

**MONT ALTO MUNICIPAL AUTHORITY
REGULAR MEETING APRIL 12, 2010**

CALL TO ORDER - Chairman David Monn called the Regular meeting of April 12, 2010 of the Mont Alto Municipal Authority to order at 6:31 p.m.

ROLL CALL - David Monn, Sidney Miller, Staat Stymiest, Tommy Gilbert and Gary Eigenbrode present.

MONT ALTO MUNICIPAL AUTHORITY STAFF - Fred Heerbrandt Engineer, Timothy Misner Solicitor, Patti Strite Treasurer, Jerry Bakner Sewer Treatment Plant Operator, Larson Wenger Maintenance Supervisor and Patricia Kocek Recording Secretary

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

| | |
|---------------|-------------------------------------|
| Dennis Monn | Mont Alto Borough Council Liaison |
| Thomas Lowson | Mont Alto Borough Council Liaison |
| Dennis Koons | Request for water - 310 Penn Street |

Mont Alto Municipal Authority Chairman D. Monn recognized Dennis Koons.

D. Koons appeared before the Authority in response to the letter the MAMA received from Quincy Township stating that D. Koons would be allowed to hook to the Borough water system.

Municipal Authority Chairman stated that D. Koons will be granted water from the Mont Alto system.

D. Koons and the members of the Authority discussed the size of the water line and whether or not D. Koons will be building more than one (1) home to be serviced by the line. If there is more than one (1) home a larger line would have to be constructed.

D. Koons would have to discuss his options with the Authority engineers if he wants to plan for more than one (1) house. Piggybacking is not allowed to serve additional homes.

There is a 1" line to the property at this time. Discussion on where the existing line ends and where D. Koons would have to reconnect to the Borough water system. Discussion on how to run the line and where to put the meter.

D. Koons signed a right of way agreement for the sewer line. Will this impact the water line? All lines would have to be marked so the Authority knows where the lines are located.

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There has to be an 18" separation between water lines and sewer lines.

L. Wenger will mark the lines tomorrow. D. Koons told the Authority that he will probably begin construction of the new home within 60 days.

D. Koons left the meeting at this time.

ACCEPTANCE OF FINANCIAL REPORT

T. Misner reported that the Susquehanna CD that came due after last month's meeting was rolled over into a Money Market account.

March 31, 2010 - T. Gilbert made a motion to accept the Financial Report of March 31, 2010 as submitted, G. Eigenbrode seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

Sewer

Payment of Invoices

\$11,331.01 Wm. Hill & Assoc. (Land Development - Tank - STP Design)
\$18,362.61 Wm. Hill & Assoc. (STP Design)
\$29,693.62

T. Gilbert made a motion to pay the invoices as presented, S. Stymiest seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

WATER

Payment of Invoices - Projects

None

APPROVAL OF MINUTES

March 8, 2010 - Chairman D. Monn asked if there were any corrections or additions to be made to the Minutes for March 8, 2010, hearing none the March 8, 2010 Minutes stand approved as submitted.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL
OLD BUSINESS - None**

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**MONT ALTO MUNICIPAL AUTHORITY - GENERAL
NEW BUSINESS**

Accept 2009 Audit - T. Misner pointed out that the Auditors stated in their letter that the Authority money is not being properly handled because there is not the proper division of duties.

T. Misner feels that the Authority needs to make every effort to follow the advice of the auditors.

T. Lawson pointed out that the Borough receives the same comments in their Audit each year also.

T. Misner suggests taking check signing privileges away from P. Strite, Treasurer.

Continued discussion on how to change the division of duties so as to comply with the auditors' comments in the 2009 Audit.

P. Strite reminded the members that are authorized to sign checks that they will need to respond in a timely manner when checks need to be signed.

S. Stymiest made a motion to remove Patti Strite as a signatory on the checks for the Mont Alto Municipal Authority, T. Gilbert seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

It was also decided that the last person to sign the checks will put the checks into the envelope to be sent to the vendors.

When the auditors come next year they will need to be informed of the policy changes that were made to comply with their comments in the 2009 Audit.

