

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of February 14, 2011 of the Mont Alto Municipal Authority to order at 6:30 p.m.

**ROLL CALL** - David Monn, Staat Stymiest, Gary Eigenbrode and Sidney Miller present. Tommy Gilbert absent.

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - Fred Heerbrandt Engineer, Timothy Misner Solicitor, Jerry Bakner Sewer Treatment Plant Operator, Larson Wenger Maintenance Supervisor, Patti Strite Treasurer and Patricia Kocek Recording Secretary

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**VISITORS**

**Roger Chapman** - Agent/Representative Latrobe Leasing Re: Sewer System problem at 6 Willow Street

**Todd Beam** - Sewer System problem at 6 Willow Street

**John Kahl** - Quincy Township Water Agreement

**Curtis Finney** - Observe the meeting at the request of Dennis Monn

**Chairman D. Monn recognized Roger Chapman/Todd Beam** - R. Chapman addressed the meeting and stated that he has a sewer problem at 6 Willow Street. Something is causing the water not to go out the waste pipe and the lower residence has the backup problem.

R. Chapman explained how he looked for the cleanout but instead encountered a T instead of a cleanout. R. Chapman alleged that the cleanout is in the street instead of on his property.

R. Chapman asked the Borough employees to bring the backhoe to the site and help get the line opened up. He was told it was not the Borough's responsibility.

R. Chapman questioned whose responsibility is it if the cleanout is not on his property. R. Chapman wants a simple solution to this problem. He is requesting that the Borough bring the backhoe to 6 Willow Street to scratch and find the cleanout for 6 Willow Street. T. Beam also asked that the backhoe be brought to the property to look for the cleanout. This would be a very simple solution to the problem.

A very lengthy discussion followed about the sewer system and the various components of the system as it relates to the above situation at 6 Willow Street. After T. Misner and F. Heerbrandt both told R. Chapman and T. Beam that this is not a problem for the Authority but it is the responsibility of the property owner and the Borough employees will not bring the backhoe to the property to look for the cleanout, R. Chapman and T. Beam continued discussing the issue. After more discussion

Chairman D. Monn advised that the Authority had given R. Chapman and T. Beam sufficient time to present their request and then declared the discussion over and moved to the Agenda items.

R. Chapman and T. Beam left the meeting at 7:20 p.m.

**ACCEPTANCE OF FINANCIAL REPORT**

**January 31, 2011** - Chairman D. Monn stated, hearing no comments or questions, the Financial Report is accepted as submitted.

**Sewer**

**Payment of Invoices**

\$ 9,400.47 Wm. F. Hill & Assoc., Inc. (Sewer Project)

\$ 2,574.41 Wm. F. Hill & Assoc., Inc. (Sewer Project)

\$11,974.88

S. Stymiest made a motion to pay the invoices against sewer, G. Eigenbrode seconded, any further questions, any objections to the motion as it was made and seconded, hearing none the motion carries.

**WATER**

**Payment of Invoices Projects - None**

**Quincy Water Project (Escrow Account)**

**Payment of invoices**

\$1,317.50 Wm. F. Hill & Assoc., Inc. (Water Agreement Project)

\$ 86.15 Wm. F. Hill & Assoc., Inc. (Water Agreement Project)

\$1,404.65

S. Stymiest made a motion to pay the invoices against the Quincy Water Project, S. Miller seconded, any further discussion or questions, any objection to the motion as it was made and seconded, hearing none the motion carries.

**APPROVAL OF MINUTES**

**January 10, 2011** - Chairman D. Monn asked if there were any corrections, additions or questions on the Minutes as submitted, hearing none the Minutes stand approved as submitted.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

**OLD BUSINESS**

**Debit & Credit Card options for Authorities** - T. Lawson will be meeting with a bank representative this week to discuss the credit/debit cards. There would be a charge to the customer to use this method to pay their utility invoices.

**MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

**NEW BUSINESS**

**Boyer & Ritter Audit planning letter** - This letter is for your information. The Audit for 2010 is finished.

**Apex valuation Water/Sewer lines (Hill & Assoc)** - The Auditors need this information to add to the Fixed Assets list. Hill & Associates provided this information to the Auditors.

**Purchase Handheld Devices for meter reading** - The equipment needed to be replaced and Chairman D. Monn approved the purchase on an emergency basis because the Handheld system is proprietary.

