

**CALL TO ORDER** - Chairman David Monn called the Regular meeting of **May 9, 2011** of the Mont Alto Municipal Authority to order at 6:32 p.m.

**ROLL CALL** - David Monn, Staat Stymiest, Sidney Miller, Tommy Gilbert and Curtis Finney present.

**MONT ALTO MUNICIPAL AUTHORITY STAFF** - Fred Heerbrandt Engineer, Timothy Misner Solicitor, Larson Wenger Maintenance Supervisor, Patti Strite Treasurer and Patricia Kocek Recording Secretary

**INVOCATION** - P. Kocek

**PLEDGE OF ALLEGIANCE**

**VISITORS**

Dennis Monn - Mont Alto Borough Council representative

Tom Lowson - Mont Alto Borough Council representative (arrived at 6:37 p.m.)

John Kahl - Water agreement with Quincy Township

**ACCEPTANCE OF FINANCIAL REPORT**

The members discussed the final grant payment received from the Corps of Engineers Grant for sewer. T. Misner recommends keeping these funds separate and not using this money for Project invoices. This money will then be available if emergency funds are needed for general sewer purposes and the Authority can borrow against the Line of Credit to pay Project invoices. You cannot borrow against the Line of Credit for general purpose use on the existing sewer system.

There is approximately \$91,000.00 available in usable assets for the water system.

**April 30, 2011**

T. Gilbert made a motion to accept the Financial Report for April 30, 2011, S. Stymiest seconded, any further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**Sewer**

**Payment of Invoices**

\$ 7,931.59 William F. Hill & Associates, Inc. (STP Upgrade)

\$15,854.97 Kline's (Empty lagoon)

\$23,786.56 Total

P. Strite received the following invoice after the reports were provided to the members of the Authority.

\$34,425.00 Conewago - Payment #2 (Reviewed and approved for payment this evening by F. Heerbrandt)

\$58,211.56 Grand Total

P. Strite, Treasurer has an invoice from Layman and Hess for spreading the sludge. Kline's did not have the equipment to spread the sludge so Layman and Hess did this portion of the Project. After discussion it was decided that spreading the sludge was part of the original proposal from Kline's. The Treasurer was instructed not to pay the Kline invoice until it is decided who is responsible for paying the Layman and Hess invoice.

T. Gilbert made a motion to pay the invoices from William Hill & Associates and Payment Request #2 from Conewago, S. Stymiest seconded, any further questions or discussion, hearing none is there any objection to the motion that was made and seconded, hearing none the motion carries.

The members continued to discuss the invoices for Kline and Layman & Hess and who will be responsible for the Layman & Hess invoice. The invoice for Kline's was over the quoted price because it took longer to do the work than anticipated.

L. Wenger was instructed to call Kline's and clarify who is responsible for the Layman & Hess invoice. T. Misner told P. Strite not to pay the Kline invoice until this matter is resolved.

S. Stymiest made a motion to follow the advice of the Solicitor, with L. Wenger coordinating between Kline and Layman & Hess, T. Gilbert seconded, any further discussion on the motion, any objection to the motion as it was made and seconded, hearing none the motion carries.

S. Stymiest made a motion to borrow \$42,356.53 against the Line of Credit, C. Finney seconded, any further discussion, any objection to the motion as it was made and seconded, hearing none the motion carries.

#### **Water**

**Payment of invoices** - Nothing

#### **Quincy Water Project (Escrow Account)**

##### **Payment of invoices**

\$130.73 Wm. F. Hill & Associates Inc.

S. Miller made a motion to authorize payment of the invoice against the Quincy Escrow account, S. Stymiest seconded, any further discussion or questions on the subject, hearing none are there any objections to the motion as it was made and seconded, hearing none the motion carries.

**Letter from Quincy Township Re: Payment of invoices** - T. Misner said this letter means that the Authority can begin work on this Project. Chairman D. Monn interprets this letter to mean that Quincy Township believes that the \$10,000.00 placed in the Escrow Account will be enough to complete the Project. T. Misner disagrees and work should begin on the Project. T. Misner said that Quincy Township was told that there may be a

time when the Escrow Account has to be replenished. If further funds are needed and the account is not replenished work will stop on the Project.

#### **APPROVAL OF MINUTES**

**April 11, 2011** - Chairman D. Monn asked if there were any corrections or additions to those Minutes, any further questions or discussion, hearing none, the Minutes stand approved as submitted.

#### **MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

##### **OLD BUSINESS**

**Debit & Credit Card options for Authorities** - T. Lowson reported that this subject is still under discussion by Borough Council. T. Lowson is also looking into on line payment of utility invoices.

#### **MONT ALTO MUNICIPAL AUTHORITY - GENERAL**

##### **NEW BUSINESS**

**Letter from Penn Dot Re: Work on 997** - Penn Dot provided the Authority with a Notice to Proceed letter. Penn Dot anticipates starting their work on 997 on August 8, 2011. This means the Authority has to have their work (replacing valves in the paved area and raising the 19 manholes and water valves boxes) completed prior to Penn Dot paving 997.