The Mont Alto Municipal Authority did this as a good faith effort to comply with the auditor's comments.

T. Misner asked Borough Council to continue to look at segregating duties among the staff to the best of their ability.

T. Lawson will write a policy to cover the Mont Alto Municipal Authority and the Borough of Mont Alto to initiate the above items.

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2009 Audit - S. Stymiest made a motion to accept the 2009 Audit with recommendations, T. Gilbert seconded, any further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

Pennsylvania Municipal Authorities Association Today - For your information.

OLD BUSINESS - SEWER

Sewer Plant Upgrade Project - T. Gilbert made a motion to proceed with Sewer Plant Upgrade as of the plans that were approved by the Committee on Thursday March 23, 2010, S. Miller seconded, any further discussion, any objection to the motion as it was made and seconded, hearing none,

ROLL CALL VOTE

| | | | |
|---------------|---------|-------------|-----|
| G. Eigenbrode | Abstain | S. Stymiest | Yes |
| T. Gilbert | Yes | S. Miller | Yes |
| D. Monn | Yes | | |

Motion carried.

F. Heerbrandt gave the following report:
65-70% Completed Plan Production - Should be able to proceed quickly from this point
85% Completed Specs

F. Heerbrandt has sixteen sheets of plans for the Authority to look at after the meeting.

Chairman D. Monn instructed F. Heerbrandt to provide a time line for the next meeting envisioning when the different items will be completed. Also provide a cost estimate at the next meeting.

Line of Credit F & M Trust

T. Misner told the members that he contacted Orrstown Bank and they offered an interest rate of 3.25%. This is a higher rate than F & M offered.

The Line of Credit would extend until May 2011 with an additional point of interest which would make the rate 2.8%.

T. Misner told the members that they have no choice but to authorize Chairman D. Monn and S. Stymiest to sign the change of terms agreement.

S. Stymiest made a motion to accept the recommendation of the

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Solicitor to extend the Line of Credit with F & M Trust with the terms as outlined above, T. Gilbert seconded, further discussion, hearing none is there any objection to the motion as it was made and seconded, hearing no objection the motion stands as made and seconded.

NEW BUSINESS - SEWER

Operations Report - J. Bakner presented the following verbal report.

1. Operations are satisfactory
2. Maximum flow 914,000 gallons
3. All tests were within limitations
4. Average daily flow 234,200 gallons

MAMA Pasture - Troy Helman used the pasture behind the Sewer Plant. He will no longer be using the pasture after May 20, 2010 because he is moving to Montana.

L. Wenger asked Troy Helman to send a letter stating that he no longer wishes to use the pasture.

T. Helman wants to remove the fence but if the fence stays T. Helman is asking the MAMA to pay \$650.00 for the fence he built around the pasture.

Discussion on the fence and the right of way the MAMA has through the Helman property.

L. Wenger pointed out that the land on top could be farmed yet this year.

The existing land could be rented for \$40.00 to \$200.00 per acre for farming and to run livestock the rent is per head. If the Authority wants to rent out the land yet this year farmers would want to know within the next two (2) weeks in order to put in a crop this spring.

L. Wenger pointed out that if the Authority does not rent the land out it would have to be mowed.

If the fence stays up the land would be more valuable.

G. Eigenbrode made a motion authorizing the Borough to negotiate on behalf of the MAMA the use of the land and to purchase the fence but not to pay more than \$650.00 for the fence, S. Miller seconded, further discussion, hearing none is there any objection as it was made and seconded, any objection to the

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motion as it was made and seconded, hearing none the motion carries.

PA Rural Water Association - Dave Musey from the PA Rural Water Association visited the Sewer Plant today. D. Musey asked if the MAMA would be willing to have someone come in and camera some of the sewer lines. This would be at no cost to the MAMA. There is a company from Ohio that is trying to get established in Pennsylvania. This would take place sometime in May.

L. Wenger and J. Bakner will look for some areas that would benefit from this service. After the work is done the company will provide the tapes to the Authority.