S. Miller made a motion to ratify the Authority's portion of the purchase of the Handheld Devices, G. Eigenbrode seconded, any further questions or discussions, any objections to the motion as it was made and seconded, motion carries.

**CDBG Grants** - Previously the Authority had been told that they were no longer eligible to apply for CDBG Grant money because the Borough no longer met the income criteria. This may not be the case and the Authority may be eligible to apply for the next round of funding. Applications will be available in October of 2011.

D. Wolfe from the Planning Commission said you may be able to use the 2010 Census figures instead of going out and doing a door to door survey.

When the Census comes out in April Wm. F. Hill & Associates will look into this matter.

Short discussion on the out of town residents that possibly can be considered in the income levels for the CDBG Grant funding. F. Heerbrandt will consider this when looking into the CDBG Grants.

## **OLD BUSINESS - SEWER**

### **Sewer Plant Upgrade**

F. Heerbrandt reported the following Change Orders for this Project:

#### **Change Order #1**

**Contract #2 (Electrical Contract)** - To change the completion time for Contract #2 from 300 days to 400 days.

This needs to be approved and signed by Chairman D. Monn.

#### **Change Order #2**

**Contract #2 (Electrical Contract)** - The Contractor is offering to substitute a diesel generator for the natural gas generator as listed in the Contract. He is offering a \$22,225.00 deduction if this change is made. Diesel generators are cheaper than natural gas generators.

A discussion followed on the pros and cons of using a diesel generator instead of a natural gas generator. After this discussion it was the consensus of the Authority to stay with the natural gas generator.

## **Change Order #1**

### **Contract #2 (Electrical Contract)**

G. Eigenbrode made a motion to approve Change Order #1, Contract #2 Electrical Contract, to change the amount of days to complete Contract #2 from 300 days to 400 days, S. Stymiest seconded, any further discussion or questions, any objection to the motion as it was made and seconded, hearing none the motion carries.

Chairman D. Monn asked F. Heerbrandt to thank PSI, Inc. for offering Change Order #2 and the associated cost savings and the Authority would appreciate if they would continue to feel free to offer any further cost savings they may find.

**Preconstruction Meeting** - F. Heerbrandt scheduled a Preconstruction Meeting for February 24, 2011 at 10:00 a.m. here at the Borough Office. The two contractors and any sub-contractors that they desire to have attend and municipal staff will be at this meeting. Authority members are welcome to attend.

One issue for discussion will be timing of the cleaning of the lagoon and the tanks compared with the contractor's construction schedule.

S. Miller will attend as a member of the Sewer Committee. P. Kocek will inform Dennis Monn and Tom Lowson of this meeting.

**Tank/Lagoon Cleaning** - L. Wenger received the following quotes:

\$17,490.00	Kline	Flat rate
\$17,115.00	Taylor Farms	Hourly rate
\$19,700.00	Little Enterprise	Flat rate
\$17,480.00	InfraTech	Hourly rate

A flat rate is better than an hourly rate because no matter how long it takes to complete the job the flat rate has to finish the job. F. Heerbrandt and others are familiar with Kline's work and Kline has a good reputation.

The tank/lagoon cleaning is one of the first items that has to be done before the Contractors can start their work.

G. Eigenbrode made a motion to accept Kline's bid for the cleaning of the tank and the lagoon, S. Stymiest seconded, any further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

## **NEW BUSINESS - SEWER**

**Operations Report** - J. Bakner presented the following verbal report.

1. Operations are satisfactory
2. All tests are within limitations
3. Average daily flow 102,100 gallons
4. Maximum daily flow 134,800 gallons

5. There is a problem with Canadian geese at the Sewer Plant

**Brown shed** - L. Wenger reported that the shed is going to be moved from the Sewer Plant to the Borough lot in the near future.

**Chapter 94 Report** - L. Wenger provided the Chapter 94 Report to be signed this evening and then it will be mailed in the next day or two.

**Annual Sludge Report** - The Annual Sludge Report was mailed last week.

## **OLD BUSINESS**

### **WATER**

#### **Inter-municipal Agreement Quincy Township**

**Letter from Wm. F. Hill & Associates 1-17-2011** - T. Misner told

J. Kahl that the Agreement hasn't been worked on because the Authority only received the money in the Escrow Account within the last week or so.

