICIPAL AUTHORITY STAFF - William A. Hill Engineer, Timothy Misner Solicitor, Patti Strite Treasurer, Jerry Bakner Sewer Treatment Plant Operator, Larson Wenger Maintenance Supervisor and Patricia Kocek Recording Secretary

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Dennis Monn	Mont Alto Borough Council Liaison
Dennis Koons	Request for water - 310 Penn Street

Mont Alto Municipal Authority Chairman D. Monn recognized Dennis Koons.

D. Koons appeared before the Authority to establish whether or not there is water available to his property from the Borough of Mont Alto.

At one time there was a water line that was installed that ran to the barn on the old McCormick property that D. Koons now owns. The barn is in the Borough of Mont Alto.

D. Koons is going to build a new home on his property and would like to connect this new home to Borough water. The new home would be located in Quincy Township. D. Koons would rather have public water than dig a well.

The line that runs across the creek is either a 1" or 1 ½" line. Discussion on various items related to providing water to this property.

D. Koons will have to contact Quincy Township and obtain a letter stating that the Mont Alto Municipal Authority can provide water to his property.

Chairman D. Monn asked D. Koons to consider (if permission is obtained to provide water to this property) installing a larger size line now if there is the possibility of more homes being built his property.

It was the consensus of the Authority to provide water to the Koons property if the letter mentioned above is received by the Mont Alto Municipal Authority.

D. Koons left the meeting at 6:40 p.m.

ACCEPTANCE OF FINANCIAL REPORT

February 28, 2010 - G. Eigenbrode made a motion to accept the Financial Report of February 28, 2010, T. Gilbert seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

Sewer

Payment of Invoices

\$10,717.84 Mid-Atlantic (Final payment Tank Project)
The invoice was reduced by \$360.00 for the labor for the pump that was not installed. The pump is now the property of the Authority.

L. Wenger told the members that the drawings/as-builts are acceptable.

T. Gilbert made a motion to pay the Mid-Atlantic invoice as submitted, S. Stymiest seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

WATER

Payment of Invoices - Projects

None

APPROVAL OF MINUTES

February 8, 2010 - Chairman D. Monn asked if there were any corrections or additions to be made to the Minutes for February 8, 2010, hearing none the February 8, 2010 Minutes stand approved as submitted.

Special Meeting February 22, 2010 - Chairman D. Monn stated that hearing no comments or objections the Minutes for February 22, 2010 stand approved as submitted.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL OLD BUSINESS - None

MONT ALTO MUNICIPAL AUTHORITY - GENERAL NEW BUSINESS

Franklin County Fire Tax Accountability System - It is mandatory that all MAMA members complete this form and return it to the Borough Secretary.

Dennis Monn explained that this is a requirement of the National Incident Management System (NIMS) that was established after 9/11.

An ID badge will be created for each employee, Authority member and Borough Council using these forms.

The possible ramifications of not filling out and returning the forms is that if there is a declared emergency in the Borough the Borough could possibly lose federal/state funding.

Capitol Hill Authority Report - For your information.

Pennsylvania Municipal Authorities Association - For your information.

June 2010 Meeting date - When the meeting dates were established at the beginning of the year the June meeting was changed so the meeting would not conflict with the MAVFD carnival. The date selected was June 21, 2010. That is now the Monday of the carnival.

Hearing no objection from the members of the Authority the June meeting date will now be June 14, 2010. T. Misner will advertise the change in date for the June meeting.

OLD BUSINESS - SEWER

Sewer Plant Upgrade Project - W. Hill addressed the Sewer Plant Upgrade Project and outlined suggested changes to the original plans.

One change to the plans will save approximately \$100,000.00.

W. Hill handed out drawings of the old and the new building. He reviewed the drawings with those present.

W. Hill explained that they are trying to minimize shut down time and to make a smooth switch over.

His goal is to submit the Part II Permit applications by April 15, 2010.

The Sewer Treatment Plant Committee will meet on March 23, 2010 at 10:00 a.m. to review the plans and prepare to submit them for final approval by the Mont Alto Municipal Authority at their April 12, 2010 meeting.

W. Hill feels his company will be able to meet the time lines outlined in prior meetings.

H2O Grant - Hill & Associates will file the application for the Authority. This has to be submitted by mid May.

Annual Sludge Report - L. Wenger told the members that this report was submitted on February 26, 2010.

Chapter 94 Report - L. Wenger said that the Report is ready to be submitted after it is adopted by the Authority. The engineers have reviewed the report and stated that it looks good.

W. Hill will provide a cover letter to send with the Chapter 94 Report.

T. Gilbert made a motion to adopt the Chapter 94 Report, S. Stymiest seconded, further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

The document will be signed and mailed before the due date.

Extend the Line of Credit F & M Trust

T. Misner told the members that F & M Trust Company will extend the Line of Credit for one year at the same interest rate except there is a floor this time. The floor is 2.80%, which is still 55% of prime.

The Authority is currently paying 1.79%. The Authority is paying \$3580.00 per year interest and with the increase the new rate per year would be \$5600.00 or an increase of approximately \$170.00 per month.

The Line of Credit runs out in May. Discussion. T. Misner was instructed to contact Orrstown Bank to see if they would be interested in financing the amount of the Line of Credit.