L. Wenger will call and check with PRWA to make sure the company is insured and to get more information pertaining to the company.

Discussion. If the service is free and they have the proper insurance and no signatures are required L. Wenger was instructed to go ahead with this work.

Capping sewer lines - The lines on Park Street where the two (2) trailers sat will be capped this week.

NPDES Permit - L. Wenger reported that the NPDES Permit has been received. There is an interim permit and a final permit. The Plant will be run under the interim permit until the Plant is upgraded and then when the Plant is upgraded the Plant will be operated under the final permit.

L. Wenger discussed the changes to the permit pertaining to phosphorus and nitrogen limits. The Authority will be paying for additional monitoring once the final permit is received.

F. Heerbrandt has reviewed the NPDES Permit and agrees with the findings L. Wenger noted above.

F. Heerbrandt instructed J. Bakner to post the Public Notice for 30 days. After the 30 day period DEP will send the same thing with the signatures and that will be the final permit.

A discussion was held concerning the I & I in the sewer system because of the rain events. The members were concerned about the high average daily flow and the maximum flow for the month.

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OLD BUSINESS

WATER

Quincy Township Water supply to Furnace Road - No additional information has been received concerning this project.

S. Stymiest pointed out that Quincy Township has not provided any engineering plans concerning the water line on Furnace Road.

Chairman D. Monn told S. Stymiest that Quincy Township has not made another request in writing for water. So until such time they would make another request the Authority cannot ask for the engineering plans.

Standard Specifications Water/Sewer - F. Heerbrandt reported that W. Hill is working on these.

**NEW BUSINESS - Water
Operations Report**

L. Wenger gave the following verbal report:

1. Average flow 141,000 gallons for the month of March
2. L. Wenger has not found a water leak but he feels that usage may be higher and there may not be a leak. He is continuing to monitor this
3. Water Allocation Report is completed
4. Act 110 Well #1 & 3 and the Spring Report has been completed
5. All of the data for the CCR Report has been collected. Will coordinate with P. Kocek to get this sent out

Complaints from Aspen Drive about colored water - The line has been flushed twice since the last meeting. Today there have been more complaints. Maintenance will flush the hydrant again tomorrow to try to correct the problem. L. Wenger explained various solutions for flushing the lines. Discussion about shutting off the valves to help correct the problem. It was pointed out that there are not enough valves in the whole water system.

Light at Water Treatment Plant - L. Wenger told the members that the one security lights at the Water Treatment Plant was shot out with a 12 gauge shot gun.

MAMA GENERAL

New Business

Letter from MAVFD and Ambulance Squad - Chairman D. Monn read a letter from this group. The MAVFD and Ambulance Squad will be holding fireworks on Friday June 25, 2010. This group is

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looking for another site to hold the fireworks because of complaints from neighbors of the previous site. They are asking permission to use the site behind the Mont Alto Sewer Plant to set off the fireworks as high on the hill as possible.

The group would provide all insurance and clean the area the night of the fireworks and again the next morning. The Fire Company and the Ambulance Squad are working with Duane Helman concerning his elk that are housed in the area of the Sewer Plant.

The MAVFD may or may not want use of the MAMA property. This is yet to be determined.

T. Gilbert made a motion to allow the Mont Alto Volunteer Fire Department and Ambulance Squad to use the Sewer Plant land under the terms and conditions set forth in the letter from the MAVFD and Ambulance Squad dated April 12, 2010, S. Stymiest seconded, any further discussion, any objection to the motion as it was made and seconded, hearing none the motion carries.

P. Kocek to write a letter to the Mont Alto Volunteer Fire Department.

Adjournment - T. Gilbert made a motion to adjourn the Regular Meeting of April 12, 2010 of the Mont Alto Municipal Authority at 7:58 p.m., S. Stymiest seconded, any objections to the adjournment, hearing none, so ordered.

Respectfully submitted,

Submitted to Mont Alto
Mont Alto Municipal Authority
for their approval on
May 10, 2010.

Patricia A. Kocek

Patricia A. Kocek
Recording Secretary