The letter from Wm. F. Hill & Associates was in response to Jim Maun from William A. Brindle Associates, Inc.

**Water Training for E. Wilson and J. Schorn for Quincy Township** - At last month's meeting it was decided to allow these two (2) gentlemen to work under L. Wenger so that they can receive their hands on experience to finish their requirements for their water license.

L. Wenger contacted DEP to check the requirements. They have to be active (hands on) in a water system for two (2) years for each person. This is 1760 hours per year or a total of 3520 hours to complete the requirement.

Since they are not full time it will take quite a while for them to complete their requirements.

L. Wenger will provide a Log Book at the Water Plant for them to keep track of their hours and what tasks they completed.

If they complete any new water line construction in Quincy Township they would have to have a Log Book at Quincy and someone from Quincy Township will have to verify and sign off that they did that work.

L. Wenger will contact E. Wilson and advise him of the requirements and how the training will be handled.

## **NEW BUSINESS - Water Operations Report**

L. Wenger presented the following verbal report:

1. Average daily flow 120,000 - 130,000 gallons per day for January
2. There is a concern that the water haulers are shutting the valves too quick and causing hammering which in turn could

be affecting the lines and possibly causing the water line breaks. L. Wenger spoke to haulers about this problem.

3. Water Allocation Report has been completed

4. CCR Report - working on this report

**DEP Chlorine Monitoring** - L. Wenger informed the members that DEP is requiring a new chlorine report and new standards for monitoring the chlorine. The Borough has to maintain a .4 or above chlorine level at the entry point. J. McNally and L. Wenger are working on this and trying to decide the best way to initiate the changes to meet the new requirements established by DEP. This may require buying a new chlorine analyzer.

**Fir Street water line** - When the water line broke on Fir Street there wasn't a shut off at one end of the line.

Discussion on replacing the Fir Street water line, replacing water valves and surveying all of the water lines in town.

It was suggested that, if it is available, CDBG money could be used for this project.

**Securing Drinking water and Wastewater Treatment Facilities** - L. Wenger reported that this training has been scheduled for later this year.

**PA Rural Water Association Conference** - L. Wenger told the members that usually the employees attend this Conference because they receive credits to keep their license current. The Conference also offers testing for license but this year DEP is not offering the testing. It was the consensus that no one will be sent to the Conference this year. Each licensed operator is required to have 30 contact hours of training every three years.

**Sludge Bio-solids License** - L. Wenger informed the members that before J. Bakner retires L. Wenger will have to obtain this license.

**Water Committee** - Chairman D. Monn would like to establish a Committee to work with the engineer and J. Kahl on the Quincy Township Water Agreement.

S. Stymiest and David Monn will serve on this Committee along with Maintenance Supervisor L. Wenger.

T. Misner feels the Authority needs to have input into this Project to establish a game plan prior to meeting with Quincy Township. This will work much like the Sewer Committee.

**Letter of Resignation** - Chairman D. Monn read a letter of resignation from G. Eigenbrode which is effective February 15, 2011. G. Eigenbrode is moving outside of Mont Alto and will no longer be eligible to serve on the Municipal Authority.

D. Monn told those present that Curtis Finney, who is present tonight, may be interested in serving on the MAMA. C. Finney would have to write a letter of interest to Mont Alto Borough Council.

S. Stymiest made a motion to accept G. Eigenbrode's resignation with regrets, S. Miller seconded, any questions or objections,

S. Miller commented that G. Eigenbrode will be greatly missed.

G. Eigenbrode said they are only moving because they can no longer care for their property and not any dissatisfaction with the town. He has enjoyed the time he spent on Borough Council and the MAMA.

Hearing no further comments, any objection to the motion as it was made and seconded, hearing none the motion carries.

**Water Committee** - L. Wenger requested and obtained permission for Todd Sharrah Water Operator to sit in on the meetings in order to learn how these types of negotiations are handled.

**Adjournment** - S. Stymiest made a motion to adjourn the Regular Meeting of February 14, 2011 of the Mont Alto Municipal Authority at 8:27 p.m., S. Miller seconded, so ordered.

Respectfully submitted,

Submitted to Mont Alto  
Municipal Authority  
for their approval on

March 14, 2011

**Patricia A. Kocek**

Patricia A. Kocek  
Recording Secretary

Minutes provided: 2/23/2011 4:55 p.m.