

CALL TO ORDER - Chairman David Monn called the Regular meeting of December 12, 2011 of the Mont Alto Municipal Authority to order at 6:30 p.m.

ROLL CALL - David Monn, Tommy Gilbert, Sid Miller, Curtis Finney and Staat Stymiest present.

MONT ALTO MUNICIPAL AUTHORITY STAFF - Fred Heerbrandt Engineer, Timothy Misner Solicitor, Larson Wenger Maintenance Supervisor, Patti Strite Treasurer and Patricia Kocek Recording Secretary

INVOCATION - P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS

Dennis Monn - Mont Alto Borough Council representative

John Long - Water leak

Chairman D. Monn recognized J. Long. J. Long explained that he had a hose that leaked outside which caused him to use 10,000 gallons of water and sewer over and above his normal amount of 4,000 gallons.

J. Long is asking for leniency on the sewer bill since the water did not go through the sewer but ran out into the ground.

Chairman D. Monn told J. Long that the Authority has had numerous requests of this type and the stand of the Authority has been not to grant leniency.

After a lengthy discussion D. Monn asked for a poll of the members as to J. Long's request for leniency on his sewer invoice.

C. Finney	No	S. Stymiest	No
T. Gilbert	No	S. Miller	No
D. Monn	No		

Unanimous decision not to relieve the sewer invoice.

Chairman D. Monn asked if paying this invoice will cause a financial hardship. J. Long said No, that they will pay the invoice this month.

D. Monn thanked J. Long for coming to the meeting. J. Long left at 6:49 p.m.

ACCEPTANCE OF FINANCIAL REPORT November 30, 2011 - Any questions or comments about the Financial Report, hearing none Chairman D. Monn stated that the Financial Report are accepted as submitted.

2012 Budget

The additional Line Item has been added to the Budget so the 2012 Budget is ready for adoption.

T. Gilbert made a motion to adopt the final version of the 2012 Budget, S. Stymiest seconded, further discussion or questions, hearing none is there any objection to the motion as it was made and seconded, hearing none the motion carries.

Sewer

Payment of Invoices

\$ 84,417.83 Conewago STP Upgrade Contract #1
\$ 3,231.55 Exeter STP Upgrade
\$ 3,641.90 William H. Hill & Assoc. STP Upgrade
\$ 1,075.00 Reynolds Consulting STP Upgrade (Computer)
\$ 3,214.00 Kappe STP Upgrade
\$ 822.00 Triple A Paving STP Upgrade (Stones)
\$ 96,402.28 Total

S. Stymiest made a motion to pay the above invoices and a draft be drawn against the Line of Credit, C. Finney seconded, properly moved and seconded, any discussion,

The amount to date for the STP Project is \$2,394,173.38. This does not include the invoices paid this evening.

Any objection to the motion as it was made and seconded, hearing none the motion carries.

Quincy Water Project (Escrow Account)

Inter-municipal Agreement Letter from Quincy Township - The MAMA received a letter from Quincy Township stating that they no longer want to pursue obtaining water from the Borough of Mont Alto. Quincy is also asking that the remainder of the Escrow Account be returned as soon as possible.

S. Stymiest made a motion to close the account and return the balance to Quincy Township, T. Gilbert seconded, any further discussion or questions on that subject,

T. Misner's invoices have all been paid. F. Heerbrandt will check to make sure all of the engineering invoices are paid and he will tell J. McNally not to do anymore work on the Quincy project. P. Strite will confirm that all invoices are paid before closing the Escrow Account.

Any comments, questions, any objection to the motion as it was made and seconded, hearing none the motion carries.

Remove this item from the Agenda.

Payment of invoices - None

APPROVAL OF MINUTES

November 14, 2011 - Hearing no comments, Chairman D. Monn stated that the Minutes of the November 14, 2011 meeting stand approved as submitted.

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

OLD BUSINESS - None

MONT ALTO MUNICIPAL AUTHORITY - GENERAL

NEW BUSINESS

Approve 2012 Meeting Dates - Discussion on carnival dates for 2012 and whether or not this will interfere with the June meeting date.

