

MONT ALTO BOROUGH COUNCIL MEETING

CALL TO ORDER – Council President Michael Gossard called the Special meeting of April 17, 2007 of the Mont Alto Borough Council to order at 6:00 p.m.

ROLL CALL – Michael Gossard, Dennis Monn, Thomas Lawson and Beverly Spicer present. Ginger Weaver, Fred Herrington, Sr. and Michael Kauffman absent.

MAYOR – Mayor Steven Knepper absent.

BOROUGH STAFF – Maurice Gossert and Tom Smith Nassaux-Hemsley, Inc., Jeffrey Evans Solicitor, Patricia A. Kocek Borough Secretary and Gary L. Calimer, Jr. Maintenance Supervisor

VISITORS

Matt Eyster Springfield Contractors, Inc.

Randall Brake and friend Charles E. Brake Company, Inc.

STREET COMMITTEE

Open bids University Drive Project Phase 1 – The following three bids were received and opened by J. Evans and M. Gossert.

Fayetteville Contractors \$139,137.00 The required documents were submitted with the bid
Fayetteville PA

Springfield Contractors \$107,780.01 The required documents were submitted with the bid
Glen Rock PA

Charles E. Brake Co., Inc. \$ 99,873.50 The required documents were submitted with the bid
St. Thomas PA

There was also another bid amount for Charles E. Brake Co., Inc. in the amount of \$95,123.50.

Discussion on the two bid prices for Brake. M. Gossert said the bid appears to be \$99,873.50.

M. Gossert stated that the apparent low bidder is Charles E. Brake Company, Inc. in the amount of \$99,873.50.

T. Lawson made a motion to award the bid to Charles E. Brake Company, Inc. in the amount of \$99,873.50, subject to the review of the Borough attorney and engineer, D. Monn seconded, any further discussion, any further discussion,

Council President M. Gossard called for a Roll Call Vote.

T. Lawson	Yes	D. Monn	Yes
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M. Gossard	Yes	B. Spicer	Yes
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Motion carried unanimously.

The visitors left at 6:11 p.m.

Discussion on the Phase I project. Council was very pleased with the bids because they were lower than anticipated.

M. Gossert and T. Smith left the meeting at 6:13 p.m.

ATTORNEY'S REPORT

Formation of a Commission for the Veteran's Memorial – A lengthy discussion followed on establishing a Commission to administer the Veteran's Memorial. J. Evans could not find a statute for establishing a commission for the maintenance of the Veteran's Memorial.

The Borough Code states that the care and erection of memorials is a specific power that is delegated to the Borough by the legislature and the Borough Code. J. Evans told Council that the Borough Code puts this duty squarely on Council.

T. Lawson told Council that something needs to be established soon because M. Kauffman is working on the paver project and there needs to be something in place so that money can be received and paid out.

At the end of the discussion the following decision were made:

1. The Recreation Committee will be charged with these duties
2. These duties to be added to the Recreation Committee duties list
3. M. Gossard appointed M. Kauffman to the Recreation Committee
4. The Borough will be able to receive any moneys or funds which can be used for the maintenance of such memorials and to expend the same and to erect or contribute to the

erection of memorials in honor of those who served in any war

5. T. Lawson will have P. Strite establish a checking account for such donations – including pavers
6. The Mont Alto Borough Office will accept such donations – including the sale of pavers. Short discussion on publicity for the paver project.

Adopt Resolution 440 “Establish Junior Council Person Program”- D. Monn made a motion to adopt Resolution 440 to establish the Junior Council Person Program, B. Spicer seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carries.

PROPERTY & SUPPLY COMMITTEE

Road Saw – G. Calimer, Jr. reported that the Stihl road saw is broken and needs to be replaced. Discussion. G. Calimer, Jr. is to check on prices of a larger road saw.

T. Lawson made a motion to authorize the purchase of a road saw at a price not to exceed \$900.00, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

Utility Truck – G. Calimer, Jr. told Council that they replaced the clutch in the Utility Truck. The tires are weather cracked and need to be replaced. They will be replaced with second hand tires. G. Calimer, Jr. to check on obtaining tires for the utility truck.

Fire Hydrant – G. Calimer, Jr. inspected the area where the new fire hydrant is going to be installed. D. Monn reported that the hydrant will be installed at the cemetery so there is a blow off at the end of the line. The one at SESCO will be removed.