There are two options for raising the manholes and water boxes:

1. Fill out the paper work, provide engineer drawings to Penn Dot and be reimbursed 50% of the cost of the risers. Would be installed by Borough employees.
2. Purchase the risers and make them available to the Contractor and they will be installed by the Contractor.

The paperwork was returned to Penn Dot choosing the second option. Cost wise it is about the same as Option 1.

The time frame and various aspects of the Project were discussed, such as will milling be done in the Borough, when will MAMA have to have their work completed, cost for the risers, bidding out the valve project for the Borough and when will the actual work begin in the Borough. There are still many undecided items concerning the Penn Dot paving Project.

#### **OLD BUSINESS - SEWER**

##### **Sewer Plant Upgrade**

**Letter from Corps of Engineers** - Covered previously.

F. Heerbrandt briefly reported on the progress at the Sewer Treatment Plant. Weather has been the biggest problem.

**Penn Dot Project Sewer Risers** - Chairman D. Monn wants the record to show that there may be a minimum of 19 3" risers required on our existing sewer system due to the paving of 997 at an estimated cost of \$250-\$300 each.

L. Wenger will contact Penn Dot to see if they are going to mill the road. Less risers will be needed if the road is milled.

**H20 Grant** - F. Heerbrandt reported that the Authority did not receive an H20 Grant.

#### **NEW BUSINESS - SEWER**

**Operations Report** - L. Wenger presented the following verbal report in the absence of J. Bakner.

1. Operations are satisfactory
2. All tests are within limitations
3. Average daily flow 173,400 gallons
4. Maximum daily flow 434,900 gallons
5. The lagoon is being bypassed and the Plant is operating satisfactorily

#### **Grease Traps**

T. Gilbert questioned whether the Authority is receiving reports when the grease traps are pumped and cleaned. Discussion on receipt of the grease trap reports. Council President D. Monn instructed P. Kocek to research the Minutes to see if the owners of the grease traps were informed they were required to provide the reports.

**Church Sewer Hookup 11 Park Street** - The MAMA was made aware that there was an incorrect sanitary sewer hookup at the former Otterbein United Methodist Church. Dennis Monn talked with Paul Gunder Realtor for the sale of this property. D. Monn was given access to the church and it was confirmed that the church and the former parsonage are hooked into one (1) sanitary sewer line. The kitchenette in the basement is not hooked to the sanitary sewer line but drains into floor drains. This will also have to be corrected.

The church is being sold and this problem will have to be disclosed to the owners and potential buyers of the church building.

P. Kocek to compose a letter to the Central PA Conference informing them of this situation. P. Kocek will also try to find out if the church and former parsonage sit on two (2) different tracks of land. T. Misner will review the letter prior to sending.

#### **OLD BUSINESS**

##### **WATER**

**Inter-municipal Agreement Quincy Township** - Covered previously.

**Replace water valves at the intersection of Park Street and 997-** L. Wenger reported:

\$ 5,600.00	Labor R & D Contractors
\$ 9,400.00	Materials
\$15,000.00	

L. Wenger found a drawing of the valves in center square dated 5-15-1963.

This project will have to bid.

S. Stymiest made a motion to authorize William F. Hill & Associates to prepare the specs for bidding the replacement of the water valves in center square, C. Finney seconded, any further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

**SOC Testing** - L. Wenger reported that DEP is requiring that the Borough Water System do quarterly SOC testing in 2011. The first quarter test was fine so therefore J. McNally completed the paperwork requesting a waiver for the SOC Testing. DEP charges \$600.00 to process the waiver. It has been noted that no transformers containing PCB's are located within 1000' of any Borough water source.

The second quarter SOC Test will have to be completed because the waiver will probably not be reviewed and returned from DEP by July 1, 2011.

Dennis Monn told those in attendance that he discussed this subject with State Representative T. Rock and pointed out that small municipalities (with very good water quality) cannot afford an unbudgeted item like this.

**NEW BUSINESS - Water  
Operations Report**

L. Wenger presented the following verbal report:

1. Average daily flow 120,000
2. Unaccounted water flow is very low at this time
3. Chlorine feed line problem has been rectified
4. Water hauler usage is picking up

**Water Tap Fee study (Report)** - F. Heerbrandt reported that this will be ready for action at the June meeting.

T. Misner reminded the members that they will soon need to discuss sewer rate increases. This item is on the Agenda for the July meeting.

**Adjournment** - T. Gilbert made a motion to adjourn the Regular Meeting of May 9, 2011 of the Mont Alto Municipal Authority at 7:39 p.m., S. Stymiest seconded, motion carried.

Respectfully submitted,

Submitted to Mont Alto  
Municipal Authority  
for their approval on  
June 13, 2011

**Patricia A. Kocek**

Patricia A. Kocek  
Recording Secretary