

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Michael Gossard called the Regular meeting of April 2, 2007 of the Mont Alto Borough Council to order at 6:06 p.m.

ROLL CALL – Dennis Monn, Michael Gossard, Thomas Lowson, Michael Kauffman, and Beverly Spicer present. Fred Herrington, Sr. and Ginger Weaver absent.

MAYOR – Mayor Steven Knepper present

BOROUGH STAFF – Maurice Gossert Nassaux-Hemsley, Inc., Gary Calimer, Jr. Maintenance Supervisor, J. Evans Solicitor and Patricia A. Kocek Borough Secretary

INVOCATION – P. Kocek

PLEDGE OF ALLEGIANCE

VISITORS – Ed Brechbill with William Brindle, Associates Re: Knepper/Hoover Lot addition

Council President M. Gossard recognized Mr. Brechbill at this time. Council and E. Brechbill reviewed materials relative to the Knepper/Hoover lot addition.

J. Evans and M. Gossert told Mr. Brechbill that the plan doesn't meet all of the requirements of the Zoning Ordinance. The Subdivision Ordinance states that the plan must meet all of the requirements of the Zoning Ordinance. Discussion.

There are two options available to correct the problem with the lot addition. The parties involved can apply for a variance or the shed can be torn down. The plans also have to be changed to conform with the comments supplied by M. Gossert.

ACCEPTANCE OF ZONING OFFICERS REPORT

March 2007 – M. Kauffman made a motion to accept the Zoning Officer's Report for March 2007, D. Monn seconded, any further discussion, all in favor Aye, opposed No, motion carried.

BOROUGH OF MONT ALTO ZONING OFFICERS REPORT TO THE BOROUGH COUNCIL

Michael Hansen
for Accredited Services, Inc.
Zoning Officer

Report Period: March 2007

<u>Date</u>	<u>Name</u> <u>Project Address</u>	<u>Inspections</u>	<u>Comments</u>
3/22/2007	Charles S. Musser 120 Reynolds Avenue	3/19/2007 New Home	Permit #07-01

Land Use Permits Issued This Month 1
Land Use Permits Denied This Month 0

Demolition Permits Issued This Month 0
Demolition Permits Denied This Month 0

Commonwealth Code Inspection Service, Inc. Report - For your information.

Accredited Services Report – For your information.

APPROVAL OF MINUTES

March 5, 2007

D. Monn made a motion to approve the Minutes of March 5, 2007, M. Kauffman seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

Special Meeting March 20, 2007

D. Monn made a motion to approve the Minutes of the Special Meeting of March 20, 2007, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried

ACCEPTANCE OF TREASURER’S REPORT

FEBRUARY 28, 2007

T. Lawson and P. Strite assembled the packet that was provided to Council prior to the meeting. The information in the packet includes January and February. The Water and Sewer Fund information is included in this information. In March the Water and Sewer will be paid out of their own funds and you will no longer see Water and Sewer Reports in with the Borough reports.

February 28, 2007

D. Monn made a motion to accept the Treasurer’s Report for February 28, 2007, M. Kauffman seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

March 31, 2007 – Council will look at March’s report next moth.

ADOPT RESOLUTION NO. 443 TRANSFER OF FUNDS MARCH 2007 – M. Kauffman made a motion to adopt Resolution No. 443 Transfer of Funds for March 2007, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed no, motion carried.

Short discussion on whether or not the wording of the Resolutions for Transfer of Funds has to be changed since there are no longer water and sewer transfers. J. Evans said that nothing needs to be changed.

Short discussion on Resolution 439, 441 and 442. The dates and months of the transfers were mixed up on several of these resolutions. P. Koczek and J. Evans will work on these and bring back the corrected documents for approval.

FINANCE AND ADMINISTRATION COMMITTEE

Borough Web Site – Discussion on the PSAB Borough Web Site and whether or not the size of this site is adequate for the needs of the Borough. The Borough owes \$135.00 in order to continue with PSAB. When the design is complete there will be 4-5 pages on the web site. The Borough would receive five (5) free hours of support per year and after that is used up the cost will be \$60.00 per hour plus other fees.

Continued discussion on various aspects of the Borough website. Council expressed their displeasure with the service the Borough has received from PSAB concerning the web site.

