

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of January 10, 2011 of the Mont Alto Municipal Authority to order at 6:32 p.m.

**ROLL CALL** - David Monn, Staat Stymiest, Tommy Gilbert, Gary Eigenbrode and Sidney Miller present.

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - William Hill Engineer, Timothy Misner Solicitor, Jerry Bakner Sewer Treatment Plant Operator, Patti Strite Treasurer and Patricia Kocek Recording Secretary

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**Reorganization and election of officers of the Mont Alto Municipal Authority** - Chairperson D. Monn turned the meeting over to T. Misner Solicitor to conduct the election of officers.

S. Stymiest made a motion that everyone retain their same positions, David R. Monn Chairperson, Sidney Miller Vice Chairperson, Staat T Stymiest Secretary, Tommy Gilbert Treasurer, Gary Eigenbrode Assistant Secretary/Treasurer, G. Eigenbrode seconded, all in favor Aye, opposed No, motion carried.

T. Misner turned the meeting back to Chairman D. Monn.

**VISITORS**

**Dennis Monn** - Mont Alto Borough Council representative  
**Thomas Lawson** - Mont Alto Borough Council representative  
**Ed Wilson** - Quincy Township Re: Water license

Chairman D. Monn recognized E. Wilson from Quincy Township. E. Wilson and Joe Schorn have passed their water test. In order to get their water license they have to log a certain amount of hours in an operating water plant to complete their licensing process.

Since Quincy Township does not have a water plant E. Wilson is inquiring if he and J. Schorn can tag along with L. Wenger and his crew (at no cost to the Borough) to log the amount of hours they need to complete their license requirements.

E. Wilson told the members that they are also willing to help with any water leaks the Authority may have during the time they are shadowing the Mont Alto crew.

Chairman D. Monn told E. Wilson that he has the full approval of the Mont Alto Municipal Authority to obtain training under the Borough Supervisor and his crew.

T. Misner noted that E. Wilson and J. Schorn will be covered under their own (Quincy) insurance and wages.

E. Wilson will contact L. Wenger and coordinate the logistics for fulfilling the requirements for their water license.

E. Wilson left at 6:41 p.m.

Chairman D. Monn recognized T. Lowson and D. Monn from Mont Alto Borough Council. Nothing to discuss at this time.

#### **ACCEPTANCE OF FINANCIAL REPORT**

**December 31, 2011** - Members briefly reviewed the Financial Report.

Chairman D. Monn stated, hearing no comments or questions, the Financial Report is accepted as submitted.

#### **Sewer**

##### **Payment of Invoices**

No invoices for approval tonight.

**Close out accounts at Susquehanna Bank** - P. Strite ordered checks for Orrstown Bank and has written checks out of that account since January 1, 2011.

Once all of the checks clear Susquehanna Bank she will close out the checking account.

There are two (2) Money Market accounts that need to be closed out at Susquehanna and transferred to Orrstown Bank as a condition of the loan.

The Treasurer cannot close out these two (2) accounts. D. Monn and S. Stymiest will have to close out the accounts and then the \$23,000.00 and \$47,000.00 Money Market accounts will be combined and deposited at Orrstown Bank in a Money Market account.

#### **WATER**

**Payment of Invoices - Projects - None**

#### **APPROVAL OF MINUTES**

**December 13, 2010** - Chairman D. Monn asked if there were any

corrections, additions or questions on the Minutes as submitted, hearing none the Minutes stand approved as submitted.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
OLD BUSINESS - None**

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL  
NEW BUSINESS**

**Use of Credit/Debit Cards** - T. Misner provided information on the use of credit/debit cards to pay utility invoices. T. Misner pointed out that you need to make sure that the person using the card has to pay the transaction fee.

Chairman D. Monn asked if there were any objections to the Borough looking into using credit/debit cards to pay their water and sewer invoices.

T. Lowson said since there aren't any objections to this the Borough will look into the use of credit/debit cards.

**OLD BUSINESS - SEWER**

**Sewer Plant Upgrade**

W. Hill reported that he has received the insurance certificates, payment bonds and performance bonds from the contractors. T. Misner has reviewed the above documents.

The contracts are here to be signed by the Authority. Conewago and PSI have signed the contracts. W. Hill would like to get the contracts signed tonight so that he can issue the Notice to Proceed to both contractors.

The Mont Alto Municipal Authority has to clean out the lagoon and aeration tank before Conewago can start work on the Plant.

Conewago would like their start date to be March 15 and then they have 400 days to complete their contract.

PSI, Inc. will probably start their part of the project in mid-April and they have 300 days to complete their work. Conewago has more work to do than PSI so that is why Conewago has more days to complete their contract.

W. Hill told the Authority members that all of the permits have been received and are in order.

\$1,782,881.00 Conewago Enterprises, Inc. Contract #1  
\$ 339,800.00 PSI Pumping Solutions, Inc. Contract #2

S. Stymiest made a motion to authorize the appropriate officers of the Mont Alto Municipal Authority to sign the above contracts, T. Gilbert seconded, any further questions or discussion,

**Roll Call Vote**

G. Eigenbrode	Yes	Tommy Gilbert	Yes
S. Stymiest	Yes	Sid Miller	Yes
D. Monn	Yes		

Motion carried unanimously.