P. Kocek will check on the date for the carnival before advertising the meeting dates.

C. Finney made a motion to approve the 2012 meeting dates and if the carnival falls on the meeting date the meeting will be moved to the following Monday, S. Stymiest seconded, any further discussion, hearing none, any objection to the motion to the motion as it was made and seconded, hearing none, motion carries.

Reorganization Meeting - T. Misner reminded P. Kocek to include this on January 2012 Agenda.

Appoint Auditor for 2011 Audit - S. Miller made a motion to retain Boyer & Ritter as the auditors for the 2011 Audit, C. Finney seconded, any objection to the motion as it was made and seconded, hearing none the motion carries.

Employee Christmas Bonus - C. Finney made a motion to authorize a Christmas Bonus of \$75.00 after taxes for the Borough

employees, T. Gilbert seconded, any further discussion, hearing none, is there any objection to the motion as it was made and seconded, hearing none the motion carries.

Water/Sewer Billing Register Adjustments for the month of October 2011 - No adjustments for consideration this evening.

OLD BUSINESS - SEWER

Sewer Plant Upgrade - F. Heerbrandt reported that the end of the Project is approaching. The company will be coming in on December 15, 2011 to do the work at the blue tank. After that work is completed the Substantial Completion form will be issued. Conewago and PSI are continuing to work on the punch lists. There are still a few bugs in the equipment but this is being taken care of.

Open House/Dedication - Discussion on having an Open House to show off the Project. Everyone thought this was a good idea.

CDBG money - Those in attendance discussed how to go about obtaining/being eligible for CDBG money. E. Vranich is working on this for the Borough at this time.

Cummins Generator STP Maintenance Agreement - The Authority has until February 2012 to decide whether or not they want to enter into this Agreement. The cost is \$1134.00 per year. Table this decision until the January 2012 meeting.

Floor Surfacing/Painting - F. Heerbrandt received a quote from Conewago to put in a slip resistant floor. The quote came in at \$22,000.00. F. Heerbrandt will be talking to other contractors to obtain more quotes. One contractor is coming in tomorrow to give a quote. Table until a future meeting.

Lab Equipment - L. Wenger reported that the equipment has been purchased and there is \$1100.00 left after the equipment has been bought. There isn't any office furniture at the Plant. L. Wenger is going to purchase office furniture out of the remaining funds.

L. Wenger would like to purchase used cabinets and a sink to use for fecal testing at a cost of approximately \$2500.00. L. Wenger to contact George at Kappe to see if this unit is still available and whether or not they will lower the cost. Table until the January meeting.

T. Gilbert told the Authority that more shelving is needed but will have to wait for this until after a decision is made on the floor.

S. Stymiest feels that since the lab is new the area needs to be kept spotless.

Propane Tanks - L. Wenger told the members that McGlaughlins will buy the two tanks and the propane for \$1800.00. L. Wenger was instructed to sell the tanks.

Conewago Summary of Change Orders - F. Heerbrandt presented this document to be signed by Chairman D. Monn. This document will be added to the Contract.

Change Orders:

\$3500.00 Drop Ceiling
\$ 600.00 Pressure reducing valve
\$2400.00 Paving
\$4319.00 Valve for Blue Tank

D. Monn signed the document per instruction from T. Misner.

NEW BUSINESS - SEWER

Operations Report - L. Wenger presented the following verbal Report.

1. Average daily flow 162,700 gallons
2. Maximum flow 461,400 gallons
3. Still questioning the accuracy of the flow meter and looking into this
4. The sludge has been emptied out of the blue tank
5. Plant is running very well
6. Phosphorous test is below the allowed discharge level and no chemicals have been added since start up

Open House/Dedication Committee - Chairman D. Monn appointed C. Finney and S. Miller to this Committee to plan an Open House/Dedication for sometime next spring.

OLD BUSINESS

WATER

Drilling wells in the Borough of Mont Alto - T. Misner has been talking to Susan Trent from the Washington Township Municipal Authority and they are getting ready to pass Ordinances concerning drilling wells. They will be passing an Ordinance concerning geothermal wells also. F. Heerbrandt told the Authority that these need to be installed properly in order to avoid contamination of ground water. T. Misner will obtain copies of the WTMA Ordinances.