After discussion it was decided to go with someone local to design a website for the Borough of Mont Alto. Mayor S. Knepper will look into using a local company to design the website.

Sweeps – T. Lawson reported as many funds were put into sweeps as possible.

Digitizing Zoning drawings – T. Lawson discussed digitizing the Zoning map for the Borough of Mont Alto with the members of Council. He previously approached the MAMA in reference to digitizing the water and sewer maps. Those maps would be based on the Borough Zoning map. Overlays would be used for the water and sewer. T. Lawson doesn't feel the Authority should have to bear the full cost of this program.

M. Gossert projected a cost of \$3000.00 to bring the zoning map up to date in digitized form. Discussion on GSI mapping Vs CAD mapping and whether GSI would be sufficient.

D. Monn made a motion to authorize Nassaux-Hemsley, Inc. to proceed on digitizing the Zoning map, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

VACANCIES – None

ATTORNEY'S REPORT

Public Gathering/Festival Ordinance – Table until further notice.

Junior Council Member – The Junior Council Ordinance was not advertised for adoption this evening. This will be advertised for the April 17, 2007 meeting.

Amendment to Pavilion Rental Rules – J. Evans will email this to P. Kocek to disburse to Council for review.

Agreement with MAVFD for screening and buffer zone - J. Evans told Council that M. Gossert reviewed and approved the Agreement that he drew up. J. Evans will check to see if the subdivision has been recorded at the Court House. J. Evans wants the recording information specified in the Agreement so there will be no question about what it refers to. Once he obtains this information he will finish the Agreement. If this has not been recorded the MAVFD will need to get it recorded.

Letter of Credit Storm Water Facilities MAVFD – The Borough is requesting \$83,600.00 security for the portion of the storm water facilities in the Borough. P. Kocek will research to see if the Letter of Credit has been received.

MAYOR'S REPORT - Nothing.

ENGINEER'S REPORT

Zoning and Subdivision Ordinance Update – M. Gossert reported that this has been finalized.

J. Evans outlined the steps that have to be followed in order to adopt the Zoning and Subdivision Ordinance updates.

1. Hold a public meeting to invite comments
2. Submit copy of the proposed Ordinance to the Franklin County Planning Commission for

comment 45 days prior to the Public Hearing and the document must be received back before the Public Hearing

3. Hold a Public Hearing before adoption of the Ordinances

J. Evans will provide a copy of the Zoning and Subdivision Ordinance to the Franklin County Planning Commission.

Will wait until the Ordinances come back from the Planning Commission before setting the date for the Public Hearing.

Hoover/Knepper Subdivision – Covered previously.

WATER COMMITTEE

Meeting - D. Monn reported that there will be a meeting tomorrow afternoon at 3:30 p.m. between Antrim Township, Mont Alto Borough, Willis Hess and the MAMA to discuss water issues. Various items will be discussed to clarify issues between the entities to help create a team effort.

Allen Mills Subdivision – D. Monn reported that the water has been turned into the Mills Subdivision. D. Monn notified the MAVFD that the fire hydrants in the Mills Subdivision are now in service.

Right of way Allen Mills Subdivision – D. Monn said that there is a gate across private property leading to the Mills Subdivision. Discussion on whether or not the Borough has an electrical right of way since the gate is across that property.

M. Hansen left the meeting at 6:58 p.m.

Discussion on the electric right of way agreement for the poles to service the Staubs' property.

J. Evans will check at the Court House to see if there is a right of way agreement. D. Monn will check with R. Slothour about the right of way. If the right of way has not been filed, J. Evans will provide the proper documents for Staubs to sign. Discussion.

STREET COMMITTEE

University Drive Project Phase 1 – M. Gossert reported that the project has been properly advertised. A copy of the Plans and Specifications are on file in the Borough Office. The bids will be opened at the Special Meeting on April 17, 2007 at 6:00 p.m.

PROPERTY & SUPPLY COMMITTEE

Equipment Shed Borough Garage – T. Lowson has three quotes for the building. This is the building only and does not include the concrete floor.

Martin's Construction	24x32x10'	\$8750.00	
George Stiteley	Same	\$8000.00	Labor \$5173.00 Building = \$13,173.00
Dutchway Pole Barns	Same	\$8800.00	Building
		\$ 720.00	Option kit w/12" eve overhangs with a vented soffit
		\$ 80.00	32' ridge vent = \$9600.00

Council reviewed various brochures provided by the companies regarding the specifications for

the pole buildings.