Discussion on the positioning of the fire hydrant, right of ways and the three curb boxes.

B. Spicer told Council that when the bad storm when through in 1993 it took out the speed sign that was down in the flat at the end of her yard. Penn Dot reinstalled it at Eberly’s and Eberly removed the sign and threw it on the other side of the road. Penn Dot reinstalled it at the Monn property and he did the same thing. Penn Dot waited until B. Spicer wasn’t home and installed it in the middle of her yard. T. Lawson said the Borough is responsible for the signs once Penn Dot has installed them.

G. Calimer, Jr. was instructed to move the sign that is in B. Spicer’s yard.

Dutchway Pole Barn - G. Calimer, Jr. told Council that the building will be installed by the beginning of May.

PERSONNEL COMMITTEE

Review/Approve “Work Physical Form” – B. Spicer provided copies previously for Council to review.

Discussion on the process for hiring. B. Spicer reported that the Handbook states that the Borough can select but not hire until the physical exam report comes back from the physician. J. Evans said no further wording needs to be added to the Handbook but the person needs to be told that their employment is contingent on completion of a satisfactory physical examination. The Physical Form designed by B. Spicer will be used for all future hires.

Daniel Calimer – G. Calimer, Jr. told Council that his son Daniel worked for the Borough as a part time “as needed” employee last summer.

On behalf of Daniel Calimer, G. Calimer, Jr. is asking Council if Daniel could work for the Borough in his senior year instead of attending Vo-Tech. D. Calimer would need to have an answer before the end of the school year in order to make arrangements.

M. Gossard stated that this would be discussed in the Executive Session.

RECREATION COMMITTEE

Dedication Ceremony Vendors – Table until the May meeting since M. Kauffman is not in attendance.

T. Lawson said he doesn’t think there would be any problem with the Ladies Auxiliary of the MAVFD using the concession stand.

The ice cream man would only be allowed to attend this one event. He could not come in at any other time and sell ice cream.

Grills – Short discussion on providing grills at the Mont Alto Recreation Area.

Restrooms – T. Lawson reported that the restroom lights are being left on and the doors unlocked after ball team activities. Discussion. It is a privilege for the ball teams to use the restrooms. P. Kocek instructed to write a letter and advise the coaches that it is a privilege to use the restrooms and this privilege may be lost if the lights continue to be left on and the doors unlocked.

NEW BUSINESS

Appoint Mayor S. Knepper as “Official Public Relations Officer for the Borough of Mont Alto” – M. Gossard said that the Mayor is always the “unofficial” spokesperson for the Borough. M. Gossard would like to make it official. This would give the public one point of contact for the Borough.

T. Lawson made a motion to appoint Mayor Steven Knepper as “Official Public Relations Officer for the Borough of Mont Alto”, D. Monn seconded, any further discussion, any further discussion, all in favor Aye, opposed No, motion carried.

PA One Call Safety Days June 14, 2007 – G. Calimer, Jr. is requesting permission for himself, J. Hartman and T. Sharrah to attend this training. Council gave permission for attendance at the training.

G. Calimer, Jr. will call and make the reservations for attendance at this training. The employees will use the Borough car.

EXECUTIVE SESSION

Council President M. Gossard called for an Executive Session at 7:13 p.m. for Personnel.

Council President M. Gossard called the Special Meeting of Mont Alto Borough Council back to order at 8:35 p.m.

Gary L. Calimer, Jr. – M. Gossard stated that Council reviewed the Performance Appraisal for G. Calimer, Jr.

D. Monn made a motion to approve a two (2) step increase for the Maintenance Supervisor’s position, we will take the salary from \$17.47 an hour to \$18.40 which will be Step 3, T. Lawson seconded, any further discussion, to be effective on the anniversary date, the hire date, any further discussion, all in favor Aye, opposed No, motion carried.

Adjournment – D. Monn made a motion to adjourn the Special Meeting of Mont Alto Borough Council of April 17, 2007 at 8:36 p.m., T. Lawson seconded,

As the motion was being made, G. Calimer, Jr. asked if Council had discussed hiring D. Calimer during his senior year. M. Gossard told him that Council did discuss the matter and he (M. Gossard) would talk to G. Calimer, Jr. about that.

all in favor Aye, opposed No, motion carried.

Submitted to Council for their approval on

May 7, 2007

Patricia A. Kocek

Borough Secretary