T. Misner will inform F & M Trust that the Authority is sitting on their offer for right now.

Tank As-builts - L. Wenger has the as-builts filed with all of the other documents concerning the Tank Project. L. Wenger was instructed to burn a disc of these items.

Sewer Certificate of Deposit - The \$10,000.00 Certificate of Deposit matures on 3-10-2010.

There are also two (2) Money Markets available for investment, making a total of approximately \$70,000.00.

T. Misner will do some research and between T. Misner and S. Stymiest a decision will be made as to where to invest the funds.

NEW BUSINESS - SEWER

Operations Report - J. Bakner presented the following verbal report.

1. Operations are satisfactory
2. Maximum flow 191,200 gallons
3. All tests were within limitations
4. Average daily flow 146,600 gallons
5. PSU has leaks to repair - the location has not been

determined

Sewer Maintenance Webinar - March 30, 2010 12:00 - 1:30 p.m. L. Wenger, J. Bakner and Dennis Monn will be viewing the Webinar and any MAMA members are welcome to attend the Webinar. The Webinar will discuss the importance of underground infrastructure rehabilitation and offers solutions to some of the common issues faced by municipalities. P. Kocek will call and remind the members of the Webinar. Brief discussion concerning sewer maintenance/roots.

OLD BUSINESS

WATER

Quincy Township Engineering fees & Retainer - T. Misner reminded the members that they received a check (dated 1-15-2010) for ½ of the amount the Authority asked for. Quincy is asking for supporting documents to show how the Authority arrived at the figures.

P. Strite has all of the information assembled except for one (1) invoice to support \$79.00 of the amount requested. After discussion it was decided that P. Strite would send the documents along with a check for ½ of the \$79.00 for which an invoice could not be found.

Nassaux-Hemsley, Inc.

Documents - Dennis Monn reported that there are eleven boxes to be picked up at the Nassaux-Hemsley, Inc. office building. The Borough is making arrangements to pick up this information.

Water problems/Water System - W. Hill & Associates will be coming in on Thursday March 11, 2010 at 1:30 p.m. to look over the water system and begin to discuss issues involving the Mont Alto Municipal Authority Water System.

Quincy Township Water supply to Furnace Road - T. Misner, W. Hill and D. Monn discussed the various issues surrounding Quincy Township's request to supply water to Furnace Road. The MAMA committed to 100 EDU's but Quincy Township wants 200 EDU's. W. Hill pointed out that an Inter-municipal Agreement would be the first priority. You also need to tie all of this into Act 57 which controls your connection fees for sewer and water and keeps everything equitable. Continued discussion on supplying water to Furnace Road.

Hydrogeologist - Discussion on the piezometers and the reports that are required. L. Wenger will provide the contact information for J. Casselberry to W. Hill.

W. Hill will be taking a good look at the water system when they come in on Thursday.

Chairman D. Monn told W. Hill that he would like to give Quincy Township an answer on their request as soon as possible after W. Hill can review the water system.

Water Leaks - L. Wenger may call the Pennsylvania Rural Water Association to come in and try to find the leak (s).

NEW BUSINESS - Water

Operations Report

L. Wenger gave the following verbal report:

1. Average flow 147,000 gallons for the month of February
2. Well #1 - Radio signal loss Gavin from Foxcroft will be coming in to work on this problem

Todd Rock Service line - L. Wenger consulted the engineers and they agree that there should be a 2" water line to serve the three (3) units owned by T. Rock on S. Main Street. The line would then break off to ¾" lines for each unit.

Specifications Book - Chairman D. Monn feels this type of problem/specifications (Rock service line) should be in writing and these issues shouldn't have to be brought up on a case to case basis.

W. Hill will provide a copy of a specification book that can be tailored for use by the Authority.

Shut off valve at Koons property - Discussion. L. Wenger was instructed to turn this valve off.

Ordinances/Resolutions/Codification - Chairman D. Monn brought up the subject of the status of the compilation of the Ordinances/Resolutions pertaining to the Mont Alto Municipal Authority.

P. Kocek told D. Monn that she had provided this information to T. Misner a good while ago, but T. Misner pointed out at that time unless the information was codified it was of no use to him. P. Kocek has the Ordinances/Resolutions that she had pulled at that time.

A discussion ensued about codifying the Ordinances/Resolutions for the Borough and the Mont Alto Municipal Authority.

There are companies that specialize in codification. It would be up to the Borough to have the Ordinances/Resolutions codified. The MAMA works under the Borough Ordinances.

Specification Book - Specification Books can be changed without advertising because they are changed by Resolution. W. Hill will work on this project with L. Wenger.

Todd Rock service line S Main Street - It was the consensus that T. Rock be required to install a 2" service line for his three (3) units on S. Main Street.

2009 Audit - P. Strite told the members of the Authority that the financials are ready for review in draft form if anyone is interested in looking at them before they are finalized. Chairman D. Monn will sit down and review them if it is a requirement but if it isn't a requirement he doesn't want to review them.

Adjournment - S. Stymiest made a motion to adjourn the Regular Meeting of March 8, 2010 of the Mont Alto Municipal Authority at 8:18 p.m., T. Gilbert seconded, so ordered.

Respectfully submitted,

Submitted to Mont Alto
Mont Alto Municipal Authority
for their approval on
April 12, 2010.

Patricia A. Kocek

Patricia A. Kocek
Recording Secretary