The floor will be installed at a later date. The cost to place and finish the concrete would be \$2000.00 and to supply, place and finish the concrete would be \$3500.00. G. Calimer, Jr. said that he has experience in concrete and another possibility would be for the maintenance crew to install the concrete.

M. Gossert provided a drawing to submit with the Land Use Permit Application.

T. Lowson made a motion to purchase the \$9600.00 building from Dutchway Pole Barnes, M. Kauffman seconded, any further discussion, any further discussion,

Council President M. Gossard called for a Roll Call Vote

T. Lowson	Yes	D. Monn	Yes
M. Gossard	Yes	B. Spicer	Yes
M. Kauffman	Yes		

Motion carried unanimously.

ELECTRIC COMMITTEE

Renewal of Borough Electric Contract – At this time T. Lowson hasn't heard anything further.

Allegheny Power/Twin Kiss Line – T. Lowson contacted Allegheny and told them the Borough is dissatisfied with the switch over of this line. Since T. Lowson did not receive a response from Allegheny he sent a letter to Downes Associates advising them of the situation. Downes will discuss this and look into the matter. T. Lowson pointed out that since Allegheny changed the lines they have degraded the service to the Borough.

PERSONNEL COMMITTEE

Borough Manager – M. Gossard will try to set up a meeting for next Monday April 9 or Tuesday April 10 at 3:30 p.m. to meet with Quincy Township supervisors to discuss this matter.

PMRS – Increase in employer contributions – P. Kocek explained that the Borough has been receiving too much State Aid and then has to return a portion of it to the State. A letter was provided to Council previously addressing this issue. Personnel Committee will look into this. P. Kocek to provide B. Spicer a copy of the letter.

SANITATION & SAFETY COMMITTEE - Nothing.

RECREATION COMMITTEE

DCNR Grant \$37,400.00 – T. Lowson reported that he has received all of the paper work pertaining to the Grant. The Borough will be using Nassaux-Hemsley, Inc. to complete the paperwork that has to be stamped and certified. T. Lowson will be working on the paperwork in conjunction with the new representative from DCNR. J. Evans will also have some paperwork to complete. P. Strite will have to set up a separate account in which to deposit the Grant money.

T. Lowson has had offers from people on the ball teams to volunteer to help with part of the project. B. Spicer also volunteered to help with the project. T. Lowson will help her become involved in the project.

Veteran's Memorial Project (Pavers) – Short discussion about how to administer this project. T. Lawson would like to know if a Commission could be set up to administer the Veteran's Memorial project. J. Evans will work on this for the Special meeting.

Dedication ceremony for ball field – M. Kauffman reported that the sign will contain the following wording:

“Sgt. Edward W. “Buzz” Shaffer Memorial Field” The sign will also contain two American flags.

M. Kauffman and G. Calimer, Jr. are working on the bracket to hold the sign.

M. Kauffman stated that the dedication will take place at 11:00 a.m. on Monday May 28, 2007. Money was also donated to the MAVFD in memory of Sgt. Shaffer. They have purchased a trailer to carry their ATV. The MAVFD will be having something put on the side of the trailer in honor of Sgt. Shaffer. This item may also be dedicated during the ceremony. There will be an honor guard detachment at the ceremony. Tentatively scheduled is a softball game in the afternoon.

M. Kauffman reported that the Ladies' Auxiliary of the MAVFD may want to set up a lunch stand for the afternoon. The ice cream man that comes through Mont Alto would like to set up for that day. Discussion on whether or not he would need a permit. T. Lawson said that he would need something to set up and sell a product. Discussion. M. Kauffman is to find out what vendors want to set up and then will discuss this matter at the Special Meeting on April 17.

Granite Park Bench in honor/memory of Sgt. Edward Shaffer and Thank You note – Mont Alto Borough Council received a letter (Copy on File) from Susan D. (Shaffer) Bolin. Mrs. Bolin and her family would like to donate a granite park bench to be placed facing the Veterans Memorial but on the other side of the walkway.

M. Kauffman told Council that additional Shaffer family members would like to install memorial pavers under the bench. Discussion. It is still the consensus of the Council that pavers in the area of the Veterans Memorial will be for veterans only.