**Tank/Lagoon Cleaning** - J. Bakner reported that L. Wenger contacted Kline from Lancaster and received the following quotes:

2 tanks @\$4140.00 each                   \$ 8,280.00

1 polishing pond                           \$ 9,210.00

A lengthy discussion followed on whether or not these quotes can be accepted this evening. The tanks and polishing pond are two separate jobs.

T. Misner said they will need a log from L. Wenger showing who he contacted for quotes for the polishing pond. You need three (3) quotes when the project is under \$10,000.00. He doesn't have to have three (3) quotes but just confirmation that he contacted three (3) people. L. Wenger is to contact T. Misner when he comes back from vacation. J. Bakner will advise L. Wenger of this.

T. Misner suggested that the Authority approve the quote for the polishing pond subject to the Solicitor and Engineer's approval of the quotes.

The Authority will vote on the tank cleaning at the next meeting.

G. Eigenbrode made a motion that the quote for the polishing pond in the amount of \$9210.00 be accepted subject to their being at least three (3) quotes or attempted quotes and subject to the approval of the engineer and solicitor, S. Stymiest seconded, further questions or discussion, hearing none, is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**IRS contact person** - Bond Counsel wants someone to be appointed as an IRS contact person for the Mont Alto Municipal Authority.

It was decided that the Treasurer Patti Strite fill this position and Chairman D. Monn will sign the Certificate of Exemption.

#### **NEW BUSINESS - SEWER**

**Operations Report** - J. Bakner presented the following verbal report.

1. Operations are satisfactory
2. All tests are within limitations
3. Average daily flow 108,100 gallons
4. Maximum daily flow 165,500 gallons

Discussion on I & I and the areas that need to be addressed.

**Paving 997** - S. Stymiest reported that 997 is going to be repaved from 2011 through 2012. Discussion on whether or not risers will have to be purchased for the sewer manholes. J. Bakner has approximately 6-8 risers

on hand of the standard type. J. Bakner will check out 997 to look for any odd size manholes before the project begins.

It was noted that C. Miller struck a manhole on the intersection of Willow Street and University Drive while plowing snow and the snow plow had to be repaired.

## **OLD BUSINESS**

### **WATER**

**Inter-municipal Agreement Quincy Township** - P. Strite doesn't think the Escrow Account has been established. T. Misner will find out the status of this account.

No further work will be done on the Inter-municipal Agreement until the Escrow Account is established.

**Well #1** - L. Wenger provided the quote to all of the members for the cost of replacing the pump in Well #1. It is the consensus not to do anything to the pump until the pump breaks down.

Chairman D. Monn would like a courtesy letter sent to Eichelberger's acknowledging the receipt of their quote and letting them know that at this time the Authority has decided not to take any action until the pump breaks down. P. Kocek and L. Wenger will prepare this letter for D. Monn's signature.

**Fogelsonger Water line** - T. Lawson reported that Council agreed to go ahead and do the Yew Street water line. On the advice of the Borough Solicitor it was decided that the owner of the trailer on Yew Street not be required to hook up and pay a tap fee for water at this time but the property owner will be sent a letter that says anytime he has a problem with the water line to that trailer or sells the property he will be required to connect to the new water line and pay the tap fee.

T. Lawson explained that the water line to the trailer owned by Benchoff on Yew Street has nothing to do with the Fogelsonger subdivision.

**Allegheny Power Agreement Well #2** - J. Bakner reported that upon inquiry by L. Wenger Allegheny quoted a monthly minimum of \$4.80 for electrical service at Well #2. The lines and transformer will stay at that location.

**T. Sharrah** - It was decided at a previous meeting to pay T. Sharrah a stipend of \$107.50 per month since he obtained his water license.

T. Gilbert inquired whether or not this has been paid. The Minutes for the Mont Alto Municipal Authority show this was approved but the Minutes also state that Borough Council has to take action on the motion.

T. Lowson said Council does not have to act on this matter. T. Lowson will take care of getting this procedure in place and T. Sharrah will receive amount approved.

**Water Pressure** - Members of the Authority and the visitors present discussed the water pressure in the Borough and pressure reducing valves.

**NEW BUSINESS - Water  
Operations Report**

J. Bakner presented the following verbal report:

1. Average daily flow 129,000 gallons for the month of December
2. There was a water leak on Constitution Avenue and approximately 80,000 gallons of water was lost
3. L. Wenger suggests replacing the water valves in the square before 997 is resurfaced. All of the valves were exercised in 2010. L. Wenger suggests setting aside some money to replace all of the valves in town.

During the last water leak the valves near the leak were not able to shut down the lines so the leak could be repaired.

**Pennsylvania Rural Water Association** - J. Bakner told the members that if the Rural Water Association offers the water/sewer exams at their Conference in March L. Wenger would like T. Sharrah and C. Miller to attend.

T. Sharrah needs one more subclass for his water license and C. Miller did not pass his sewer test.

**Adjournment** - S. Stymiest made a motion to adjourn the Regular Meeting of January 10, 2011 of the Mont Alto Municipal Authority at 7:55 p.m., T. Gilbert seconded, so ordered.

Respectfully submitted,

Submitted to Mont Alto  
Municipal Authority  
for their approval on  
February 14, 2011

***Patricia A. Kocek***

Patricia A. Kocek  
Recording Secretary