Water line 5396 Anthony Highway - Last month a letter was sent informing the Pasley's that a lien would be placed on their property if they didn't pay their water bill. The invoice is over \$3000.00, with approximately one half to 1/3 in penalties.

Ms. Pasley called the Borough office and asked if she could pay \$25.00 per week on the past due amount and pay the current bill on time each month.

P. Kocek informed Ms. Pasley that this would have to come before the Authority for a decision.

Discussion on the pros and cons of granting this request. After debate the members decided to accept the payments as indicated above. P. Kocek to call and inform Ms. Pasley of this decision.

The Authority cannot shut off the water to this property because the shut off is located in such a way that the house before this property would also be shut off if the Pasley property is turned off.

Koons property (off of Penn Street) - D. Monn asked the status of the water for that property. L. Wenger told the members that at this time Koons is not doing any type of Project at this property.

NEW BUSINESS - Water Operations Report

L. Wenger presented the following verbal report:

1. Average daily flow 139,400
2. Three (3) water leaks were repaired
3. Night time flow of 25 gallons per minute
4. Using a little more water at night because of a piece of new equipment at the Sewer Plant
5. Fourth Quarter SOC Testing - Results have been received and are good. L. Wenger will follow up on any reporting that has to be done.

Penn Central Pipe Line Crossing

Rental Agreement - P. Strite received the invoice for the crossing agreement. The cost for this was always \$10.00. The amount due is now \$620.00. When Penn Central sold the land they retained the license, leases and mineral rights. They have now sold these to another company.

T. Misner has been looking into this and can't find any other entities in the area that have received this type of letter.

T. Misner doesn't know what to do about this huge increase. He may call the Pennsylvania Municipal Authorities Association to see if they have any information.

There is a provision that either party can cancel the Agreement with a 60 day notice, but what do you do with the water line. L. Wenger said this is the line that comes back from the treatment plant to service the homes on Ash Street.

As a side note, T. Misner reminded the members that the Tank and the Water Treatment Plant are on State land and the MAMA only has a license to use this property.

T. Misner discussed paying the bill and sending a letter along stating the invoice was being paid under protest until the matter can be looked into and stating that by paying the invoice there is no acquiescence that the Authority owes this money.

Continued discussion. It was decided to take this matter under advisement until next month and not pay the invoice at this time.

PA Rural Water Association

Annual Conference at PSU - L. Wenger told the members that the Conference will be held March 27-30, 2012 at Penn State University. At this time no testing has been scheduled by DEP for water and sewer license.

The cost is \$250.00 and if registration is paid in January you will save \$50.00 on registration.

L. Wenger would like to send two (2) employees. If testing is offered T. Sharrah and C. Miller should attend to take the testing. If testing is

not offered J. Bakner and L. Wenger should attend to obtain 17 additional credits for Certification.

No motion is needed because it was decided last year, if testing or further credits can be obtained attendance was approved.

DEP Testing - Dennis Monn addressed the Authority regarding DEP Testing. Dennis Monn said that DEP needs to begin giving this testing because there is a lack of trained operators. Dennis Monn is trying to set up a meeting with Todd Rock to discuss this situation. Dennis Monn is concerned about the lack of operators because South Mountain Restoration Center contacted DEP and asked for a list of qualified operators that could run their water plant. L. Wenger was offered the job, but has turned it down twice. Dennis Monn thanked L. Wenger for staying. L. Wenger also pointed out that he did not apply for the job but DEP did supply his name to the South Mountain Restoration Center.

Chairman D. Monn suggested that the Mont Alto Municipal Authority take over the water system at the South Mountain Restoration Center. Short discussion. Dennis Monn will contact South Mountain Restoration Center about this suggestion.

Adjournment - T. Gilbert made a motion to adjourn the Regular Meeting of December 12, 2011 of the Mont Alto Municipal Authority at 8:14 p.m., S. Stymiest seconded, so ordered.

Respectfully submitted,

Submitted to Mont Alto
Municipal Authority
for their approval on
January 9, 2012.

Patricia A. Kocek
Recording Secretary