Discussion on possibly, in the future, installing a memorial walkway for pavers in honor of/memory of persons that are not military.

M. Kauffman made a motion to authorize the installation of a granite park bench in honor of Sgt. Edward Shaffer, donated by Susan (Shaffer) Bolin and family, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

P. Kocek to write a letter of acceptance to S. Bolin.

Concrete Tunnels – G. Calimer, Jr. reported that there is a problem with the tunnels. They are broken in the middle and cracked on the ends. Older children are also urinating at the ends of the tunnels.

Discussion on some type of equipment to replace the tunnels. G. Calimer, Jr. was instructed to remove the tunnels. G. Calimer, Jr. is to measure the area and get good dimensions.

Military pictures – M. Kauffman said that they are going to have a display of photos on May 28. Please bring your pictures for the celebration on May 28.

Memorial Plaque – G. Calimer, Jr. reported that this was installed at the Recreation Area.

Brick pavers – G. Calimer, Jr. asked who is going to patrol the Recreation Area to make sure no one removes the pavers and destroys them. T. Lowson explained that the pavers will be embedded in concrete.

REPORT ON COG (COUNCIL OF GOVERNMENT) ISSUES - D. Monn told the members that at the last COG meeting there were presentations made about “What is going on in your Municipality”. D. Monn made a 3-5 minute presentation about the Borough of Mont Alto.

VISION 2015 – D. Monn reported on the following items that were discussed at the Vision 2015 meeting: 1. Fort Ritchie 2. Joint Comprehensive Plan 3. Main Street Grant for flower pots 4. \$500,000 Grant Downtown Waynesboro (for new businesses) 5. \$3.6 million was spent to keep Tool Company in Waynesboro

OLD BUSINESS

Nextel – M. Gossard reported that the Borough should not have received the \$100.00 offer from Nextel because the Borough is under a government plan and that plan offers the best rates. M. Gossard called Nextel but could not receive any type of deal from Nextel.

He was turned over to the Business Solutions department but M. Gossard has not heard from anyone concerning the phones.

P. Kocek was instructed to check and see when the different plans expire and ask for the rate plans for each phone.

M. Gossard will write a letter to Nextel listing all of the questions the Borough has about the phones. If M. Gossard does not receive a response by the May meeting then J. Evans will write a letter to Nextel.

NEW BUSINESS

Central Tri-County Boroughs Association Meeting – Mayor S. Knepper will attend the Tri-County Meeting. P. Kocek to make the reservation for him.

Central Tri-County Scholarship Application – For your information.

Franklin County Drug Task Force Meeting – T. Lowson and D. Monn will attend the Drug Task Force meeting. P. Kocek will make the reservations.

Liquid Fuels Tax Fund Payment – For your information.

Franklin County Emergency Service Alliance Report – D. Monn has the information on the new radio system. D. Monn told Council that he will be attending a meeting tomorrow morning with the local representatives and Senator Punt. The information on the new radio system will be presented at that time to the dignitaries. The new radio system will cost approximately \$5 million.

Letter to MAVFD – No one from the MAVFD or the Ambulance Association has been attending any of the Alliance meetings or the other meetings associated with the Alliance. D. Monn would like to have a letter sent from the Borough requiring the MAVFD and the Ambulance Association to participate in these organizations. D. Monn presented a letter for

Council approval. It is essential that the MAVFD and the Ambulance Association participate because of their need for radio service and other items vital to service organizations.

M. Gossard made a motion authorizing that the letter composed by D. Monn be sent to the MAVFD on behalf of Borough Council, T. Lowson seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

Meetings – M. Gossert informed Council of the following meetings:

9:30 a.m. Meeting with PSU at Penn Gate 1 – Re: Extension of water line

T. Lowson pointed out that if a water line is installed a sewer line will also have to be installed

10:30 a.m. Job Conference Borough Office Re: Well #3

Adjournment – M. Kauffman made a motion to adjourn the Regular Meeting of Mont Alto Borough Council of April 2, 2007 at 8:24 p.m., D. Monn seconded, all in favor Aye, opposed No, motion carried.

Submitted to Council for their approval on

May 7, 2007

Patricia A. Kocek

Borough Secretary